

Approved



**GLENVIEW PARK DISTRICT  
BOARD MEETING**

@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
November 15, 2007

**1. Roll Call**

President Ted Przybylo called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: Judy Beck, William M. Casey, Angie Katsamakias, Bob Patton, Ted Przybylo.

Commissioners absent: Mary Jean Coulson, Michael P. Scholl

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill and Recording Secretary Joanne Capaccio. Please refer to the attendance record for other visitors.

**2. Moment of Silence**

**3. Truth in Taxation Public Hearing**

President Przybylo announced the Truth in Taxation Public meeting and asked if there was any public comment. With there being no comments, the hearing was adjourned.

Commissioner Beck moved seconded by Commissioner Patton to adjourn the Truth in Taxation Public Hearing at 7:03 pm. Roll Call Vote: Ayes, Beck, Casey, Katsamakias, Patton, Przybylo. Nays: None. Motion carried.

**4. @Approval of the October 25, 2007 Regular Board meeting minutes**

Commissioner Beck moved seconded by Commissioner Katsamakias to approve the October 25, 2007 Regular Board meeting minutes. Roll Call Vote: Ayes: Beck, Casey, Katsamakias, Przybylo, Nays: None, Abstain: Patton. Motion Carried. (Copy of minutes filed herewith.)

At this time Attorney Sam Witwer asked that the Board return to the Truth in Taxation Public Hearing so the Board could hear a summary of the tax levy and tax cap for the record.

**Truth in Taxation Public Hearing Reopened**

Commissioner Casey moved seconded by Commissioner Patton to reopen the Truth in Taxation public meeting at 7:04 pm. Roll Call Vote: Ayes: Beck, Casey, Katsamakakis, Patton, Przybylo, Nays: None. Motion Carried.

Superintendent Barb Cremin noted the District is proposing a tax levy of \$13,470,312 which is an increase of 3.46% from last year. She explained that the District is required by law and has announced the estimated tax levy at the last two Board meetings. Also, a notice of the public meeting was published in the Glenview Announcements. The District must adhere to a tax cap which this year is a 2.5% increase in the tax cap funds based on the CPI for the 12 months ending December 2006.

Commissioner Beck moved, seconded by Commissioner Casey to adjourn the Public Hearing at 7:05 pm. Roll Call Vote: Ayes: Beck, Casey, Katsamakakis, Patton, Przybylo, Nays: None. Motion Carried.

**5. Presentations**

**a. Northern Suburban Special Recreation**

Director Balling introduced John McGovern from NSSRA and explained “Inclusion Services” which provide assistance to those with disabilities that are enrolled in our Park District programs. Annual average cost to Glenview taxpayers for this assistance is about \$11.00 a year per household. NSSRA provides 18 full-time staff. John explained Inclusion has grown by 100% since 2004. There is also growth of 5-10% in programs for disabled to recreate with others with disabilities. The Park District has partnered with NSSRA since 1970 to bring park programming to residents with disabilities. John noted NSSRA’s three-year plan. One issue they will be focusing on is poor visibility of NSSRA programs. They will be developing a visual piece to give to other groups listing the top ten benefits of therapeutic recreation. John also announced that the City of Highwood has rejoined NSSRA. Some disappointing news is they had lost a large state initiative grant for approximately \$100,000. The US Navy has asked NSSRA to assist with teambuilding. They will also be helping injured veterans coming back from Iraq.

Joining John was Holly Jennings, a Glenview resident and mother of three. Holly’s oldest child has Down syndrome and her son has been using many of the Park District programs since 3 years of age. She is very appreciative of all the services NSSRA has provided to her son and gave personal testimony to the benefits of the programs offered by the association.

Commissioner Katsamakakis asked what age group is the largest user of NSSRA. John noted it is the 21 and older group followed by 3-8yr old group serving about 1400 people for 2006.

**b. Glenview Ice Center Mechanical Renovation Scope and Plan**

Director Balling introduced Tom Poulos from Williams Architects who gave an update on the alternates for the Glenview Ice Mechanical System which will be going out to bid in January. Tom announced W.B Olsen is the construction manager who will also review costs. He went on to review the mechanical units which are suspended up high on a catwalk with fabric duct work. Tom explained that noise will not be a problem with the type of unit being installed. President Przybylo asked if cost is less by bringing the mechanicals inside. Tom remarked that units inside a building tend to last 3-5 yrs longer than those outside. You are also saving structural cost and servicing of the units is easier. Tom explained some of the following alternates: Numbers one and six on the drawings showed how the Center could look with low emissivity ceiling, paint and improved lighting. He went on to describe alternate three which upgrades the locker rooms with skate resistant flooring, paint, a blacked out ceiling with lights, new fixtures and epoxy flooring in the shower area. Alternate 7 is an energy management system which is still under investigation and may not be needed. This is a control panel that integrates levels when not needed and this system could be put in at a later date. Director Balling noted the Park District may do some alternates in-house in order to keep costs down. The bids will come back in February and brought to the Board at the February 28th Board meeting. The project construction start date is estimated for April 28 with a September 1 open date.

