



GLENVIEW PARK DISTRICT BOARD MEETING

@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
April 26, 2007

1. Roll Call

President Casey called the meeting to order at 7:14 p.m. and the roll was called.

Commissioners present: Judy Beck, William M. Casey, Mary Jean Coulson, Douglas R. Kaiser, Ted Przybylo, and John H. Winand

Commissioners absent: Michael P. Scholl

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for other visitors.

2. Moment of Silence

3. Recognition

- a. President Bill Casey presented the Illinois Park and Recreation Association Community Service award to Jon Cohn for his many dedicated efforts over more than 25 years of service to the youth of Glenview. Commissioner Kaiser expressed his thanks to Jon for his devotion and dedication to the kids of Glenview.

President Casey also presented the Illinois Park and Recreation Association Community Service award to the Korean American Fellowship for Golf. He acknowledged Dr. Lee and Mr. Ho Lee and thanked them for their group's dedication to "give back to the community" by starting up the annual fellowship golf outing which raises funds to support the youth golf programs at the Glenview Park Golf Club as well as other youth services in the community. Superintendent Cheryl Deom thanked the group for their continued support to the community.

- b. President Casey read Resolution #2007-13 honoring the service of John Winand, outgoing Park Board Commissioner for Outstanding dedication and service to the Glenview Park District from December of 1994-April of 2007. Commissioner Winand thanked the other Commissioners and noted "this has been a labor of love for Doug and I". Commissioner Coulson moved, seconded by Commissioner Beck to approve Resolution 2007-13. On Voice vote, all voted aye.

- c. President Casey read Resolution #2007-14 honoring the service of Doug Kaiser, outgoing Park Board Commissioner for Outstanding dedication and service to the Glenview Park District from September of 1996-April of 2007. President Casey also acknowledge Doug's ten-year service award from the Illinois Association of Park Districts. Commissioner Kaiser thanked everyone and noted it was his pleasure to serve the citizens of Glenview for the past 11 years. Commissioner Beck moved to approve Resolution 2007-14. On Voice vote, all voted aye.
- d. Roy Jensen from the Park District Risk Management Agency (PDRMA) presented the 2006 Loss Prevention Award to the Glenview Park District. Director Balling explained how the Park District and PDRMA work together to keep our programs and facilities as safe as possible. Director Balling noted that the Park District's overall safety rating was 97.23% and congratulated members of the Safety Team that were present.

4. Community Park West II Master Plan Presentation and Recommendations

Director Balling thanked everyone in attendance and gave some background and updates on the planning process so far. This plan is for a 57 acre parcel south of the AON building. The Board back in January requested moving the planning of the parcel up on its agenda and since then the Park District has held three public meetings where citizens, Board Members, and staff were present and received feedback from local groups and citizens. Director Balling lauded the spirit of cooperation among all the groups who contributed. At the third public meeting a consensus on a plan was reached and it will be presented to the Board tonight. Director Balling noted after the presentation, the public will be able to make comments. The Board will then comment and provide direction and further input. The staff after much public input is recommending the master plan be approved. Director Balling introduced the team that worked on this project. Bob Hamilton, from Gewalt Hamilton Associates (Civil Engineers), Craig Most from 3D Designs, and John McManus, a landscape architect who has knowledge on planning Dog Parks. Bob Hamilton told the group that this is the last major parcel left for the community. He feels it has tremendous potential and that the community will be proud of the plan being presented. Mr. Hamilton talked about the three site plans that were developed and described the recommended components and their locations. The consensus was to go forward with the third plan (Copy of supporting information filed herewith). Mr. Hamilton proceeded to describe the amenities of the third proposed Master Plan. Following are some of the areas he touched upon: The practice area would not interfere with the Sports Field area, restrooms would be centralized, parking would be along the dog park and baseball area as well as the north end of the property, storage area for sports equipment and other items will be added as well as a shelter for inclement weather. The maintenance and nursery area would be at the south end and would not interfere with the sports area. There is a potential area for snow storage. Water would run northeast to southwest, could be reused and the fields would be designed to recover quickly after a rain. There is a natural area on the southwest end that would remain as well as the State of Illinois COLT Grant restricted area. A berm would be built on the west side to reduce tollway noise. There would be a fence and trails separating the dog area and the soccer fields. There would be restrooms, concessions and a playground near the

sports fields with a shelter in the center of the baseball pinwheel and lighted fields. The dog park would be 5.8 acres, centrally located with a double-gated entrance. There would be separate areas for both small and large dogs. There would also be a wash down area and drinking area for the dogs. The area for sports is large enough for six fields with a great deal of flexibility to move them around and potential for an indoor facility as well. He noted that the project would need to be phased due to budget restrictions. After his presentation, Mr. Hamilton asked if there were any questions from the Board. Commissioner Coulson asked if Mr. Hamilton had experience with synthetic turf on sports fields. He commented he had and noted it can be costly but suggested it should be considered.

