



GLENVIEW PARK DISTRICT BOARD MEETING

@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
August 23, 2007

1. Roll Call

President Pro-Tem William Casey called the meeting to order at 7:26p.m. and the roll was called.

Commissioners present: William M. Casey, Angie Katsamakias, Bob Patton, and Michael P. Scholl

Commissioners absent: Judy Beck, Mary Jean Coulson, Ted Przybylo.

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill and Recording Secretary Joanne Capaccio. Please refer to the attendance record for other visitors.

2. Moment of Silence

3. Public Hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$10,000,000 General Obligation Park Bonds (Alternate Revenue Source).

President Pro-Tem William Casey announced Board agenda item 3 being a Public Hearing to receive public comments on the proposal to sell not to exceed \$10,000,000 General Obligation Park Bonds and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony. With there being no comments or written letters from either Commissioners or the public, the hearing was adjourned.

Commissioner Scholl moved, seconded by Commissioner Patton to adjourn the Public Hearing at 7:30 p.m. A Roll Call Vote was taken: Ayes: Casey, Katsamakias, Patton, Scholl. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Approval of July 26, 2007 Regular Board meeting minutes

Commissioner Katsamakias moved, seconded by Commissioner Patton to approve the July 26, 2007 Regular Board meeting minutes. A Roll Call Vote was taken: Ayes: Casey, Katsamakias, Patton. Nays: None. Abstain: Scholl. Motion Carried. (Copy of minutes filed herewith.)

5. **Approval the August 9, 2007 Special Board meeting minutes**

Commissioner Patton moved, seconded by Commissioner Katsamakakis to approve the August 9, 2007 Special Board meeting minutes. A Roll Call Vote was taken: Ayes: Katsamakakis, Patton, Scholl. Nays: None. Abstain: Casey. Motion Carried. (Copy of minutes filed herewith.)

6. **Presentations**

- a. PTA Trees for Baby Steps Program: postponed due to weather
- b. Eagle Scout candidate Michael Lynch: postponed due to weather
- c. Glenview Women of Today Check Presentation: Postponed due to weather
- d. Tollway Agreement at the Grove

Director Chuck Balling asked the Board for approval to sign the letter of understanding between the Glenview Park District and the Illinois Tollway Authority. Commissioner Katsamakakis and Commissioner Patton asked if the Park District's terms were met under this agreement, and Director Balling commented that they were met. The Director also recognized Senator Susan Garrett for her assistance in this process.

Commissioner Katsamakakis moved, seconded by Commissioner Scholl to approve a letter of understanding which outlines the terms that will become the basis for an Intergovernmental Agreement between the Glenview Park District and the Illinois Tollway Authority for the proposed reconstruction of the Northbound Tri-State Tollway (I-294) and the construction of a berm between the Tollway and the Grove. On Voice Vote, all voted aye. Motion carried.

7. **Officers' Reports**

a. **President**

- i) President Pro-Tem Casey noted there was no public present therefore an explanation of procedures to address the Board was not necessary.

b. **Treasurer**

- i) Treasurer Bill Moore gave a brief summary of expenses and revenues for the month of July. Bill commented that there were seven invoices greater than \$30,000: Park District Risk Management Agency (PDRMA), Elanar Construction, MidAmerican Energy Company, Copenhaver Construction, Lenny Hoffman Excavating, Inc., Ikon Office Solutions, and Blue Cross/Blue Shield. Forty \$96,000 CDs were purchased at an average rate of 5.35%.

c. **Attorney**

- i) No Report

d. **Secretary/Executive Director**

- i) **Glenview Ice Mechanical System Renovation**
Director Balling commented on the Ice Mechanical system renovation and noted that staff recommends going with a design/build system. Staff is meeting with Williams Architect on Sept 6, 2007 and will have a better idea of what will be going into the bid specifications. The design/build system will produce a better system and hopefully save the Park District money.

ii) Proposed Joint Administrative Offices

Director Balling gave an update on the proposed joint administrative offices between the Park District, School District and the Village. No date has been set yet for a meeting between the three agencies, but the Director will keep the Board up-to-date.

iii) Milwaukee Avenue Bridge

Director Balling reported the Milwaukee Avenue Bridge just north of Glenview Road will be closed this Sunday, August 25 for state inspections barring any weather related issues. There should be very little impact on the Park District programs at Community Park West with this closing. Director Balling asked the Board to approve the License Agreement that allows a temporary access road through Community Park West on Sunday, August 25.

Commissioner Scholl moved seconded by Commissioner Katsamakis to approve the Milwaukee Avenue Bridge Closure License Agreement. On Voice Vote, all voted aye. Motion carried.

