



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
August 27, 2009

1. Roll Call

President Judy Beck called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William Casey, Mary Jean Coulson, Angie Katsamakakis, Bob Patton, Ted Przybylo, Judy Beck

Commissioners absent: Michael Scholl

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill and Recording Secretary Joanne Capaccio. Please refer to the attendance record for other visitors.

2. A Moment of Silence was observed

3. @Approval of July 23, 2009 Regular Board meeting minutes

Commissioner Casey moved seconded by Commissioner Coulson to approve the July 23, 2009 Regular Board meeting minutes. Roll Call Vote: Ayes: Casey, Coulson, Katsamakakis, Patton, Przybylo, Abstain: Beck, Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Presentations

a. Glenbrook Hospital Expansion

Director Balling introduced and welcomed David Rahija, Vice President of NorthShore University HealthSystem, and thanked him for coming to the meeting. Also present were Peter London, Traffic Consultant, and Dave Behls, Project Manager for the Expansion Plan. Mr. Rahija, proceeded to give a brief presentation on Glenbrook Hospital's one hundred million dollar expansion plans. He outlined the three-phase plan that should begin September 21. Some of the improvements include a larger patient waiting room and consultation room, new emergency care area, six critical care rooms, a Cancer Radiology suite with increased MRIs and CT Scanners, a new medical office building, new service road for emergency vehicles and installation of a traffic light on Landwehr and Hospital Drive (which would be tied into the Fire Station). The Park District's Glenview Ice Center is a neighbor of Glenbrook Hospital. Commissioner Casey inquired about the Glenview Ice Center using the new hospital drive to help with traffic during certain heavily-attended events. Mr. Rahija said he would bring the request back to his Board for consideration. Commissioner Przybylo asked why the plans didn't call for deck parking to keep more green space. Mr. Rahija said

he believes it was because the average age of patients entering the hospital is in the mid 70s and surface parking would be more easily accessible for them. Cheryl Deom was concerned with Ice Center patrons exiting on Landwehr with the new light to the north. Mr. London did not feel there would be an issue. President Beck asked if the Park District receives complaints regarding the traffic and any possible safety issues, who would address those complaints and if there was a Plan B? Mr. Rahija said that he and hospital administrators would always be available to address any issues, but at this time do not have any contingency plan since current plans are based on the traffic study. Commissioner Coulson was also concerned there would be increased traffic once the new medical office opened. Mr. Rahija said the hospital is committed to being a good neighbor and would work on any issues that might arise.

5. **Officers' Reports**

a. **President**

President Beck covered the procedures for the public to address the Board.

b. **Treasurer**

Treasurer Bill Moore reported Park District cash investments for the month ending July 31, 2009 totaled \$30,145,000 and there were six invoices over \$30,000: Excelon Energy, Inc, Blue Cross Blue Shield, Northern Suburban Special Recreation Association (NSSRA), Park District Risk Management Agency (PDRMA), Frederick Quinn Corporation, and SRBL Architects. Bill also gave a brief narrative on the monthly financial reports.

c. **Attorney**

No Report

d. **Executive Director/Secretary**

i) Annual Village of Glenview Tax Increment Finance (TIF) Meeting
Director Balling noted that Superintendent Barb Cremin attended the recent Village meeting where a general overview of the TIF was presented. The Village continues to assure the Park District that they are reasonably confident the TIF funds will be there regardless of any issues the Glen is experiencing. The Park District does have an agreement with the Village to be paid 5% interest annually on any monies that are not paid. The TIF is still estimated to end between 2017-2019.

ii) 2010-2013 Recommended Strategic Planning Process

The Director pointed out the Strategic Plan process outline, flowchart, and timeline that were included in the Board Packet. He noted that new to the process this time will be to bring issues to Committees and to provide updates to the Administrative Committee of the Board. A six-month update and an earlier review of issues will take place with a "laundry list" coming to the Board for review either in September or October. President Beck suggested the Board review the past Strategic Plan Initiatives and share their thoughts before moving forward. The Director said it is important to decide on the most important items for the Park District to focus on in the next three years and to

come up with the related tasks to accomplish those goals. Commissioner Katsamakis would like the Board to look to the recent Community Interest and Attitude Survey when considering initiatives. Commissioner Coulson would like the Facility Business Plans to be looked at as well. Director Balling recommended the Board think about using Consultants Lou Gatta to facilitate the SPAC (Strategic Plan Advisory Committees) and Charlie Williams to facilitate the staff focus groups. President Beck asked the Board to start thinking about residents they would like to recommend for the SPAC as well as the Initiatives so they could discuss them at the September Board meeting.

