



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
February 25, 2010

1. Roll Call

President Judy Beck called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: Mary Jean Coulson, Ted Przybylo, Michael Scholl, Judy Beck.

Commissioners absent: William Casey, Angie Katsamakias, Bob Patton

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill and Recording Secretary Joanne Capaccio. Please refer to the attendance record for other visitors.

2. A Moment of Silence was observed

3. @Approval of January 21, 2010 Regular Board meeting minutes

Commissioner Scholl moved seconded by Commissioner Coulson to approve the January 21, 2010 Regular Board meeting minutes. Roll Call Vote: Ayes: Coulson, Scholl, Beck, Nays: None. Abstain: Przybylo. Motion Carried. (Copy of minutes filed herewith.)

4. Presentations

a. IAPD/IPRA/Glenview Park District Community Service Awards

Each year the Park District presents the Illinois Park and Recreation Association Community Service Awards to honor volunteers/organizations that go above and beyond in assisting the Glenview Park District and their community. The following recipients were honored for 2009:

- i) The District's long-time open volley ball program coordinator, Esther Rose, for her 32 years of dedicated service to the Park District. President Beck read a summary of Esther's commitment and devotion to the volley ball program. Esther thanked the Park Board and staff from "the bottom of my heart". She said she has a passion for volleyball, respects the Park District and feels the people she works with and has in her classes are an extension of her family. She expressed how much she enjoys and loves what she does. This award has made her very happy.
- ii) Former Senior Center President, George Kunzmann, for his long list of accomplishments and dedicated service to the Glenview Senior Center. President Beck read a summary of the many ways George has been involved

in and contributed to the success of the Senior Club. Director Balling commented on George's determination and leadership qualities and thanked him for all the work he has done on behalf of the seniors. George said it has been a lot of fun and thanked the Park District for its support. He talked about the many programs that have been started for the seniors. He especially acknowledged the computer training program which connected 200 seniors to email, some for the first time. He also thanked the Park District for their partnership. He noted how the district helps the Senior Center honor their many volunteers each year by helping with a "cook out" where Director Balling and senior staff members grill lunch. George feels this shows the seniors how much the Park District cares for them. He also thanked the Board members for all their support as well and for this award.

b. Recognition of the IAPD/IPRA *Excellence in Environmental Leadership Award* and the US Environmental Agency/Chicago Wilderness *Leadership in Conservation Lifetime Achievement Award* to Steve Swanson

The IAPD/IPRA award recognizes an individual who has achieved outstanding individual or agency achievements for environmental advancements. Steve Swanson was presented with this well-deserved award at the IAPD/IPRA Awards Luncheon on Friday, January 29, 2010. Steve is also being recognized for being awarded the US Environmental Agency/Chicago Wilderness *Leadership in Conservation Lifetime Achievement Award* which was presented to him on December 10 in a ceremony held at the Chicago Botanic Gardens. President Beck read a brief summary of Steve's many contributions to the environment, education and conservation efforts. She commented personally on Steve's unique talents and how he is able to bring that talent out in his staff. She is amazed at the beautiful artifacts and art that Steve and his staff have produced and/or secured for the Grove. She commented on how well known Steve is throughout the state and how The Grove is seen by some as a "national park". Director Balling presented a framed collage plaque to Steve and thanked him for the 30 years of service he has given to the Park District. Steve was also presented with two certificates of recognition sent by Representative Elizabeth Coulson, who was not able to attend tonight's meeting. Steve thanked the Board for this recognition but said his awards are really a reflection of the great teamwork at the Grove as well as all the support the Park Board has given him and the Grove throughout the years.

5. Officers' Reports

a. President

President Beck did not go over the procedures for the public to address the Board since those present were already familiar with them.

b. Treasurer

Treasurer Bill Moore reported that were three large invoices for the month of January: Exelon Energy Inc., NSSRA (Northern Suburban Special Recreation Association) and Frederick Quinn Corporation. Bill also gave a brief summary of the monthly financial reports and commented that all Park District funds are right where they should be within acceptable range of budgets.

c. **Attorney**
No Report

d. **Executive Director/Secretary**

i) **Strategic Plan Advisory Committee (SPAC) Meetings**

Director Balling referred to a press release that explains the Strategic Plan Advisory Committee process and lists the Committee members. He felt there was a good cross section of residents on the SPAC along with some previous 2007-2010 SPAC members. The members will hear the 8-10 Park District Initiatives for 2010-2013 that will be presented to them in a series of meetings scheduled for Tuesday, March 16, Thursday, March 18 and Tuesday, March 23. All meetings will be held at Park Center in Lakeview Room C and will begin at 7:00 p.m. The public is welcome at all meetings.

ii) **2007-2010 Strategic Plan Status Report**

The Director referred to the status report and said that staff is anticipating having 90-95% of all the tasks completed by the end of this fiscal year in May. He noted the new dog park and new baseball fields at Community Park West were two major initiatives that were completed and he congratulated the staff for all their efforts and thanked the Park Board for all their support. President Beck commented that she liked that this process takes place every few years which results in new goals being set for the Park District. She feels the Strategic Planning had been a really good effort and thanked the staff for all their work.

