



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
October 22, 2009

1. Roll Call

President Judy Beck called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: Angie Katsamakakis, Bob Patton, Ted Przybylo, Judy Beck, William Casey

Commissioners absent: Mary Jean Coulson, Michael Scholl

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill and Recording Secretary Joanne Capaccio. Please refer to the attendance record for other visitors.

2. A Moment of Silence was observed

3. @Approval of September 24, 2009 Regular Board meeting minutes

Commissioner Katsamakakis moved seconded by Commissioner Patton to approve the September 24, 2009 Regular Board meeting minutes. Roll Call Vote: Ayes: Casey, Katsamakakis, Patton, Przybylo, Beck, Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Officers' Reports

a. President

Since no public was present, President Beck did not go over the procedures for the public to address the Board.

b. Treasurer

Treasurer Bill Moore reported that 22 CDs were purchased (approximately five million dollars) with interest rates ranging from .5 -1.35%. There were five invoices over \$30,000: Exelon Energy Inc., Lenny Hoffman Excavating Inc., Let's Go Play Inc., Frederick Quinn Corporation, and Reese Recreation Products Inc. Bill also gave a brief narrative on the monthly financial reports and said everything is proceeding as it should.

c. Attorney

No Report

d. Executive Director/Secretary

- i) Consideration to appoint IAPD (Illinois Association of Park Districts) Annual Meeting Delegates.

Director Balling noted the dates for the annual IAPD/IPRA conference are January 28-January 30, 2010 at the Hilton Chicago Hotel and asked the Board to consider attending. He noted a delegate and at least one alternate who will represent the Park District at the Annual Business Meeting scheduled for Saturday, January 30, 2010 from 3:30 p.m.-5:00 p.m. needs to be appointed. Commissioner Katsamakos offered to attend the 2011 meeting, since she will be out of town for this conference. President Beck offered to attend as delegate on behalf of the Board if no one else wanted to accept the appointment.

The Board approved the appointment of Park Board Commissioner Mary Jean Coulson as a delegate to the Illinois Association of Park Districts (IAPD) Annual Business meeting on January 30, 2010 contingent upon her acceptance of the appointment, otherwise, approving Commissioner Judy Beck as delegate with Park Board Secretary/Director Chuck Balling as the alternate delegate.

ii) Strategic Planning Advisory Committee (SPAC) Update

Director Balling said names are being collected for this Committee. President Beck noted prior SPAC members will receive notification of the new Committee and be asked to submit their names for consideration if they are interested. They will also be asked for comments or agenda items that will be taken into consideration as well. Bill Casey suggested Bill Dempsey and Bob Patton suggested Steve Bucklin as candidates. Bill Casey also suggested a letter from President Beck go out to those solicited explaining in appropriate detail what a SPAC Committee member's role is and how they will be contributing. Director Balling noted the first ESC (Executive Steering Committee) which consists of staff members met on Wednesday to begin the Strategic Planning process. President Beck remarked that the Board Administration Committee will be overseeing the Strategic Planning process as it progresses. Director Balling noted that consultant Charlie Williams would be used to facilitate the ESC meetings and consultant Lou Gatta to facilitate the SPAC meetings. The total cost for both consultants is estimated at \$13,000.

iii) Grant Update

Director Balling and Steve Swanson traveled to Springfield to present an OSLAD grant proposal for the Grove. The grant is for \$166,000 and we should hear after the first of the year on its status. The grant will be used for renovating the carriage house, ADA and exterior bathrooms as well as reforestation at the Grove. Bill Casey was concerned about the State of Illinois not having enough staff to administer grant funding. President Beck noted that the upcoming Conservation Congress being held in Springfield will be addressing this issue of insufficient staffing. President Beck is attending the Congress and will propose using college interns at the Department of Natural Resources (DNR) to help with administering the funds in an effort to have adequate staffing available and at the same time keep staff costs down.

Director Balling also spoke about a State of Illinois Department of Commerce and Economic Opportunity (DCEO) grant for two wind generators that have been submitted. ABT is currently the local distributor of these generators. The generators cost \$11,700 each and are 30ft high. Fred Gullen reported that one is slated for the Tyner Center and one for the new maintenance garage at CPW. Director Balling noted the last grant submittal is for a green roof at the new maintenance garage for approximately \$20,000.

Director Balling held up the Gold Medal finalist plaque given to the Glenview Park District at the recent NRPA Congress. President Beck suggested this plaque along with the two Park District Gold Medal Award plaques (1970 and 1977) be placed side by side at the Park Center.

5. Matters from the Public

None

6. @Consideration to approve Accounts Payable: \$2,490,986.32.

