



## **GLENVIEW PARK DISTRICT BOARD MEETING**

@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
April 24, 2008

### **1. Roll Call**

President Ted Przybylo called the meeting to order at 7:08 p.m. and the roll was called.

Commissioners present: Judy Beck, William M. Casey, Mary Jean Coulson, Angie Katsamakakis, Bob Patton, and Ted Przybylo

Commissioner absent from meeting: Michael Scholl

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill and Recording Secretary Joanne Capaccio. Please refer to the attendance record for other visitors.

### **2. Moment of Silence was observed**

### **3. @Approval of the March 27, 2008 Regular Board meeting minutes**

Commissioner Casey moved seconded by Commissioner Coulson to approve the March 27, 2008 Regular Board meeting minutes. Roll Call Vote: Ayes: Beck, Casey, Coulson, Patton, Przybylo, Nays: None. Abstain: Katsamakakis. Motion Carried. (Copy of minutes filed herewith.)

### **4. @Approval of the April 3, 2008 Committee of the Whole meeting minutes**

Commissioner Patton moved seconded by Commissioner Katsamakakis to approve the April 3, 2008 Committee of the Whole meeting minutes. Roll Call Vote: Ayes: Beck, Casey, Coulson, Katsamakakis, Patton, Przybylo, Nays: None. Motion Carried. (Copy of minutes filed herewith.)

### **5. Presentations**

#### **a. Park District Risk Management Association Loss Control Program Review Award**

Director Balling introduced Kevin Hoffman, a representative from PDRMA (Park District Risk Management Agency) who presented the PDRMA 2007 loss prevention award to the Park District for attaining an excellent level-A and for obtaining an overall average score of 97.6% on its district-wide loss control program which is based on audits of eleven different facilities, accident reporting, safety records and tours of various parks. The Glenview Park District's efforts to

make its facilities and recreation programs safe and cost effective for the public were recognized with this award. The Park District's Risk Manager Tom Kolk accepted the award along with a check for \$1,500 on behalf of the Park District. Mr. Hoffman also thanked the Board for all their support.

**b. Storm Fund Breakdown-Tom Kolk**

The Director introduced Tom Kolk, Park District Risk Manager who gave an update on the reimbursements the district received for the August 23, 2007 storm damage. Tom reported the final payments the Park District received from PDRMA (Park District Risk Management Agency), FEMA (Federal Emergency Management Agency), and IEMA (Illinois Emergency Management Agency) totaled \$169,299 which is approximately 87% of the submitted claim of \$195,209. Tom noted that pre-existing trees were not covered under any of the Insurance plans. The Director said an update on the replanting of trees will be given at the next Board meeting.

**6. Officers' Reports**

**a. President**

President Przybylo covered the procedures for the public to address the Board.

**b. Treasurer**

Bill Moore gave a brief summary of expenses and revenues for the month of March. He noted there were 4 invoices greater than \$30,000: MidAmerican Energy Company, Santanna Energy Services, Village of Glenview, and Blue Cross/Blue Shield.

**c. Attorney**

No Report

**d. Executive Director/Secretary**

- i) **Open Space Land Acquisition Development (OSLAD) Grants Update**  
Director Balling reported that the Park District received a letter that afternoon from the Illinois Department of Natural Resources (IDNR) along with a call from the Governor's office stating that the Park District had received the OSLAD Grant for \$400,000 which now allows the Board to approve the bids for Community Park West II. Director Balling thanked the IDNR and the Governor's office for getting the release in time for tonight's Board meeting. He also thanked our local legislators who were "second to none" with their help and support in this effort along with Glenview Youth Baseball and the Glenview DOG owners group who also contributed through their efforts to getting these funds released. President Przybylo also thanked and acknowledged the following legislators for their help and support: Senator Susan Garrett, Senator Terry Link, Senator Jeffrey Schoenberg, Representative Elizabeth Coulson, Representative Tom Cross, Representative Elaine Nekritz, Representative Kathy Ryg, Village President Kerry Cummings (who hand-delivered a letter to the Governor), and IAPD (Illinois Association of Park Districts) General Counsel, Peter Murphy.

- ii) Department of Commerce and Economic Opportunity (DCEO) Grant for Wagner Farm

The Director also reported that the district received a \$50,000 Department of Commerce and Economic Opportunity (DCEO) Grant and contributed this effort to Representative Elizabeth Coulson who sponsored the grant. The money will be used for three new exhibits at the farm: Truck farming, upgrading the general store, and an antique ice cream parlor which will demonstrate how raw products go from the farm to the consumer. .

