



## **GLENVIEW PARK DISTRICT BOARD MEETING**

@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
January 18, 2007

### **1. Roll Call**

President Casey called the meeting to order at 7:10 p.m. and the roll was called.

Commissioners present: Judy Beck, William M. Casey, Mary Jean Coulson, Michael P. Scholl, Ted Przybylo, and John H. Winand.

Commissioners absent: Douglas R. Kaiser

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for other visitors.

### **2. Moment of Silence**

### **3. Approval of the December 21, 2006 Regular Board meeting minutes**

Commissioner Winand moved, seconded by Commissioner Coulson to approve the Regular Meeting minutes as presented. On Voice Vote, all present voted aye with Commissioners Beck and Przybylo abstaining.

### **4. Approval of the January 8, 2007 Special Strategic Planning Board meeting minutes**

Commissioner Beck moved, seconded by Commissioner Coulson to approve the Regular Meeting minutes as presented. On Voice Vote, all present voted aye with Commissioners Scholl abstaining.

### **Consideration to approve Resolution No. 2007-02 recognizing the Grove Heritage Association**

President Casey asked that this item be moved up on the agenda and taken off the Consent Agenda. Commissioner Beck read Resolution No. 2007-02 to those present and presented the Resolution to Cheri McNish, the President of the Grove Heritage Association. Cheri thanked the Glenview Park District for all their support during their efforts to acquire 41.4 acres of land adjacent to The Grove and also for their continued support.

Commissioner Beck motioned to approve Resolution No. 2007-02, seconded by Commissioner Casey. Roll call vote: Ayes: Beck, Coulson, Przybylo, Scholl, Winand, Casey. Nays: None. Motion carried

## 5. Officers' Reports

- a. President Casey reviewed audience participation procedures and asked that if anyone wanted to speak to items on the agenda, they should fill out a speaker card at the back of the room and hand it to the recording secretary.
- b. Treasurer William Moore presented the monthly financial report for December, 2006. Bill reported there were three invoices that exceeded \$30,000.00 for the month of December: Commonwealth Edison, MidAmerican Energy, and Park District Risk Management Agency (PDRMA)
- c. Executive Director/Secretary
  - i) Director Balling noted the annual Board meeting dates for the new fiscal year and asked for the Board to approve them. He also referred to the annual calendar included in the Board packet published by the Illinois Association of Park Districts (IAPD) to show what is required through out the year of all Park Districts in the state of Illinois.

Commissioner Przybylo moved to approve the 2007/08 Park Board meeting dates, seconded by Commissioner Coulson. Roll call vote: Ayes: Beck, Coulson, Przybylo, Scholl, Winand, Casey. Nays: None. Motion carried

- ii) Director Balling talked about grants the Park District would like to explore. One would be a Clean Energy Grant along with Grants for upcoming projects. Last year we applied for a State of Illinois OSLAD (Open Space Land Acquisition and Development) Grant for Crowley Park. This year's grant application would be submitted for Community Park West II. We are working with our Grant Consultant Laura Ross on the applications.
    - iii) Director Balling commented that public notice was given for the Crowley Park Fieldhouse public hearing on January 24, 2007, 7 p.m. at Henking School. This is the second public hearing on this project which will allow the public to review the plans and give their comments before it goes out to bid. We will also be presenting the playground designs at this meeting. Fred Gullen noted that the OSLAD Grant we received was for the playground, outdoor bathrooms and field improvements at Crowley.

## 6. Matters from the Public

None

7. **Accounts Payable**

Commissioner Przybylo motioned to approve W.W. Grainger invoices for the month of December 2006 in the amount of \$3,694.04, seconded by Commissioner Casey. Roll call vote: Ayes: Beck, Przybylo, Scholl, Winand, Casey. Abstain: Coulson. Nays: None. Motion carried.

Commissioner Przybylo motioned to approve payroll and all other accounts payable for the month of December 2006 in the amount of \$1,111,932.45, seconded by Commissioner Beck. Roll call vote: Ayes: Beck, Coulson, Przybylo, Scholl, Winand, Casey. Nays: None. Motion carried.

8. **Consideration to approve the 2007-2010 Glenview Park District Strategic Plan**

Director Balling recommended the Board approve the Strategic Plan and to move forward to the implementation phase. The Director noted that copies will be made of the Strategic Plan and it will be available at the Glenview Library, The Park Center, and the Glenview Park District Administration Offices. The Strategic Plan will also be posted on the Glenview Park District website. President Casey noted he was very pleased with the process. He said the staff now has a roadmap to follow and the community will benefit. Commissioner Przybylo found the process extremely rewarding and noted it is the first ever Strategic Plan for the Park District. Commissioner Beck thanked the staff and public for their commitment and commented that the easy part is done and now the hard work begins. Commissioner Winand found the process to be a learning experience and congratulated everyone who was involved. Commissioner Coulson thanked the ECRA Group for guiding us, keeping us on track and educating us on the process. Commissioner Scholl said he noticed the level of excitement throughout the Park District from the staff for feeling like they had a part in this. He felt the leadership made a difference and he is pleased with the initiatives and how the community is going to benefit.