- iii) @Resolution 2009-18 in Honor of Ted Flickinger, Retiring President and Chief Executive Officer of the Illinois Association of Park Districts(IAPD) Director Balling explained that this resolution recognizes Ted Flickinger for his 45 years of service in the Parks and Recreation field and his dedicated service to IAPD as well as the National Recreation and Park Association. Ted's legislative advocacy has benefited the Glenview Park District as well as park and recreation departments throughout the country. President Beck acknowledged all the new ideas, training and assistance programs Ted brought to IAPD that have really benefited Board members and staff alike.

Commissioner Coulson moved seconded by Commissioner Katsamakis to approve Glenview Park District Resolution 2009-18 honoring Ted Flickinger, Retiring President and Chief Executive Officer of the Illinois Association of Park Districts. Roll Call Vote: Ayes: Coulson, Katsamakis, Patton, Przybylo, Casey, Beck. Nays: None. Motion Carried.

- iv) Illinois Association of Park Districts (IAPD) Best of the Best Award Winners
- (1) Illinois Parks' Top Journalist Award:
- 1st Place Print - Lynne Stiefel, *Glenview Announcements, Pioneer Press*
Director Balling said the Park District was honored to submit Lynne Stiefel for the top journalist award. Lynne has been covering Park Board meetings since 2001 and is very community minded. She is a good, thorough reporter. She was chosen from seven other nominated journalists and is most deserving of this award.
- (2) Partnership Award:
- 2nd Place – Glenview Park District with Glenview Youth Baseball
Director Balling noted the great relationship the Park District has with GYB. They are most deserving of this award for many reasons, among them being their generous donation of \$700,000 towards the new ballfields at Community Park West along with their many volunteers who are truly dedicated to the community and the children they serve.

The Park District congratulated both Lynne Stiefel and Glenview Youth Baseball for winning their awards. Director Balling also recognized Park Board President Judy Beck on her 30 year Board Service anniversary and for all she has done for the community.

6. Matters from the Public

Pat Birk from the League of Women Voters commented that the Outdoor Aquatics Facilities Update was not given during the Recreation, Museum & Swimming Pools Committee report: Agenda item 9.d.ix). The report was given out of sequence during the Staff Reports: Agenda item 10.

7. @Consideration to approve Accounts Payable: \$2,970,772.55.

Commissioner Patton moved seconded by Commissioner Casey to approve payroll and accounts payable for the month of July, 2009 in the amount of \$2,970,772.55. Roll Call Vote: Ayes: Katsamakias, Patton, Przybylo, Casey, Coulson, Beck. Nays: None. Motion Carried.

8. @Consideration to approve Consent Agenda items

President Beck asked the Board if there were any items on the Consent Agenda that they would like removed for discussion. There were none. President Beck asked for a motion to approve the Consent Agenda items.

Commissioner Casey moved seconded by Commissioner Patton to approve the Consent Agenda as presented. Roll Call Vote: Ayes: Patton, Przybylo, Casey, Coulson, Katsamakias, Beck. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. Approved Drainage Bids and Rain Garden (Pilot program) Bids for Ladendorf Park

Approved the Buildings, Grounds, and Park Services Committee recommendation to accept the low bid from Lenny Hoffman Excavating, Wilmette, IL, for drainage improvements to Ladendorf Park in the amount of \$35,141. Ten bids were received on Thursday, July 23, for drainage improvements to the park. In addition, installation of a rain garden in this area should increase storage capacity and help to slow down the incoming water so that the system is not overwhelmed. The rain garden would be considered a pilot program.

b. Approved Disposal of Unneeded Personal Property Policy No. 9.61

The purpose of this policy is to ensure the protection of park district assets and provide guidelines for the sale, transfer, donation, trade-in, scrap or other disposition of park district assets. This policy does not address the sale, transfer, conveyance or other disposal of land owned by the District.

c. Approved Ordinance 2009-17 Liquidation of personal property

This is a house keeping item to sell unneeded assets. This Ordinance provides for the disposal or sale of personal property owned by the Glenview Park District which is no longer necessary or useful to the Park District.

9. Committees Reports and Recommendations

a. Buildings, Grounds and Park Services (Chair Ted Przybylo, Commissioner William Casey)

- i) @Consideration to approve a Change Order with A-Lamp Concrete Contractors for Porous Concrete Paving (Pilot program) at Ladendorf and Sleepy Hollow

Fred Gullen explained that as part of the Capital Replacement Paving Bids that were opened in July, contractors were asked to provide an alternate bid for porous concrete in place of standard concrete for paving projects that were to be done at various parks. At the July Board Meeting, A-Lamp Concrete Contractors was awarded the work for the paving base bid items, with the understanding that at the combined Finance, Environmental, and Park Services Committee meeting to be held in August, the concept of a test project of porous concrete would be discussed. The Committee thought it would be useful to install enough of the porous paving to have the opportunity to evaluate it for future “green infrastructure” projects and would also help with storm water management. The porous concrete allows more water to flow through which moves the water away from the surface area and avoids deterioration. It is also more slip resistant.