8. Matters from the Public

a. None

9. @Consideration to approve Accounts Payable: \$2,437,755.65

Commissioner Casey moved seconded by Commissioner Katsamakis to approve all accounts payable for the month of July, 2007 in the amount of \$2,437,755.65. Roll Call Vote: Ayes: Casey, Katsamakis, Patton, Scholl. Nays: None. Motion carried.

10. Consideration to approve Consent agenda items

President Pro-Tem Casey asked the Board if everyone had a chance to look at the Consent Agenda and if there were any questions. There were none.

Commissioner Patton moved seconded by Commissioner Katsamakis to approve the Consent Agenda. Roll call vote: Ayes: Casey, Katsamakis, Patton, Scholl. Nays: None. Motion carried.

(Copy of supporting information filed herewith and explained below.)

a. T-Shire Bid approval- Staff recommendation to approve T-Shirt Bids for \$20,900.00 from Bagmasters and \$4,894.24 from Good Impressions for a total of \$25,794.24

11. Committees Reports and Recommendations

a. Finance

i) Tax Levy

Superintendent Barb Cremin reported that the Finance Committee met on August 20 and discussed the upcoming tax levy. The Committee agreed to maximize the levy to the fullest extent allowed under the tax cap. The tax cap is based on the CPI. The CPI this year is 2.5% compared to 3.4% last year. This equates to approximately \$250,000-\$300,000 more in the capped funds

than last year.

- ii) Barb also commented on recent legislation signed by Governor Blagojevich which will allow the Park District to pick up Tax Increment Financing (TIF) District as new property when the TIF retires. This will give the Park District more tax dollars.

12. Staff Reports

- a. Superintendent Fred Gullen reported that next steps in the application process for an Illinois Open Space Land Acquisition and Development (OSLAD) Grant for Community Park West have been completed by the recent meeting with Greg Akers at Community Park West for his evaluation of the project. Mr. Akers is the project coordinator for the Grant application.
- b. Superintendent Cheryl Deom commented on the conditions of the golf courses from the storms. She noted that they have been hit hard by winds and are very saturated with water. Cheryl also reported that the lighting project is underway at the Tennis Court. Commissioner Scholl asked about the new doors that were installed at the Ice Center. Cheryl explained that the previous doors were 10 years old, warped and needed to be replaced.
- c. Superintendent Cremin reported that the seasonal-employee surveys have been distributed with positive results so far. Full-time employee surveys will be going out in September. Barb also noted that the Accounting Clerk position has been filled. We are now looking to fill the Staff Accounting position since the current employee in that role is moving out of state.

13. Matters from Commissioners

- a. Commissioner Michael Scholl recognized the great job done on the recent combined Hockey Brochure. Michael said the response and comments have been very positive from both the house league and Stars programs.
- b. Commissioner Angie Katsamakias commented that she volunteered at a recent Wagner Farm Farmer's Market and the response and feedback from the attendees was very positive. She noted over 1100 people attended on the Saturday she was there.

14. Correspondence

Director Balling gave an update on the flooding situation. The Park District is helping the Village with sandbagging efforts at the Service Center on Shermer/Lake Street and with cleanup from the storm. The Director also noted that staff has been helping the schools to clear away debris and trees on their properties.

Director Balling also noted the Illinois Association of Park District (IAPD) recently granted first place honors in the State of Illinois' Intergovernmental Cooperation category to the Village of Glenview and the Park District for the development of the Tyner Center and Air Station Prairie. Glenview State Bank

also received second place recognition in the Best Friend of Illinois Parks-Business category for their ongoing sponsorship of Park District programs. Awards will be given out to the recipients at the “Best of the Best” Awards Gala on September 14 at the Wheaton Park District’s Arrowhead Banquet Facility.

15. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/1 et seq. possible topics on Minutes, Litigation, Land Acquisition/Lease

A motion was made by Commissioner Katsamakakis, seconded by Commissioner Patton to move to executive session pursuant to 5 ILCS 120/1 et seq. at 8:01 p.m. to discuss minutes, possible litigation, land acquisition/ lease. Roll Call Vote: Ayes: Casey, Katsamakakis, Patton, Scholl. Nays: None. Motion carried.

The executive session reconvened back into regular session at 8:44 p.m.

16. Actions on items that were discussed in Executive Session, if any
None

17. Adjourn

Commissioner Casey moved to adjourn the regular session at 8:44 p.m. On Voice Vote, all voted aye. Motion carried.

Secretary

ATTEST:

President

Approved this 20th day of September 2007

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