President Casey announced that there would be two separate motions read to approve the plan in order to give the Board more insight into what they were approving.

**First Motion:** Commissioner Przybylo moved seconded by Commissioner Scholl to approve the 2007-2010 Glenview Park District Strategic Plan excluding the recommendations to allocate an estimated \$10 million for the following major capital projects: The Glenview Ice Center mechanical systems, Administration Office and Park Maintenance Facility. Roll call vote: Ayes: Beck, Coulson, Przybylo, Scholl, Winand, Casey. Nays: None. Motion carried.

**Second Motion:** Commissioner Przybylo moved seconded by Commissioner Coulson to approve the 2007-2010 Glenview Park District Strategic Plan recommendations to allocate an estimated \$10 million for the following major capital projects: The Glenview Ice Center mechanical systems, Administration Office and Park Maintenance Facility.

**A Roll Call Vote was taken on the Second Motion after the following discussion:**

Before the Roll Call was taken, Commissioner Przybylo asked to go over some points

he wanted included in the minutes which he addressed in a handout to the Board titled: "Facts About Third Sheet of Ice" (Copy of handout filed herewith). He felt some of these facts were not taken into account in the Strategic Planning since the third sheet of ice was not part of the recommended programs. He also felt some of the expenditures that were recommended had financial questions that had not been addressed. Commissioner Przybylo voiced his desire at this time to vote no on the motion.

Commissioner Scholl also commented that he felt some of the initiatives that were included in the Strategic Plan were not fully explained to the Board or to the public. He felt that many of the comments that were heard at the public meetings were not given sufficient consideration for the vision of the Park District. He also disputed a local newspaper editorial (Copy of editorial filed herewith) that felt operations management and not new facilities should be the Board's top priority in the Strategic Plan. Commissioner Scholl would like to see more information on the Park District's finances to determine what potential we have to put forth more of these initiatives.

Commissioner Beck said she was comfortable with the prioritization of the initiatives in the Strategic Plan. She also noted that the numbers are not exact and felt the Board would come back to the Strategic Plan to assess certain needs as they arise. She noted that the third sheet of ice was not off the table and that discussions were taking place already to explore whether there were other financing options available. She also said it would continue to be considered in the future.

Commissioner Winand did not feel that the public was ignored in this process. He felt we prioritized properly. He acknowledged the diverse community and its needs and feels the Board serves the community well. Commissioner Winand felt that the infrastructure of the Park District was most important and is in favor of the projects adopted in the Strategic Plan.

President Casey noted that Commissioner Kaiser, who was absent from the Board meeting wanted him to express his support to approve the Strategic Plan. President Casey also commented that he felt we need to look at what is most important to most of the residents. He also felt we need to look at what needs to be addressed first. The Park Services Building is deplorable and should have been addressed many years ago. President Casey is hoping to invite candidates running for Commissioner in the upcoming election in April to visit the Park Services building with him to see just how bad it really is. He also noted that one of the initiatives of the plan is for the Glenview Park District to be considered "The Employer of Choice", which will be hard to accomplish with the conditions of some of the facilities that employees work in.

Commissioner Coulson felt very solid about the Strategic Plan because of the process we went through. She felt the triangulation of the data and research by the ECRA Group was a good way to decide what was most important and help us to make good business decisions. She also noted that putting this plan into place with the mission and vision we have now, feedback from the community and the analytics that we gathered; we should hold our heads high that we are going in the right direction.

**Second Motion as previously cited :** Commissioner Przybylo moved seconded by Commissioner Coulson to approve the 2007-2010 Glenview Park District Strategic Plan recommendations to allocate an estimated \$10 million for the following major capital projects: The Glenview Ice Center mechanical systems, Administration Office and Park Maintenance Facility. Roll Call Vote: Ayes: Beck, Coulson, Winand, Casey. Nays: Przybylo, Scholl. Motion carried.

9. **@ Consent Agenda**

Items will be approved in one motion with a Roll Call vote. At the meeting, the president will ask if anyone wants to remove an item from the Consent Agenda and have it considered at the appropriate point on the regular agenda. President Casey asked that Consent agenda item (a. Consideration to approve Resolution No. 2007-02 recognizing the Grove Heritage Association) be moved up on the agenda and taken off the Consent Agenda, which it was.

Commissioner Przybylo motioned to approve the Consent Agenda as amended seconded by Commissioner Beck. Roll call vote: Ayes: Beck, Coulson, Przybylo, Scholl, Winand, Casey. Nays: None. Motion carried. (Copy of supporting information filed herewith and explained below.)