President Casey asked John McManus to comment on the dog park area. John felt it was a good location, the parking area was close enough, the length and acreage was a good long run for the dogs, and there was good vegetation on the ground but it will need to be protected from the dogs. He commented that compared to other parks he has seen, he felt this was a good plan.

President Casey opened the floor to the public and invited Katie Karlson to address the Board. Katie is a resident of Glenview and a dog supporter. She felt the proposed dog park would be a tremendous addition to the community and a “win win” for all groups involved. Next up to speak was Edward Teske a 52-year resident who is concerned with the cost and location of the proposed maintenance building. He also suggested using the front half of the library for the Administration building and expressed other concerns unrelated to the project. Pat Curran addressed the Board next. She was representing D.O.G. (Dog Owners of Glenview) which is a new group that advocates for dog parks. The group consists of 150 dog owners in Glenview. Her group is very pleased with the proposed dog park and would like to be included in the development and work along side the Park District. She feels the residents are underserved by not having a dog park since they have to travel to other towns. She feels the park will be used 12 months of the year and she likes the idea of a small dog area in the dog park. Tim Hueblein addressed the Board. He is on the Board of Glenview Youth Baseball. He is concerned with drainage on the fields but is confident this will be addressed. He is in favor of the master plan and his group has funding set aside to contribute to the plan. John Galligan who is a Commissioner for AYSO (American Youth Soccer Organization) said all of the community groups have agreed on this plan and would like to see it move forward. With no other comments from the public, President Casey closed the public session and move back to the Board for discussion.

Commissioner Winand was concerned with the cost to build new restrooms and would like to see the existing restrooms on the eastern end used. Mr. Hamilton explained that with the sports fields being at the southern end, it would be too far for parents to walk to. There are also wetlands in the eastern area that would need to be considered if building additional restrooms in that area. Superintendent Fred Gullen pointed out that the existing restrooms were built for a smaller group and would not be sufficient for the number that would be using them now. Commissioner Beck expressed her concern for the wildlife with the dog park being so close to the wetlands. She feels plans should be made now for the possibility of having to close

the dog park during inclement weather. She is also concerned about water draining on the playground area and that the snow dump site might become contaminated from the salt. Mr. Hamilton stated drainage will be expensive, but it needs to be done right. Commissioner Przybylo is pleased with the plan as a whole, however, he would like to see miniature golf and batting cages added to the plan to make it more inclusive of all residents. Commissioner Kaiser cautioned that we need to take our time on this and do it right the first time. He likes the plan but feels it need some tweaking but would like the Board to take its time on this. President Casey would like to see some “costs” numbers. He would like to look into the possible use of the AON parking lot, and other Commissioners agreed this was something that should be investigated. Commissioner Coulson wants us to be aware of security, safety and liability issues if we do use the AON parking lot. Commissioner Coulson would like to reassess usage of our other parks and would like to see research done now for the possibility of an indoor sports complex being built. She would also like us to look into the possibility of using synthetic turf. Director Balling noted we are developing a Master Plan. If the Board agrees with the Master Plan, we then look at what we can afford in the first phase. We can bring this to Committee and look at different options. We would look at what we need now and can do now and what can be done in the future. Director Balling explained the process for submitting the OSLAD grant to the State. Commissioner Beck feels a “Committee of the Whole” is needed to look at all options before the Board approves a master plan. Commissioner Przybylo agreed to a Committee and feels the Board needs to look at the financing. Commissioner Kaiser wants the critical infrastructure done first before anything else.

Commissioner Przybylo move seconded by Commissioner Beck to move the Community Park West Master Plan as presented for further review to a Committee of the Whole to convene no later than May 10, 2007. On Voice Vote, all present voted aye.

Director Balling recognized Board members, Bob Quill, Fred Gullen, the Design team, the public and everyone involved for all their hard work and participation on this project.

5. Approval of the March 22, 2007 Regular Board meeting minutes

Commissioner Winand moved, seconded by Commissioner Przybylo to approve the Regular Meeting minutes as presented. On Voice Vote, all present voted aye.