Commissioner Patton moved to approve payroll and accounts payable for the month of September, 2009 in the amount of \$2,490,986.32. Roll Call Vote: Ayes: Katsamakis, Patton, Przybylo, Casey, Beck. Nays: None. Motion Carried.

7. @Consideration to approve Consent Agenda items

President Beck noted there was one item on the consent agenda and asked the Board for a motion to approve the Consent Agenda.

Commissioner Casey moved seconded by Commissioner Katsamakis to approve the Consent Agenda as presented. Roll Call Vote: Ayes: Patton, Przybylo, Casey, Katsamakis, Beck. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. Approved the Administration Committee Recommendation to approve Residency Policy 3.41

The policy reflects the practices that are currently in place and the formal documentation of the policy is intended to assure consistency throughout the Park District. Its purpose is to establish guidelines for determining who will be considered as residents of the Glenview Park District in obtaining reduced resident fees and/or preferred access to park district programs and facility rentals.

8. Committees Reports and Recommendations

a. Finance (*Chair Bob Patton, Commissioner Michael Scholl*)

- i) Consideration to approve Ordinance No. 2009-20 providing for the issue of \$1,270,000 General Obligation Park Refunding Bonds, Series 2009C, of the Glenview Park District, Cook County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds

Barb Cremin reported that this bond is a negotiated sale because of its short term. It is an annual rollover bond which is used to pay a portion of the debt service for the construction of the Park Center. Five Banks were contacted and

only two bids were offered; one at 1.93% interest and one at 1% interest offered from Glenview State Bank. The Committee is recommending the sale of the bond to Glenview State Bank. She also noted that the auditors were present at the Finance Committee. They explained the audit in detail to Committee members. The management letter showed no new issues were identified but compliance of a new regulation was noted. Barb reported that Steve Larson from Ehlers & Associates Inc. will be present at the November Finance Committee to go over the Park District debt.

Commissioner Przybylo moved to approve the Finance Committee recommendation to approve Ordinance No. 2009-20 providing for the issue of \$1,270,000 General Obligation Park Refunding Bonds, Series 2009C, of the Glenview Park District, Cook County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds

Roll Call Vote: Ayes: Przybylo, Casey, Katsamakis, Patton, Beck. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

ii) Committee Update

Commissioner Katsamakis asked about the pool interim financial report. Bob Quill responded that it was not ready to go to Committee in October, but a detailed report will be ready in November. Bob did however say that estimates show it to be about \$84,000 in the red for both pools. Staff is analyzing if the early pool pass discounts helped since the same amount of passes were sold as last year. Bob noted staff is getting together with other Park Districts for a "round table" session. This information will help staff when planning for the next pool season.

b. **Recreation, Museum & Swimming Pools** (*Chair Angie Katsamakis, Commissioner Ted Przybylo*)

i) Approve Operating Budget for the July 4th celebration

Bob Quill reported that this is the budget that the Independence Day Commission looks at each year. The Commission is currently looking at ways to increase individual contributions. Because the holiday falls on a Sunday next year, the parade and fireworks will most likely be held on Monday, July 5. This is to avoid splitting the parade and fireworks to two days and having to have staff along with fire and police available for both days. Commissioner Casey asked about the parade route being move to Lehigh road to avoid the train which prolongs the parade time. One concern about moving the parade to Lehigh is safety around the library construction site. It would be best to consider this change in 2011 when the construction is complete.

Commissioner Przybylo moved seconded by Commissioner Casey to accept the Independence Day Commission's recommendation to approve the propose 2010 July 4th Celebration budget. Roll Call Vote: Ayes: Casey, Katsamakis, Patton, Przybylo, Beck. Nays: None. Motion Carried

ii) Approve 2010-2012 Proposal for Fireworks Services

Bob Quill explained that this contract is up every three years and this is the first price increase in six years. We have always received a great product from Melrose Pyrotechnics. We would like to renew the contract for another three years. The contract is \$25,900 per year with a 5% bonus display in the third year. The Park District has historically entered into this type of contract to freeze prices and to take advantage of the bonus packages offered.

Commissioner Casey moved seconded by Commissioner Katsamakis to approve the proposal for the July 4th fireworks display for the years 2010, 2011, and 2012 at a cost of \$25,900 per year to Melrose Pyrotechnics, Inc., Kingsbury, Indiana. Roll Call Vote: Ayes: Casey, Katsamakis, Patton, Przybylo, Beck. Nays: None. Motion Carried

iii) Committee Update

None

9. Staff Reports

Superintendent of Administrative Operations, Barb Cremin, reported that a FOIA (Freedom of Information Act) request for wage and benefits information was received from the Service Employee Union. We will be responding to this request. She also noted that tax receipts have been delayed and no date has yet to be posted on the Cook County Treasurer's website. Barb also commented on the Tennis Club hosting the USTA Tournament on Friday which has about 100 kids participating. Also, the North Shore Women's Travel team has been very successful taking 3rd place in a recent tournament.