- b. **Annual Recommendations for Wagner Farm** – Recommendations include the special event schedule and a pilot program for special use rentals of the new Heritage Center for social and fundraising activities. Care has also been taken to mirror the fee structure of The Grove school program to provide consistency between the two facilities.
- c. **Annual Recommendations for The Grove** – Recommendations are that there are no major changes being proposed. Adjustments to the operation include changes in some special events, rental fee adjustments for Redfield Estate and the mandatory insurance coverage when alcohol is being served.
- d. **Annual Recommendations for Park Center** – Recommended changes to general operations, rentals, health and fitness and Splash Landings are enclosed. Changes being proposed include increases in membership fees, rental costs and personal training and group exercise classes. Staff is also recommending expanding the customer service and operation hours to better serve the community.
- e. **Proposal for Fireworks Contract** – A contract for Fireworks services for July Fourth covering 2007, 08 and 09. The Park District has historically entered into this type of contract to freeze prices and to take advantage of the bonus packages offered. Melrose Pyrotechnics have produced our shows since 1986 and their record of quality and safety is excellent.
- f. **Theatre Guild Budget Proposal**

## 10. Committees Reports and Recommendations

### a. *Finance*

- i) Commissioner Przybylo moved to approve the Finance Committee recommendation to approve the 2007/2008 Capital Replacement Fund Items. President Casey asked if there were any comments or questions. There were none and the Roll was called: Ayes: Beck, Coulson, Przybylo, Scholl, Winand, Casey. Nays: None. Motion carried.
- ii) Committee updates-none

### b. *Recreation/Museum*

- i) Commissioner Beck mentioned that most of what was discussed at their Committee meeting was on the Consent Agenda. She commented on the wonderful reception given before the Board meeting to recognize the Grove Heritage Association.

She noted the Committee Recommendation to approve the proposed changes to Ordinance 2007-01, policy 4.55 governing alcohol sale and consumption on Park District property. A Roll call vote was taken: Ayes: Beck, Coulson, Przybylo, Scholl, Winand, Casey. Nays: None. Motion carried.

Commissioner Scholl thanked Bob Quill and Mary Van Arsdale for their quick response and handling of the kitchen fire at Park Center on January 13, 2007. He noted things could have turned out for the worse, if they weren't on top of their plan of evacuation. Commissioner Beck also recognized Sam from Catering by Design for his setting up of a temporary kitchen so that all three events that were scheduled were held as scheduled. Bob Quill gave a summary of repairs being made in the kitchen and acknowledged Mary Van Arsdale, Mary Bart, Danny Travis, and Tom Kolk for all their efforts.

- ii) Committee updates-none

### c. *Park Services Committee*

- i) Fred Gullen noted three upcoming public meetings: January 24, 7:00 pm. at Henking School to discuss the Crowley Park project; January 30, 6:00 p.m. at Willow Park Fieldhouse to discuss Jennings Park renovations; and January 30, 7:30 p.m. at Indian Trail Park Fieldhouse to discuss the Indian Trail Park renovations.

## 11. Staff Reports

Fred Gullen reported the ice rinks at both Johns and Flick Parks were open for skating. He noted based on the weather forecasts, both ice rinks should be open for the next few weeks.

Cheryl Deom reported on the efforts to get a golf website up by April 1 for both golf courses. Staff is working with an outside consultant to get this done. She also handed out information taken from the Crystal Lake Hockey Club's website regarding the building of a new Ice Center in West Dundee and noted that staff is looking at this. Cheryl also reported that staff is waiting to hear back from The Illinois Finance Authority to understand how their financing may help fund the Park District with

building an additional sheet of ice in partnership with the Stars. Director Balling noted that if financing looks possible, a meeting will be setup with the Stars, the Illinois Finance Authority, and staff to discuss this potential cooperative effort.

Barb Cremin reported on the 194 Résumés the Park District has received for the Marketing Director's position. The initial phone screening has been completed and interviews will start January 31 through February 1 with 13 candidates.

Bob Quill reported on the Glenview Park Foundation. The 3v3 Soccerfest committee has already met and the 3v3 is scheduled for June 23. The Firecracker Classic committee will be meeting sometime in February. Bob also noted that the Summer Camp brochure is out and the deadline for the lottery is January 23. Open registration will begin February 9. We have had good response on the lottery and this year we are offering 75 camps and sports clinics. Bob commented that we are off to a "strong start".

**12. Matters from Commissioners**

Commissioner Coulson commented on the lovely reception that was held for the Grove Heritage Center, but noted we need to get the microphones repaired in the Lakeview room. Director Balling apologized for the microphones and assured the Board that they will be repaired.

Commissioner Beck reminded the Board that the Village was starting their series of informational discussions on the Milwaukee Road project. She noted because of the Grove's proximity to the road, the Park District should attend these meetings. Bob Quill told the Board that both he and Steve Swanson were on the committee. The kickoff starts January 19, 7pm-9pm at the Glenview Police Station. Bob gave an outline and schedule of the meetings.

**13. Correspondence** As filed herewith.

**14. Adjourn to Executive Session**

A motion was made by Commissioner Beck, seconded by Commissioner Przybylo to move to executive session pursuant to 5 ILCS 120/1 et seq. at 8:10 p.m. to discuss minutes. Roll Call vote: Ayes: Beck, Coulson, Przybylo, Scholl, Winand, Casey. Nays: None. Motion Carried

**15. Action on items that were discussed in Executive Session, if any**

None

**16. Adjournment**

The executive session reconvened back into regular session at 8:17 p.m. and immediately adjourned.

ATTEST:

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William M. Casey  
Board President

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Charles T. Balling  
Secretary

Approved this 22nd day of February, 2007

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