**c. Park Tour and Improvements**

Ken Wexler, Park District Planner gave a presentation on some current projects which are part of the Capital Improvement plan. He showed some pavement improvements, parking stop placements, new cover coating on tennis and basketball courts, along with updates of some playgrounds. Ken showed the work that was done to repair damaged caused by the August storms. The presentation also showed the placement of the modular fieldhouse at Crowley Park. Director Balling noted a savings of approximately \$100,000 by using the modular fieldhouse construction method. He also thanked Fred Gullen and Ken Wexler for organizing the Park Tour which was held on November 3.

**d. Dog Park Business Plan**

Jim Galeno who is a student intern for the Park District gave a presentation on the proposed dog park and presented a preliminary business plan for this component of the park. Jim went through the fees, equipment, rules and regulations, acreage, safety features, weaknesses and strengths, costs and other amenities. Kathleen McInnis will be taking this project over when Jim's internship is over at the end of November and she presented the budget for the dog park. Commissioner Beck asked if this is a public service or revenue stream facility. Director Balling said this would be an extra public service where we hope to break even on direct costs such as supplies and staff time but not capital costs. Commissioner Katsamakis asked about special events and potential sponsorships. Jim noted a dog-walk was one idea that was being looked at.

6. **Officers' Reports**

a. **President-Procedures for Public Comment**

President Przybylo reviewed audience participation procedures and asked if anyone wanted to address the Board they should fill out a blue card at the back of the room and hand it to the recording secretary.

b. **Treasurer-Review of Monthly Financial Reports**

Treasurer Bill Moore gave a brief summary of expenses and revenues for the month of October. Bill commented that there were three invoices over \$30,000: Copenhaver Construction, Elanar Construction, and Blue Cross/Blue Shield.

c. **Attorney**

No Report

d. **Secretary/Executive Director**

i) *Joint Administrative Offices Meeting*

Director Balling announced the next meeting on the Joint Administrative Offices is on November 29, 7:00p.m. at the Police Station. Commissioner Beck feels public input is important on this concept.

ii) *Update Community Park West II Construction Plan*

Director Balling noted the consultants for Community Park West II will be at the December Board meeting to present costs and design updates. Bids for this project will be going out after the first of the year.

iii) *Glenview Youth Baseball*

Director Balling reported that Glenview Youth Baseball will contribute \$700,000 toward the development of four ballfields by making an initial payment of \$350,000 and continuing payments till 2013. We would have a 20-year license agreement with Glenview Youth Baseball.

Director Balling also complimented President Przybylo's for his presentation at the State of the Village Dinner.

7. **Matters from the Public**

Kyle LaCour and Danny Gedgafou brought signed petitions and presented more information to the Board on their request to allow bikes in skate parks. An upcoming Board Committee on November 29 at 5:30 p.m. at the Park District Administration building will have this topic on the agenda and Danny and Kyle will be invited to this meeting. Director Balling noted that Park District Risk Management will be looking at this request. Commissioner Casey suggested Danny and Kyle may want to apply for Recognized Organization status.

8. **@Consideration to approve Accounts Payable: \$1,270,973.14**

Commissioner Casey moved, seconded by Commissioner Katsamakakis to approve all accounts payable for the month of October, 2007 in the amount of \$1,270,973.14.

Roll Call Vote: Ayes: Beck, Casey, Katsamakakis, Patton, Przybylo, Nays: None.

Motion Carried

**9. Committees Reports and Recommendations**

**a. Finance**

i) *@ Tax Levy*

The Tax Levy Ordinance shows a total levy of \$13,470,312, an increase of \$450,438 over the current extension (an overall increase of 3.46%).

Commissioner Casey moved, seconded by Commissioner Patton to approve the Finance Committee recommendation to approve Tax Levy Ordinance 2007-28 for the amount of 13,470,312. Roll Call Vote: Ayes: Beck, Casey, Katsamakias, Patton, Przybylo, Nays: None. Motion Carried. (Copy of supporting information filed herewith.)

ii) *@Corporate Fund Reduction in 2007 Real Estate Tax Levy*

Commissioner Patton asked for an explanation of this reduction. Barb Cremin explained that the Park District does an estimate of new tax growth and if it falls short, we need to tell the county which fund to take this from.

