



GLENVIEW PARK DISTRICT BOARD MEETING

@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
May 24, 2007

1. Roll Call

President Casey called the meeting to order at 7:03p.m. and the roll was called.

Commissioners present: Judy Beck, Mary Jean Coulson, William M. Casey, Michael P. Scholl, and Ted Przybylo.

Commissioners absent: None

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Superintendent of Special Facilities Cheryl Deom, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Absent: Executive Director/Secretary Charles Balling. Also in attendance were newly elected Park Board Commissioners: Robert Patton and Angie Katsamakakis. Please refer to the attendance record for other visitors.

2. Moment of Silence

3. Recognition

- a. President Casey presented the IAPD/IPRA/Glenview Park District Community Service Award to Joyce Pottinger who is the Director at the Glenview Senior Center and has worked there for the past 50 plus years. This special award from the State of Illinois Park District Associations recognizes Joyce for her leadership and dedication to the Park District. Commissioner Beck noted that for 27 years now Joyce has maintained the Senior Club's status of having the most members of any senior club in the State of Illinois. Joyce's comment to her award and acclamations: "Time flies when you're having fun".
- b. Former Commissioner Doug Kaiser who chaired the Finance Committee for many years, presented the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting to the Glenview Park District for its Comprehensive Annual Financial Report for the Fiscal Year Ended April 30, 2006 to the Glenview Park District Finance Team made up of Barb Cremin, Nicole Hopkins, Barb Woods, Carol Schippman and Joanne Covelli. Mr. Kaiser commented he was honored to present this award and how this recognition acknowledges the Park District's commitment to being fiscally responsible to the community. Nicole Hopkins and Barb Woods were present to accept the award.

4. **Approval of the April 26, 2007 Regular Board Minutes**
 Commissioner Beck moved, seconded by Commissioner Przybylo to approve the Minutes of the April 26, 2007 regular meeting as presented. Voice Vote taken. Ayes: Beck, Casey, Coulson, Przybylo. Nays: None. Abstain: Scholl. Motion Carried. (Copy of minutes filed herewith.)

5. **Consideration to approve the May 8, 2007 Committee of the Whole Meeting Minutes**
 Commissioner Przybylo moved, seconded by Commissioner Coulson to approve the Minutes of the May 8, 2007 Committee of the Whole meeting as presented. Voice Vote taken. Ayes: Beck, Casey, Coulson, Przybylo, Scholl. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

6. **Recognition of the Cook County Official Certificate of Results for the April 17, 2007 Consolidated Election**
 President Bill Casey asked the Board if everyone had a chance to review the official results and the Board acknowledged the Certificate from Cook County.

Cook County Clerk

Official Certificate of Results

April 17, 2007 Consolidated Election

Glenview Park District Commissioner - 6yr.

The Cook County Clerk's office, having completed a canvass of all votes cast for Glenview Park District Commissioner - 6yr., hereby certifies that the listed candidates received the following vote totals.

Candidates	Votes	Percentage
Joe Klauke	680	11.33%
Angie G. Katsamakias	1,117	18.60%
Bob Patton	1,222	20.35%
Jack Morgan	479	7.98%
Paul Stevens	589	9.81%
Richard H. Hanson	834	13.89%
Steven K. Bucklin	1,083	18.04%
Total	6,004	100%

This election having been certified to me as "2 to be elected" results in **Bob Patton & Angie G. Katsamakias** being elected. Attached is the abstract of votes by precinct.

Dated this 7th day of May, 2007



David Orr, Cook County Clerk

7. **Administer Oath of Office**

With Park Board Secretary Charles Balling absent from the meeting, President Casey proceeded to administer the Oath of Office to newly elected Commissioners Angie Katsamakakis and Robert Patton. He praised both Commissioners for their commitment to “give back to their community” and welcomed them to the Board.