- ii) Resignation of John McGovern, Northern Suburban Special Recreation Association (NSSRA) and Replacement Process

The Director announced the resignation of NSSRA Executive Director John McGovern who has taken a consultant position with W. T Company. His focus will be on accessibility and inclusion as well as an advisor to other Park Districts. Director Balling noted John will continue in his new role to be an advocate for people with disabilities. Tracey Crawford, current Director of Development at NSSRA, will be acting director until a candidate is selected. Commissioner Beck called John “exceptionally talented” and noted his great work on the legislative front and that he will be missed.

## 7. **Matters from the Public**

None

## 8. **@Consideration to approve Accounts Payable: \$1,409,774.02.**

Commissioner Casey moved, seconded by Commissioner Katsamakakis to approve accounts payable and payroll for the month of March, 2008 in the amount of \$1,409,774.02. Roll Call Vote: Ayes: Beck, Casey, Coulson, Katsamakakis, Patton, Przybylo, Nays: None. Motion Carried.

## 9. **Committees Reports and Recommendations**

- a. Recreation, Museum & Swimming Pools combined with Buildings, Grounds and Park Services

- i) @Consideration to approve the lowest responsible bid for the Community Park West II Project to V3 Construction of Woodridge, Illinois in the amount of \$4,302,776.30

Commissioner Katsamakakis moved seconded by Commissioner Patton to award the construction contract for Community Park West - Phase II to the low responsible bidder, V-3 Construction of Woodridge, Illinois in the amount of \$4,302,776.30. Roll Call Vote: Ayes: Beck, Casey, Coulson, Katsamakakis, Patton, Przybylo, Nays: None. Motion Carried.

Commissioner Katsamakakis asked if the MWRD (Metropolitan Water Reclamation District) had approved off on the work at Community Park West. Fred Gullen said their approval is needed for the storm sewer work which is the last phase of the project. He noted the approval process is slow and it is not unusual to start a project without it.

Director Balling remarked that within the next two weeks a date would be

decided on for the groundbreaking ceremonies at Community Park West.

a. **Finance**

i) **@Consideration to approve 2008/2009 Glenview Park District Budget**

Barb Cremin noted a Committee of the Whole meeting was held on April 3, 2008 where the budget was discussed in detail by the Park Board. The total proposed budget for FY 2008/2009 is \$38,431,455 of which \$19,738,345 (48.6%) is part of the Capital Fund. The total operating funds budget is \$18,693,110. This shows the district investment in upgrading and maintaining district's assets. Only 49.3% of the budget will come from taxes.

Barb noted 3 critical payments the district would receive this year: (1) the TIF payment for 1,120,849, (2) \$500,000 from the Tollway Authority for the Grove and (3) \$227,100 from the Village of Glenview for the Air Station Prairie. President Przybylo thanked the staff for all their work in putting together this budget.

Bill Casey asked for an update on two capital projects: New Patio at the Golf Club and Security Cameras at Community Park West (CPW). Cheryl Deom noted the patio equipment has been purchased and work is underway to have it in place for Mother's Day. The Golf Club will be featuring an outdoor concert and BBQ beginning the last Friday in May. The Café menu is also being updated.

Fred Gullen noted that two cameras were budgeted for CPW, however he is concerned with the current "stand-alone" security camera system and would like a standardized system for the district where the police would be able to easily access it. Director Balling said the park district's IT department is working on an integrated system and should have this in place within the next 2-3months.

Commissioner Casey moved seconded by Commissioner Patton to approve the 2008/2009 budget for \$38,431,455. Roll Call Vote: Ayes: Beck, Casey, Coulson, Katsamakakis, Patton, Przybylo, Nays: None. Motion Carried.

ii) **@Consideration to approve a loan to Northern Suburban Special Recreation Association (NSSRA) for the purchase of a van**

Director Balling explained that NSSRA which is a part of our Park District and others can not take on debt. Since their Foundation could not finance the van this year, the Director recommended giving a loan with no interest to NSSRA to purchase the van. Other Park Districts have helped NSSRA in the past with their financing needs.

Commissioner Casey moved seconded by Commissioner Beck to approve a loan in the amount of \$33,395 to Northern Suburban Special Recreation Association for the purchase of a van to be repaid in full by 2011. Roll Call Vote: Ayes: Beck, Casey, Coulson, Katsamakakis, Patton, Przybylo, Nays: None. Motion Carried.

iii)Committee Update-none

## **10. Staff Reports**

Cheryl Deom gave an update on the ice renovation project. She said the ice will be melted starting next week and equipment will be moved in. Staff has been assigned numerous tasks related to the ice center project to implement while the construction takes place. The Ice Center will be open for judo and karate only during the renovation. Cheryl also talked about the National 9 golf promotion featured on WLS radio with news anchor Jim Johnson which will give prizes to golfers who can beat Jim's score. This campaign will run mid-April through mid-May.