6. Officers’ Reports

a. President

- i) President Casey reviewed audience participation procedures and asked that if anyone wanted to speak to Board regarding Community Park West or items on the agenda, they should fill out a speaker card at the back of the room and hand it to the recording secretary.

b. Treasurer

- i) Treasurer William Moore presented the monthly financial report ending March 31. He stated there were (42)-\$100,000 CD’s purchased along with (1)-one million dollar Treasury bill. There were only three invoices greater than

\$30,000. Those being: MidAmerican Energy Company, Santanna Energy Services, and Blue Cross Blue Shield.

c. Attorney-No Report

d. Executive Director/Secretary

i) Director Balling introduced Liz Gogola as the new Director of Marketing and Communications for the Glenview Park District. Liz commented that it was a pleasure for her to join such a dedicated and professional team and is looking forward to working with the Board.

ii) Director Balling commented that the newly elected Commissioners will be inducted at the May 24 Board meeting. He noted we will have the official election results on May 8 once the Cook County canvassing is complete.

iii) Director Balling would like the Glenview Park District to apply for the 2008 National Parks and Recreation Gold Medal Award. There was consensus with the Board that the award will create pride for the Park District as well as the community. President Casey was concerned with the cost to apply and would like to look into having it underwritten.

iv) Director Balling presented the Air Station Prairie and Tyner Interpretive Center Program and Management Policy Committee which is comprised of many highly-qualified individuals in the community, professionals in this field as well as the Park Board. Commissioner Beck suggested the biographies be updated.

Commissioner Beck moved seconded by Commissioner Przybylo to accept the list of members for the Air Station Prairie and Tyner Interpretive Center Program and Management Policy Committee once bios have been updated. On Voice vote, all present voted aye.

7. Matters from the Public

None

8. Accounts Payable

a. Commissioner Kaiser moved seconded by Commissioner Przybylo to approve the W.W. Grainger invoices for the month of March 2007 in the amount of \$3,530.64. On Voice vote, all voted aye. Abstain: Coulson.

b. Commissioner Kaiser moved seconded by Commissioner Przybylo to approve payroll and all other accounts payable for the month of March 2007 in the amount of \$1,577,509.85 Roll Call vote: Ayes: Beck, Coulson, Kaiser, Przybylo, Winand, Casey. Nays: None. Motion carried.

9. @ Consent Agenda

Items on the Consent Agenda were approved in one motion with a Roll Call vote. President Casey asked if there were any items on the Consent Agenda that needed to

be removed or have further discussion. Commissioner Beck asked to remove agenda item 9.c. for further discussion (Approve Bid for Park Center HVAC Enhancements)

Commissioner Przybylo moved to approve the Consent Agenda seconded by Commissioner Winand with the exception of item (9.c.) which was removed. Roll Call vote: Ayes: Beck, Coulson, Kaiser, Przybylo, Winand, Casey. Nays: None. Motion carried.

(Copy of supporting information filed herewith and explained below.)

- a. Approve bid for carpet replacement at The Glenview Ice Center - Staff Recommends awarding the purchase to the low bidder, Central Rug and Carpet, Northbrook, Illinois for the amount of \$23,061.50.
- b. Approve purchase of a Capital Replacement Pick-up Truck from the State of Illinois Joint Purchasing Program Contract - Staff Recommends approving the purchase to the low bidder, Bob Ridings, Inc, Taylorville, Illinois for the amount of \$23,575.00.
- c. Removed from Consent Agenda
- d. Approve purchase for Glenview Park Golf Club of a walking greensmower (1) and riding trim mower (1) - Staff Recommends awarding the purchase of the walking greensmower to the low bidder, Turf Professionals Equipment Co., Franklin Park, Illinois for the amount of \$5,039.07. Staff Recommends awarding the purchase of the riding trim mower to the low bidder, Burris Equipment, Waukegan, Illinois for the amount of \$19,600 (with trade-in).

Discussion on Item 9.c. (Approval of the bid for Park Center HVAC Enhancements to Amber Mechanical Contractors, Alsip, Illinois for the amount of \$155,000) which was removed from the Consent Agenda

Director Balling explained that the Park District received only one good bid from the 15 bid packets that were picked up. The short time frame of three-weeks for completion was a concern for some of the potential bidders. Also, the scope of work which includes the Lakeview Room and kitchen was not large enough for some of the companies. The one good bid was also negotiated lower than its initial bid. Commissioner Przybylo asked about the one bidder's qualifications. Superintendent Quill commented that the bidder, Amber Mechanical Contractor had four pages of positive references and had done a lot of public work, including Park Districts. A Google Search showed no liens or lawsuits against the Company, and our engineers, Great Lakes, recommended them as well. Commissioner Przybylo moved seconded by Commissioner Kaiser to approve the bid for Park Center HVAC Enhancements to Amber Mechanical Contractors, Alsip, Illinois for the amount of \$155,000. Roll Call vote: Ayes: Beck, Coulson, Kaiser, Przybylo, Winand, Casey. Nays: None. Motion carried.