President Beck moved to approve the Buildings, Grounds and Park Services Committee recommendation to approve the change orders as presented to A-Lamp Concrete Contractors, Schaumburg, IL, to install Porous Concrete at Ladendorf Park (\$21,971.25) and Sleepy Hollow Park (\$26,725.00). Roll Call Vote: Ayes: Przybylo, Casey, Coulson, Katsamakis, Patton, Beck. Nays: None. Motion Carried.

- ii) Park Services Maintenance Facility at Community Park West Update
Fred Gullen reported that most of the south and west walls of the maintenance building are up and it is on track to be completed by March 31, 2010.

iii) Committee Update—None

b. Environmental and Natural Resources (Chair Mary Jean Coulson, Commissioner Angie Katsamakis)

- i) Village of Glenview Storm Water Task Force Update

Fred Gullen and President Beck have attended these meetings. Fred noted that the Task Force feels that there is not one solution to storm water management but many. He is happy the pilot project at Ladendorf and Sleepy Hollow may be one possible solution. Judy noted that sewer backup, river flooding, and basement and street flooding are major issues. Judy also noted some counties are considering a storm water utility tax. She explained that at one time sewer and rain water went into the same sewers and when flooding occurred it would back up into Lake Michigan. Congress spent billions to capture the combined sewer over flows so they would not go into the Lake. She also noted that Glenview does not have combined sewers.

ii) Committee Update—None

c. Finance (Chair Bob Patton, Commissioner Michael Scholl)

- i) Committee Update

Barb Cremin noted that this month's Finance Committee's focus was on the monthly financial reports which Treasurer Bill Moore has already reported on.

d. Recreation, Museum & Swimming Pools (*Chair Angie Katsamakis, Commissioner Ted Przybylo*)

Both Commissioners Katsamakis and Przybylo attended this Committee. Bob Quill reported on the following agenda topics discussed at the Committee:

i) The Grove Tollway Construction Update

A good portion of the base of the new sound berm is done and only the top soil and trees need to be added. The project should be complete by Spring 2010.

ii) The Grove Carriage House Design Update

The exterior of the new house will match that of the Redfield Estate. A pavilion will also be built as part of this project. It will be located north of the great room of the Redfield Estate. These two projects are being funded with money donated by the Tollway Authority for the use of Grove property to build the sound berm. The Grove Heritage Association has also made a donation to the projects and there is an OSLAD (Open Space Land Acquisition and Development) grant pending as a further source of funding.

iii) La Fontaine Neighbor Meeting

A meeting has been scheduled in September with the neighbors who live East of the Grove to address their concerns with trees that have fallen on power lines. ComEd will also be attending this meeting.

iv) Youth Sports Policy and MOU Draft Review

As a result of meetings held with our sports groups this past fall, we have decided to update our sports group policy. The biggest change in the policy is we are splitting our sports groups out from other local groups. Because of their large size, they will be classified separate from other recognized organizations. Recognized organizations will be required to have 50% plus one members of their group be Glenview residents. Also, the draft Memorandum of Understanding (MOU) will be brought back to the sports groups to get their input. Board consensus was to move forward with the new policy and MOU. Commissioner Coulson asked if the field usage fee was addressed in the MOU and Bob noted that fees are addressed in the Annual Recommendations. Commissioner Coulson felt the field usage fees and field rental fees need to be more clearly defined. She suggested a one-page fact sheet be given to the sports groups. President Beck agreed and felt the policies need to be "marketed and simplified". Staff agreed to reference the field usage fee in the MOUs.

v) Park Center Health and Fitness Business Plan

Kathleen McInnis and her staff have worked to develop this plan to guide the health and fitness operation for the next three years. This business plan has been modeled after previous plans. The goal is to keep focused on the many current areas and on opportunities for expansion.

vi) Glenview Sr. Club Business Plan
Denise Blinick along with Joyce Pottinger and her staff have developed their plan for the next three years. The focus is to expand adult programming. President Beck feels this topic should be looked at during the Strategic Planning. With Baby Boomers now becoming the senior population, we need to look at how our current activities, rates and many other factors will relate to this new population of seniors.

vii) @ Emergency Facility Closing and Program Cancellation Policy No. 7.70
Staff recommends this new policy which will allow only our pre-school core program and programs which are held in the affected schools be subject to automatic cancellation due to school closures based on weather conditions. Other programs will go on as planned depending on weather conditions.

