



**Glenview Park District
Regular Park Board Meeting
January 22, 2009**

HIGHLIGHTS

The Board of Park Commissioners...

- Approved the December 18, 2008 Regular Park Board meeting minutes.
- Approved the Environmental Task Force recommendation to make the Environmental Task Force a standing Park Board Committee. This Committee will continue to work with staff to oversee the implementation of the EMS (Environmental Management System), set direction for stewardship and protection of open space and recycling-eco policy. Lorin Ottlinger, Assistant Director at The Grove and Environmental Team leader, gave a presentation on the Environmental Team's first year accomplishments and future goals. See attached list.
- Approved the 2009/2010 Park Board meeting calendar for posting. The Board of Park Commissioners will hold regular monthly meetings at 7:00 P.M., at Park Center, 2400 Chestnut Avenue, Room 101, Glenview, Illinois on the following dates during fiscal year 2009/2010:

May 28, 2009	June 25, 2009	July 23, 2009	August 27, 2009
September 24, 2009	October 22, 2009	November 19, 2009	December 17, 2009
January 21, 2010	February 25, 2010	March 25, 2010	April 22, 2010

- Approved Payroll and Accounts Payable for the month of December, 2008 in the amount of \$2,381,034.69.
- Approved the Finance Committee recommendation to approve the FY 2009/2010 Capital Replacement Fund Items. A portion of the cost of these items is set aside annually so that funds are available when the item is scheduled for replacement. Staff reviews the items each year and if there is a chance that the item will need to be replaced, it will be included on the list and also in the budget.
- Approved the Finance Committee recommendation to approve 2009/2010 part-time employee salary ranges. The new ranges reflect the increase in the minimum wage from \$7.75/hour to \$8.00/hour and to \$4.80/hour for tipped employees. Changes are being recommended to the maximum of some ranges to reflect market value for the positions as well as internal equity. The changes in the salary ranges will only affect those employees who are being paid less than \$8.00 per hour or the few employees who are at the top of the range. The range adjustments do not increase pay levels for all employees.
- Approved the Recreation/Museum Committee recommendation to approve the Annual Recommendations for Park Center. The annual recommendations for Park Center and

Recreation Operations were reviewed and reflected few changes from the current year. Staff recommended that most fees be left as is in recognition of current economic conditions.

- Approved the Buildings, Grounds and Park Services Committee recommendation to accept the low bid from Tusk Lift Trucks of Chicago, Wood Dale, IL, in the amount of \$22,750 for the purchase of a fork lift vehicle. This item is included in the 2008/2009 Capital Replacement budget. The bids were as follows:

United Lift Truck Bellwood, IL \$25,699	Atlas Bobcat Rosemont, IL \$24,814	National Lift Truck Franklin Park, IL \$23,250	Tusk Lift Trucks of Chicago Wood Dale, IL \$22,750
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- Approved the Buildings, Grounds and Park Services Committee recommendation to accept the bid from Lift Works, Inc., West Chicago, IL, in the amount of \$58,700 for the purchase of a self-drivable work platform (high-lift unit). *Two lower bids were received but in both cases the work lift platforms being offered were tow-behind units and not self-drivable vehicles. These tow-behind units did not meet the specifications.* This item is included in the 2008/2009 Capital Replacement budget.

ReachMaster, Inc., Kingwood, TX \$87,915	Extreme Access Solutions Reading, MA \$83,607	Service One, Inc. Chicago, IL \$72,900
Lift Works Inc West Chicago, IL \$58,700	Randall Industries Elmhurst, IL \$44,500	National Lift Truck Franklin Park, IL \$39,074

* The Park Services Committee announced the Park District will be going out to bid on the Community Park West Park Services Facility. Bid results are slated to be discussed at the April 23, 2009 Board meeting and the lowest responsible bid will be considered for approval. Construction is anticipated to take 8-10 months.

* The Park District recently refinanced the Refunding Bond Series 1999 which will result in a savings of \$526,076.43 over the life of the bond. An Ordinance was passed by the Board in November which permitted the staff to move forward with the refinancing if certain savings parameters were met. The market exceeded those parameters on January 13, 2009.

* Laila Bashia, Glenview Park District Human Resource Manager, gave a presentation of the new online job application and applicant tracking software: AppliTrack. Some of the benefits to using this new software are: to increase the number of qualified applicants, improve organization & data management, save time, advertising expenses, paper & the environment, improve communication, and enhance volunteer opportunities.

* The next regular Park Board meeting will be held at 7:00 p.m., Thursday, February 26, 2009. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.