8. **Community Park West Master Plan and State of Illinois OSLAD (Open Space, Land Acquisition and Development) Grant Recommendations**

Commissioner Beck introduced grant consultant Laura Ross. Ms. Ross briefly explained the grant process. She stated that the Illinois Department of Natural Resources Asset Program funds acquisition and development projects. She noted that the Park District is proposing a grant application for Community Park West Phase II projects. The deadline to apply for this grant is noon on July 1, 2007. The maximum amount of grant money is \$400,000. To be considered, she advised the Park District to submit a variety of new recreational projects and be competitive with other Park Districts. Ms. Ross noted what the Park District commits to do in the grant proposal at minimum must be done. She also noted the site could be readied ahead of time but you must wait for grant money to start the proposed projects.

Superintendent Robert Quill gave a brief background on the Community Park West Master Plan process which began on March 13, 2007 with the first of a series of public meetings. This along with public participation and feedback has led up to tonight’s Committee recommendation for the Board to approve the Community Park West Master Plan. Mr. Quill introduced Dan Dalziel from 3D Design Studio who proceeded to review the Phase II proposal from a concept drawing and indicated some of the changes discussed at the May 8, 2007 Committee of the Whole meeting. One of those changes would be to use decorated, compacted material versus concrete for the pavement sections of the baseball area. He remarked that this is a cost-saving design that would allow budgeting for athletic lighting for the two largest ball fields. Another change would be to designate approximately 1.5 acres for a “possible future recreation area” that could include miniature golf, batting cages or other possible uses.

President Casey opened the meeting up to public input. Chris O’Hara from Glenview Baseball stated his appreciation to all the staff on this project and his willingness to help. Glenview resident Edward Teske had no objection to the plan but had some concerns with the financing. Katie Karlson, another Glenview resident, was pleased with the Master Plan and supported the proposed dog park. She voiced her appreciation to the Park District team for all their efforts and the Park Board for involving John McManus, as a consultant for the dog park.

8.a. Committee of the Whole Recommendation to approve the Community Park West Master Plan as presented to the Board. Roll call vote: Ayes: Beck, Coulson, Katsamakakis, Patton, Przybylo, Scholl, Casey. Nays: None. Motion carried.

- 8.b. Committee of the Whole Recommendation to approve the Community Park West Phase II Recommendations. Roll call vote: Ayes: Beck, Coulson, Katsamakias, Patton, Przybylo, Scholl, Casey. Nays: None. Motion carried.

Commissioner Patton had some concerns with the Phase II recommendations. The following are some items he requested the Board to direct staff on along with responses to his concerns:

1. Consider other opportunities for the proposed recreational area to broaden the appeal.
 - a. Superintendent Quill acknowledged staff would look beyond the miniature golf and batting cages that had already been suggested.
2. Concerned the playground area is too small for all age groups to use and look into options to address this.
 - a. This will be discussed at a future Buildings, Grounds and Park Services Committee, which Commissioner Patton is the Chairperson.
3. Look into constructing a temporary dog park for this summer.
 - a. Grant consultant Ross did not feel this would be a good idea to begin this during the grant process. Superintendent Quill felt the time involved along with the rules and regulations that need to be met would not make it feasible. Commissioner Beck agreed.

- 8.c. Commissioner Scholl asked for Laura Ross to explain to the Board and public what will be put in the Open Space Lands Acquisition and Development (OSLAD) Grant proposal.

She noted the following would be included:

- Minimal work at the Dog Park (The Illinois Department of Natural Resources (DNR) will fund \$25,000 maximum for a dog park)
- The playground area, two ball fields, and two shelters
- Site work

Total cost for this phase is estimated at over \$800,000 which allows for the Park District to apply for a \$400,000 OSLAD Grant.

Commissioner Przybylo moved, seconded by Commissioner Beck to Direct staff to file a State of Illinois \$400,000 OSLAD Grant. Roll call vote: Ayes: Beck, Coulson, Katsamakias, Patton, Przybylo, Scholl, Casey. Nays: None. Motion carried.

9. Officers' Reports

- a. President Casey reviewed audience participation procedures and asked if anyone wanted to speak when he opened up the meeting for public comment during the Community Park West Master Plan discussion.
- b. Treasurer William Moore commented on two invoices being greater than \$30,000, MidAmerican Energy Company for \$40,016.90 and annual contributions to NSSRA (Northern Suburban Special Recreation Association) for \$69,800.43
- c. Attorney Witwer had no report
- d. Executive Director/Secretary
 - i) Superintendent Barb Cremin reported on behalf of the Executive Director. She commented on the Strategic Planning reporting tool and project plan worksheets which will update the Board on the status and progress of various recommendations.
 - ii) Barb also noted the Annual Planning Calendar which list important dates, legal filings, and recommended Board actions for the year. Committee meeting dates will also be added to this calendar.
 - iii) Barb pointed out the enclosed PDRMA (Park District Risk Management Agency) fact sheet which summarizes coverage for public officials.