Superintendent of Leisure Services, Robert Quill gave a status update on our efforts to comply with the Virginia Graeme Baker Act (VGBA). He noted IAPD had sent a survey out to all Illinois Park Districts to get their feedback on how they are handling this requirement. Survey results should be available on Monday. He also reported on what engineers hired by the Park District concluded after inspecting our pools. They identified minor issues at Flick and Roosevelt pools which might cost between \$7-10,000 to bring up to standards and these repairs do not require state permits that could prolong the process. Splash Landings has a few larger issues that might require repairs in the \$30-40,000 range. Staff is looking at creative solutions to these issues which may require an IDPH (Illinois Department of Public Health) permit that could take up to 20 weeks. With the permit applied for and engineering plans in hand that should be sufficient to show we are working towards meeting VGBA compliance. This topic will be discussed in more detail at the November Recreation, Museum & Swimming Pools Committee meeting.

Bob reminded the Board of "Spooktacular" to be held on Friday, October 23 from 6-8pm at Park Center. He also reported on District 225's attempt to beat the Guinness Book of World Records and build the largest canned food structure in the world in the Wagner Farm parking lot from October 29-31. He noted there would also be family-friendly events coinciding on Saturday. Bob was pleased to report that attendance at Wagner Farm has already surpassed attendance from last year. He also remarked on

the upcoming annual craft faire to be held at The Grove on November 5-8 and November 12-15. Responding to a question from Commissioner Katsamakis about pre-school numbers being down, Bob noted that we have seen the number of preschool age children in our programs, (not our pre-school), go down mainly due to that same population dropping in the Glen.

Director Balling remarked on the BBQ held today for the seasonal staff at Park Services. He is very proud of the staff and their efforts throughout the year to maintain our parks and athletic fields to a high standard and recognized Fred Gullen for his leadership.

10. Matters from Commissioners

Commissioner Katsamakis attended both Grove Fest and the bonfire at the Grove and said they were great events. She noted she is at the Ice Center three days a week, finds it busy, everything running smoothly and feels we have a great ice center.

Commissioner Przybylo commended staff on putting together a good presentation for the Gold Medal Award and feels the process was very rewarding. He also feels being a Gold Medal Finalist is a great accomplishment. Director Balling would like to submit the Park District for the award again next year. The Board agreed.

President Beck said she visited the Frankford Square Park District to tour their green house. She was very impressed with it. She met the Interpretive Director who asked her if she knew of any good interpretive programs and President Beck invited her to The Tyner Center. After her visit, the Director sent a thank you note back to President Beck praising the park district staff and programs at the Tyner Center. President Beck read the letter to the Board.

Commissioner Patton attended Corn Harvest Festival at Wagner Farm which had a nice turn out and was very well done. He also complimented a Wagner Farm staff member who he observed delivering great customer service.

Director Balling told of a nice comment the Park District received from former Commissioner Mike Gauer. At a recent Rotary Club meeting where Fitness Center Manager Kathleen McInnis had made a presentation on lifetime fitness and the new dog park, Mr. Gauer commented on the great facilities and staff members we have at the Park District. The Director noted that the dog park has been a big success with the community and currently has over 600 members.

11. Correspondence

None

12. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. to discuss Minutes (c21), possible Litigation (c11), Land Acquisition/Lease (c5 & c6), Personnel (c1)

Commissioner Katsamakis moved, seconded by Commissioner Patton to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 8:30 p.m. to review minutes (c21), possible litigation (c11), land acquisition/lease (c5 & c6), personnel (c1). Roll

Call Vote: Ayes: Katsamakis, Patton, Przybylo, Casey, Beck. Nays: None. Motion Carried.

Commissioner Katsamakis moved seconded by Commissioner Patton to adjourn the executive session and move back into Open Session at 9:40 p.m. Roll Call Vote: Ayes:, Casey, Katsamakis, Patton, Przybylo, Beck. Nays: None. Motion Carried.

13. Consideration to approve Semi-Annual Review of Executive Session minutes

Commissioner Casey moved seconded by Commissioner Patton to approve the Semi-Annual Review of Executive Session minutes. On Voice Vote: All present voted Aye. Motion Carried.

14. Adjourn

Commissioner Casey moved seconded by Commissioner Katsamakis to adjourn the Open Session at 9:42 p.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

Judy Beck
Board President

Charles T. Balling
Board Secretary

Approved this 19th day of November, 2009

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