Commissioner Casey moved, seconded by Commissioner Beck to approve the Finance Committee recommendation to approve Ordinance 2007-29 reducing the Corporate Fund in the 2007 Real Estate Tax Levy for 2008 tax receipts. Roll Call Vote: Ayes: Beck, Casey, Katsamakias, Patton, Przybylo, Nays: None. Motion Carried. (Copy of supporting information filed herewith.)

iii) *Committee Update-none*

**b. Special Revenue Facilities**

i) *Update of Glenview Park Golf Club Logo*

Superintendent Cheryl Deom commented on the new Glenview Park Golf Club Logo which the Committee has endorsed. The Committee considered existing traditions and new marketing and wanted something clean that could be put on golf shirts. Focused groups were used to get their input. They liked the design and staff added an American elm leaf to the logo. The leaf added an additional color and balanced out the logo.

ii) *Committee Update-none*

**10. Staff Reports**

Fred Gullen remarked on the newly installed Crowley Park Fieldhouse as shown in Ken Wexler's presentation. He also commented on the worked done so far on the temporary road being constructed through Community Park West. Fred noted that the initial work is nearly complete and is ready for the work that will begin in the spring.

Cheryl Deom handed out the Glen Tower Center booklet. This booklet highlights events taking place at the annual Ice Center Winter Carnival. It will be delivered to residents via an insert in the local newspapers.

Barb Cremin reported on the new district-wide phone system. Training for staff will be taking place the week of December 10th and the transition to the new phone

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system will take place the week of December 17. This new system can focus on emergency zones and pinpoint where a 911 call is coming from. Barb also noted the next team training session which is part of the Strategic Plan Employer of Choice initiative will take place on November 26.

Bob Quill commented that annual recommendations for 2008-2009 are now being worked on. Summer camp budgets are done since the special camp brochure will be coming out after the first of the year. Bob also noted he will be teaching eight chemistry classes at Glenbrook South on Friday, subject being Fireworks. Bob coordinates the annual Fourth of July Fireworks show.

Director Balling noted he will be taking some time off over the Thanksgiving holiday (November 22-27) and will designate one of the Superintendents as acting Director in his absence.

### **11. Matters from Commissioners**

Commissioner Bob Patton recognized and commended the Wagner Farm programs as well as Grovesfest and the Craft Fair. He thought the November 3 park tour was fantastic and was glad to be able to meet some of the Glenview Park Foundation members and former Commissioners. Bob suggested having another park tour in the summer.

Commissioner Judy Beck also recognized the park tour and was happy that others were invited.

President Ted Przybylo recognized Director of Marketing Liz Gogola for the wonderful presentation she put together which he delivered at the State of the Village Dinner.

Commissioner Bill Casey complimented the pictures of park district staff that were added to the winter brochure. He felt it was a nice addition. Bill also commented on the website improvements and particularly liked the Financials being posted as well as the calendar of events. Bill also mentioned the potential of a traffic light being placed on Washington Street and traffic concerns that might go with that. He would like the Board to give him any suggestions or concerns they may have.

Commissioner Angie Katsamakias commented she attended quite a few events and meetings this month. She attended the Youth Services luncheon and felt there may be opportunities for the Park District to partner with them. Bob Quill noted we do work with the Glenview State Bank and Youth Services who act as our outreach partner to find needy families for our Liesureship program. Angie also commented that the local PTA would like to work together with the Park District with scheduling Halloween events next year to avoid any conflicts.

Commissioner Beck suggested sponsoring a meeting with other fundraising groups in town so we can better coordinate the numerous events that are scheduled through out the year.

**12. Correspondence-none**

**13. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/1 et seq. possible topics on Minutes, Litigation, Land Acquisition/Lease, Personnel**

Commissioner Casey moved, seconded by Commissioner Beck to move to executive session pursuant to 5 ILCS 120/1 et seq. at 9:16 p.m. to discuss minutes, possible litigation, land acquisition/ lease, personnel. Roll Call Vote: Ayes: Beck, Casey, Katsamakakis, Patton, Przybylo. Nays: None. Motion carried.

Commissioner Beck moved seconded by Commissioner Patton to adjourn the executive session at 10:50 p.m. and move back into open session. On Voice Vote, all present voted aye. Motion Carried.

**14. Action on items that were discussed in Executive Session, if any**

None

**15. Adjourn**

Commissioner Beck moved seconded by Commissioner Katsamakakis to adjourn the regular session at 10:51p.m. On Voice Vote, all voted aye. Motion carried.

ATTEST:

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Mary Jean Coulson  
Board Vice-President

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Charles T. Balling  
Secretary

Approved this 20th day of December 2007