Commissioner Katsamakakis moved to approve the Staff recommendation to approve Policy No 7.70: Emergency Facility Closing & Program Cancellation. Roll Call Vote: Ayes: Casey, Coulson, Katsamakakis, Patton, Przybylo, Beck. Nays: None. Motion Carried

viii) Annual Attendance and Registration Report
Information from our system as well as information from staff is used to compile this report. Attendance is easy to come by but registration is done by a formula. This report helps staff determine where resources are needed and improvements can be made. Overall, Park District programs this past fiscal year did very well. Cheryl Deom noted that the Tennis Club membership numbers are wrong in the report and are being looked at and will be updated.

ix) Outdoor Aquatics Facilities Update
This update was given by Bob Quill during the Staff Reports: Agenda item 10.

x) Fall Apparel Bids
All submitted apparel bids were too high and have been rejected. Staff will be adjusting specifications for the uniforms and new bids will be accepted in September.

xi) Committee Update
President Beck thanked all the Commissioners and staff who attended the Committee meetings. She felt everyone did their homework and the meetings went very well.

10. Staff Reports

Superintendent of Park Services, Fred Gullen, reported that the Village Traffic Committee has received a petition from neighbors near Cole Park to put no parking signs on the east side of Kenilworth Lane. Neighbors are having a difficult time getting in and out of their cul de sac. The Village will discuss this petition at their September 1 meeting.

Superintendent of Special Facilities, Cheryl Deom, announced Big Lou's Pit Stop (concession) is now open at the Glenview Ice Center. Also, staff is working on Tennis and Golf Course Business plans. There is an open house at the Tennis Club on September 9 where we will officially acknowledge the Tennis Club winning the United States Tennis Association (USTA) Facility of the Year award. There will also be an open house at the Ice Center on Saturday.

Superintendent of Administrative Operations, Barb Cremin, reported on two pieces of legislation that have recently passed. First, the debt service extension base will be increased each year by the CPI (Consumer Price Index). The debt service sets our non-referendum debt authority. This however will not affect the Park District until 2015 since we have exceeded our debt service extension base and were grandfathered in prior to this legislation. Second, there are new eligibility requirements for those running for Park Board Commissioner. Criminal background checks will now be required.

Superintendent of Leisure Services, Robert Quill, reported it was a very challenging year for outdoor pools with the extreme cold weather. Pool pass sales are basically the same as last year, but revenues are down \$40,000 due to the early discounting. However, rentals were good. Bob noted that this is only an interim report and not a seasonal report. He does expect the final numbers to be similar to last year's. Bob said he should have the full analysis of the season in September. Commissioner Casey said he witnessed a rescue of a child and reiterated that safety needs to stay our number one priority. Commissioner Coulson asked if analysis could be done to determine if changes were not done to the fee structure this year how many passes might we have sold and also to help determine if we should keep that same fee structure in place next year. Bob said analysis will be done.

11. Matters from Commissioners

Commissioner Coulson commented that the recent Sprint Triathlon that was held at Park Center was very well organized. She also noted the large crowds that attended Civil War Days at the Grove.

President Beck noted there are energy grants available and she will be looking into those.

Director Balling noted that Representative Elizabeth Coulson's office is also working with staff on a State of Illinois energy grant.

12. Correspondence

None

13. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. to discuss Minutes (c21), possible Litigation (c11), Land Acquisition/Lease (c5 & c6)

Commissioner Katsamakos moved, seconded by Commissioner Coulson to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 9:03 p.m. to review minutes (c21), possible litigation (c11), land acquisition/lease (c5 & c6). Roll Call Vote: Ayes: Casey, Coulson, Katsamakos, Patton, Przybylo, Beck. Nays: None. Motion

Carried.

President Beck called for a 5 minute break. The Executive Session convened at 9:11 p.m.

Commissioner Katsamakis moved seconded by Commissioner Coulson to adjourn the executive session and move back into Open Session at 9:45 p.m. Roll Call Vote: Ayes: Katsamakis, Patton, Przybylo, Casey, Coulson, Beck. Nays: None. Motion Carried.

14. Action on items that were discussed in Executive Session, if any

None

The Board discussed the following items in open session when they returned at 9:45 p.m.:

Director Balling noted an email he received from Marcia Kraut that requested an ADA accommodation for her disabled husband to have an aide help him swim at Splash Landings. Since this is an ADA accommodation, the Park District will assist with this request.

Director Balling also noted the HINI Fall letter that is going out to participants and on our website and thanked President Beck for previewing the letter.

Director Balling announced that if the Park District does win the Gold Medal Award, which will be announced at the Annual NRPA (National Recreation and Park Association) Congress in October, we will have a celebration in Glenview. Director Balling, Cheryl Deom and Bob Quill will be attending the Congress on behalf of the Park District.

President Beck thanked staff for the Memorial Service for Norma Morrison that was held at Wagner Farm.

15. Adjourn

Commissioner Coulson moved seconded by Commissioner Katsamakis to adjourn the Open Session at 9:52 p.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

Judy Beck
Board President
Approved this 24th day of September, 2009

Charles T. Balling
Board Secretary

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