Bob Quill reported that the Orchard donated by the COWS group at Wagner Farm has been planted with peach, crabapple, apple, and cherry trees and should bear fruit next year. He also reported summer staffing is virtually complete with just a few openings to fill. He reminded the Board of the two big fundraisers this year: Firecracker Classic and 3v3 Soccerfest.

Barb Cremin reminded the Board of the upcoming Administrative Operations Committee meeting on Monday, April 28 at 7pm where Marketing Director Liz Gogola will be presenting marketing initiatives. Barb also reported that a full-time staff meeting was held on Wednesday where staff was presented the district's compensation plan and process by Toni Jackson a compensation consultant from Watson Wyatt. Barb noted that the district will be purchasing an online registration and tracking system which will help staff with recruiting and tracking of job applications.

Fred Gullen reported the Emerald Ash Borer Workshop held at Tyner Center on Saturday which was co presented by the Village had a good turnout and the park district has received many compliments from homeowners. Fred noted there is a new, more effective chemical approved in Illinois for use on the Ash Borer except it is not available yet. It is called Tree-age and is effective for up to three years. Currently the park district is using a product called Safari which gets sprayed on the trunk of the tree.

Fred also reported that 150 third graders from Glen Grove School visited Flick Park on Earth Day where they helped clean up the park and with staff helped to plant six oak trees which were grown from acorns at the district's maintenance garage. Fred also noted that the district purchased 25 new trees with insurance money from the August storms.

## **11. Matters from Commissioners**

Many Commissioners commented on the Park District's Kite Day which was held on April 5th at Attea Middle School and co-sponsored by the Illinois Park and Recreation Association to promote the lifelong benefits of fitness, health and nutrition. They noted it was a spectacular event and very well organized with a great turnout.

Commissioner Beck attended the Emerald Ash Borer workshop and complimented

the staff on their displays, handouts and the video they presented. She also noted she recently discovered there are no park districts represented on the MWRD Storm Water Committees and feels this is an important topic for park districts.

Commissioner Beck announced an upcoming meeting on May 7, 7p.m. at Wagner Farm being held by the League of Women voters to discuss the 2007 Farm Bill. Judy welcomed the Board to attend.

Commissioner Coulson asked about the status of the Crowley Park Fieldhouse official opening. The Director noted staff is waiting to hear back from the Crowley family to set a date for the ribbon-cutting ceremony. However, the exterior bathrooms are now opened and being used by youth baseball and engineers are putting the final finishing touches on the exterior.

Director Balling commented on the 4-H program at Wagner farm. Each child in the program has adopted an animal at the farm to care for. Volunteers operate the program however the kids run all the meetings.

President Przybylo thanked Treasurer Bill Moore for all his work throughout the year and especially for his work on the Budget. He also noted a Senior Center event being held on May 9 at Park Center and welcomed the Board to attend.

## **12. Correspondence**

None

## **13. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/1 et seq. to review Minutes, possible Litigation, Land Acquisition/Lease, and Personnel**

Commissioner Coulson moved, seconded by Commissioner Katsamakis to move to executive session pursuant to 5 ILCS 120/1 et seq. at 8:35p.m. to review minutes, possible litigation, land acquisition, and personnel. Roll Call Vote: Ayes: Beck, Casey, Coulson, Katsamakis, Patton, Przybylo. Nays: None. Motion carried.

## **14. Action on items that were discussed in Executive Session, if any**

Commissioner Beck moved seconded by Commissioner Casey to approve the Semi-Annual Review of Executive Session minutes. Roll Call Vote: Ayes: Beck, Casey, Coulson, Katsamakis, Patton, Przybylo. Nays: None. Motion carried.

## **15. Adjourn**

President Przybylo adjourned the Regular Session at 9:50 p.m. He then asked for a motion to return to Executive Session Pursuant to 5 ILCS 120/1 et seq. to review minutes, possible litigation, land acquisition/lease, and personnel.

Commissioner Casey moved seconded by Commissioner Katsamakis to move to executive session pursuant to 5 ILCS 120/1 et seq. at 9:50 p.m. to review minutes, possible litigation, land acquisition/lease, and personnel. Roll Call Vote: Ayes: Beck, Casey, Coulson, Katsamakis, Patton, Przybylo. Nays: None. Motion carried.

ATTEST:

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Ted M. Przybylo  
Board President

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Charles T. Balling  
Secretary

Approved this 22nd day of May, 2008

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