10. Matters from the Public

- a. Request from Sally Schreiner to have the Touchstones Group as a "Recognized Park District Organization. Sally Schreiner addressed the Board. She stated that her group is not a religious organization. President Casey noted in order for Ms. Schreiner's group to be given "Recognized" status as a residents group, she would need to have 50% + 1 members who are residents of the Glenview Park District. With the launch of her group not being until September 23, the Board agreed to waive the policy since non-resident groups can be given Recognized status and at the January Park Board meeting reevaluate the groups' status based on the number of resident members.

Commissioner Beck moved, seconded by Commissioner Przybylo to approve the request from Sally Schreiner to have the Touchstones Group as a Recognized Park District Organization until January 17, 2008 when the Park Board may reconsider the status of the group based on the number of resident members. Roll call vote: Ayes: Beck, Coulson, Katsamakakis, Patton, Przybylo, Scholl, Casey. Nays: None. Motion carried.

11. Accounts Payable

Commissioner Przybylo motioned to approve W.W. Grainger invoices for the month of April 2007 in the amount of \$4,852.98, seconded by Commissioner Scholl. On voice vote, all voted aye. Abstain: Coulson.

Commissioner Przybylo motioned to approve payroll and all other accounts payable for the month of April 2007 in the amount of \$1,267,591.63, seconded by Commissioner Scholl. Roll call vote: Ayes: Beck, Coulson, Katsamakis, Patton, Przybylo, Scholl, Casey. Motion carried.

12. @ Consent Agenda

President Casey asked if there were any items on the Consent Agenda that needed to be removed or have further discussion.

Commissioner Przybylo motioned to approve the Consent Agenda as presented to the Board seconded by Commissioner Coulson. Roll call vote: Ayes: Beck, Coulson, Katsamakis, Patton, Przybylo, Scholl, Casey. Nays: None. Motion carried. (Copy of supporting information filed herewith and explained below.)

12a. **Consideration to Approve 2006-2007 Budget and Appropriation Ordinance Timeline.** The public hearing and formal approval of the Budget and Appropriation Ordinance will take place at the June 28 Park Board meeting. A draft of the ordinance will be available for public inspection beginning May 29 with a notice of a public hearing sent to local newspapers on June 12 to be published in the June 21 edition of the Glenview Announcements (This item was approved on the Consent Agenda.)

12b. **Consideration to Approve the Budget and Appropriation Transfer Ordinance 2007-18.** This is presented annually to the Park Board and is a house keeping item. (This item was approved on the Consent Agenda.)

12c. **Consideration to Approve St. Peter and Paul Church Parking Lot Use Agreement Amendment.** This is an amendment to the existing shared space and land use agreement between the Glenview Park District and the St. Peter and Paul Greek Orthodox Church for the purpose of holding a farmer's market on weekends in season.

13. Committees Reports and Recommendations

a. *Finance*

- i) Commissioner Przybylo commented as follows on the two proposals for the Crowley Park Fieldhouse which were discussed at the Monday, May 21, 2007 Finance Committee meeting. One was for the construction of the pre-fab unit with some adjustment to the outside material and the other for infrastructure improvements (site work). Park District Landscape Architect Ken Wexler briefly reviewed the Crowley Park Fieldhouse proposals and funding. Because of the Board's earlier decision to reduce cost on the new fieldhouse, a pre-fab unit was chosen from Homeway Homes, a company near Peoria, IL. The customized fieldhouse bid specified Homeway Homes or "approved equal". Twenty bid packages were picked up but only 1 bid was submitted. It was from Homeway Homes' local representative (Modular Home Builders of Northern Illinois) who has teamed up with local excavator Lenny Hoffman.