10. Committees Reports and Recommendations

a. *Finance*

@Consideration to approve 2007/2008 Glenview Park District Budget

Commissioner Kaiser noted the budget was discussed by the Finance Committee and at the last Board meeting and if there was no further discussion:

Commissioner Kaiser moved seconded by Commissioner Przybylo to approve the 2007/2008 Glenview Park District Budget as presented. The Roll was called:
Ayes: Beck, Coulson, Kaiser, Przybylo, Winand, Casey. Nays: None. Motion carried. (Copy of supporting information filed herewith.)

11. Staff Reports

Fred Gullen commented that Village brush pickup will be done by The Solid Waste Management Agency. They will collect and process the waste in case some of it may be contaminated with the Emerald Ash Borer. This will minimize the chance of possible infestation.

Cheryl Deom reported on the launching of the new Golf Website:

<http://www.golfglenview.com> and noted it is a work in progress. She also reminded the Board that the reciprocal golf agreement with the Des Plaines Park District starts May 1. This will be a three-year agreement. Cheryl is working with Grant Consultant Laura Ross to submit a Clean Energy Grant for the Tennis Club lights. Director Balling thanked Cheryl and Commissioner Beck for their work on submitting the grant. We will hear in July if it is approved. Staff is still looking at options for the Glenview Ice Mechanicals and the potential third-party financing for a second sheet of ice. A Special Facilities Committee will convene to discuss these projects.

Barb Cremin gave updates on a couple of Strategic Plan Initiative recommendations, one being a debit card which will be available for the pools this summer. She also talked about the successful Employees Benefits Fair that was held. It brought together many of our vendors who were available to answer questions and help employees understand the benefits that are available to them.

Bob Quill noted the next Glenview Park Foundation meeting will be on May 2, 2007 with Commissioner Kaiser once again joining as a member of the Board. The 12th Annual Firecracker Classic is set for June 15 and invited Commissioners to attend. The 3v3 SoccerFest is doing well and hoping to exceed 100 teams. Bob also noted that the process to open the Pools is underway.

12. Matters from Commissioners

Commissioner Winand thanked everyone, specifically Bob, Cheryl, Barb, and Fred and wished them all the best.

Commissioner Kaiser said he enjoyed his 11 years and is looking forward to filling out the public comment cards at the next Board meetings.

Commissioner Beck recognized Steve Swanson along with the Village of Glenview for their joint efforts on the opening of the Tyner Center. She acknowledged the weather was not the best but we still had over 200 people attend.

Commissioner Przybylo thanked Commissioner Kaiser for his direction and leadership on the Board. Ted also thanked Commissioner Winand for all his contributions and for how he personally benefited from them.

Commissioner Coulson was excited for the opening of the Golf courses but noted the need for the presence of the Rangers. Also, the concern of the slowness of play needs to be addressed. She thanked both Commissioner Winand and Commissioner Kaiser for their wisdom, leadership, and passion and also for all the support and encouragement they had given her.

Commissioner Casey appreciated the education and wide-range of thinking on the Board and thanked Commissioner Kaiser and Winand for their guidance.

13. Correspondence

No discussion

14. Adjourn to Executive Session

A motion was made by Commissioner Winand, seconded by Commissioner Kaiser to move to executive session pursuant to 5 ILCS 120/1 et seq. at 9:43 p.m. to discuss minutes and personnel (Director's review). On Voice Vote all present voted aye. Motion Carried

15. Action on items that were discussed in Executive Session, if any

Commissioner Kaiser moved seconded by Commissioner Przybylo to approve the Semi-Annual Review of Executive Session minutes. On Voice vote, all present voted aye. Motion Carried.

Commissioner Winand moved seconded by Commissioner Coulson to move back into Executive Session at 10:07 p.m. to discuss minutes and personnel (Director's Annual Review). The Roll was called: Ayes: Beck, Coulson, Kaiser, Przybylo, Winand, Casey. Nays: None. Motion carried.

16. Adjournment

The executive session reconvened back into regular session at 11:45p.m. and immediately adjourned.

ATTEST:

William M. Casey
Board President

Charles T. Balling
Secretary

Approved this 24th day of May, 2007

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