Finance Committee Recommendation to approve the Crowley Park Fieldhouse Bid to Lenny Hoffman, Wilmette, IL. in the amount of \$315,892. Roll call vote: Ayes: Beck, Coulson, Katsamakakis, Patton, Przybylo, Scholl, Casey. Nays: None. Motion carried.

- ii) Ken continued to explain the second proposal which is for site work and involves on-site storm water retention, which is now a state requirement. A small detention area would be created east of the basketball court. Because of flooding in the southeast area, storm water structures would be added. A sanitary sewer is also required because the current is 40 years old and has deteriorated. Pavement work on the driveway is also needed. Commissioner Beck suggested using 'Rain Gardens' and 'surface management' to address the flooding. She also suggested working with the Village on this. Commissioner Przybylo pointed out this project has been fully funding from the following sources: \$200,000 in grants, a \$100,000 OSLAD Grant, \$200,000 Insurance money, and Developer Donation Funds of over \$300,000.

Finance Committee Recommendation to approve the Crowley Park Site Work bid from Copenhaver Construction, Inc., of Gilberts, IL, in the amount of \$385,165. Roll call vote: Ayes: Beck, Coulson, Katsamakakis, Patton, Przybylo, Scholl, Casey. Nays: None. Motion carried.

14. Staff Reports

- a. Commissioner Casey was concerned with infestation of the Emerald Ash Borer in the area and thought the Park District should have a plan in place. He suggested the Park District use an insecticide and wanted to give staff direction on its application. Superintendent Gullen briefly explained the Emerald Ash problem, what trees might be at risk, and the cost to have those ash trees treated. He also stated there are no infected trees in Glenview at this time. The Board agreed to give staff approval to treat the trees at their discretion.
- b. Superintendent Cheryl Deom commented that planning for the renovation of the ice skating mechanical system is moving forward. Staff and consulting engineers will next be looking at different options for the compressors. She also noted that the Glenview Park Golf Course entrance is nearing completion with the lettering to go up next week. She reminded everyone of the LaSalle Bank Open schedule and posters that have been put up around town advertising the free golf for Glenview residents at the National 9 courtesy of LaSalle Bank.
- c. Superintendent Barb Cremin commented on the following: The Budget and Appropriations Ordinance will be on display at the Administration office May 29 as legally required. The ordinance is the legal limit that can be spent by the Park District if funding becomes available so it must be covered in the ordinance. The ordinance will be approved at the June 28 Board meeting.

- d. Superintendent Bob Quill noted that pool passes are doing very well. The discount on passes has been extended to June 13. A variety of marketing has been done to promote the passes. The ‘Get-It’ card is now available to season-pass holders with a \$400.00 limit. All family members have access to the card. Bob announced that LaSalle Bank has offered to donate gate fees from the LaSalle Open to the Glenview Park Foundation. The Foundation is considering matching the donation up to \$20,000. These funds (estimated at \$10-\$12,000) will be used for the Crowley Park project. He also noted that additional HVAC units will be added to the Park Center roof on Friday and the Lakeview rooms should reopen on June 2.

15. Matters from Commissioners

- a. Commissioner Beck commented on an Ecology and Transportation Conference she recently attended where she acquired tollway handbooks which she distributed to the Board. She felt the information may be helpful in our current interactions with the Tollway Authority on the Grove project.
- b. Commissioner Przybylo inquired about the letters on the front entrance of the Golf Course and recommended back-lit lighting. He also noted the number of dead trees on the National 9 and wanted to know about the warranty on those trees. Cheryl Deom said 10% of the initial cost had been withheld from the contractor to replace any lost trees.
- c. Commissioner Coulson wanted to know if summer staffing was adequate. Bob Quill said additional staffing was still needed at the pools but confident that levels would be reached. Summer Camps are fully staffed.
- d. Commissioner Casey complimented Ice Center staff on the Ice Show.

16. Correspondence

None

17. Adjourn Sine Die—Close of 2006/2007 Fiscal Year

A motion was made by Commissioner Przybylo, seconded by Commissioner Beck to adjourn and close out Fiscal Year 2006/2007. Motion carried by voice vote.

Secretary

ATTEST:

President

Approved this 28th day of June 2007

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