6. Matters from the Public

None

7. @Consideration to approve Accounts Payable: \$1,786,977.81

Commissioner Przybylo moved seconded by Commissioner Coulson to approve payroll and accounts payable for the month of January, 2010 in the amount of \$1,786,977.81. Roll Call Vote: Ayes: Coulson, Przybylo, Scholl, Beck. Nays: None. Motion Carried.

8. @Consideration to approve Consent Agenda items

President Beck asked the Board if they would like to remove any of the items on the Consent Agenda for discussion. With no requests, President Beck asked for a motion to approve the Consent Agenda.

Commissioner Przybylo moved seconded by Commissioner Scholl to approve the Consent Agenda as presented. Roll Call Vote: Ayes: Przybylo, Scholl, Coulson, Beck. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. **Approved the Buildings Grounds and Park Services Committee recommendation to approve the Addendum to the Memorandum of Understanding with Glenview Youth Baseball to cover the additional cost to light two ballfields at Community Park West, estimated at \$119,269.82**

Glenview Youth Baseball (GYB) will cover the cost of this project. The addendum adds two additional yearly payments of \$70,000 on May 1, 2014 and \$49,269.82 on May 1, 2015 to cover the cost (\$119,269.82).

- b. **Approved the Buildings Grounds and Park Services Committee recommendation to approve a Change Order in the amount of \$119,269.82 to the existing contract with the Community Park West Phase II construction contractor, V-3 Construction Group, to install the lights on the two additional ballfields at Community Park West**

- c. **Approved the Buildings Grounds and Park Services Committee recommendation to approve the Tennis and Basketball Court work bids to Evans & Son Blacktop, Inc. of West Chicago, IL in the amount of \$165,061.23**

Five bids were received on February 18, 2010 for this year's Tennis and Basketball Court projects. Evans & Son Blacktop Inc., the lowest responsible bidder, is the asphalt company which will be installing the overlay, and they will be using a subcontractor, U.S. Tennis Court Construction Co., for the color coating.

- d. **Approved the Buildings Grounds and Park Services Committee recommendation to approve the renewal of Exchange of Services Agreement with School District 30 (Willowbrook School)**

Since 1968, an exchange of services agreement with School District 30 has been periodically renewed.

Approved the following four Abatement Ordinances that are administrative filings so that taxes are not levied to pay for these bonds. These are all alternate revenue source bonds which mean that the District is using other sources of funds instead of taxes (i.e., the TIF payment, operating revenues, etc.) to make the annual bond payments:

- e. **Approved Ordinance 2010-02 abating the tax hereto levied for the year 2009 to pay the Principal of and the interest on \$6,715,000, General Obligation Park Refunding Bonds (Alternate Revenue Source) Series 2005 of the Glenview Park District, Cook County, Illinois**
- f. **Approved Ordinance 2010-03 abating the tax hereto levied for the year 2009 to pay the Principal of and the interest on \$8,220,000, General Obligation Park Refunding Bonds (Alternate Revenue Source) Series 2006 of the Glenview Park District, Cook County, Illinois**
- g. **Approved Ordinance 2010-04 abating the tax hereto levied for the year 2009 to pay the Principal of and the interest on \$8,000,000, General Obligation Park Refunding Bonds (Alternate Revenue Source) Series 2007B of the Glenview Park District, Cook County, Illinois**

h. **Approved Ordinance 2010-05 abating the tax hereto levied for the year 2009 to pay the Principal of and the interest on \$4,960,000, General Obligation Park Refunding Bonds (Alternate Revenue Source) Series 2009A of the Glenview Park District, Cook County, Illinois**

i. **Approved the Administrative Operations and Marketing Committee recommendation to approve the revised Inspection of Records Policy No. 1.65**

This policy was revised to reflect the recent changes to the Freedom of Information Act (FOIA) which requires disclosure information be posted at each facility and on the website.

j. **Approved the Glenview July 4th Committee recommendation for Robyn Bruns to serve on the Fourth of July Commission**

Robyn Bruns has lived in Glenview for 2.5 years, owns her own business, Red Letter Event Planning, and also works full time for LifeSource in Glenview. She has worked for several organizations doing fundraising including Leukemia and Lymphoma Society's Women of the Year, Susan Komen Breast Cancer Foundation, and Women Empowering Women.

9. Committees Reports and Recommendations

a. **Administrative Committee (Chair Michael Scholl, Commissioner Mary Jean Coulson)**

i) Committee Update

Items approved in Consent Agenda

b. **Buildings, Grounds, and Park Services (Chair Ted Przybylo, Commissioner Bill Casey)**

Commissioner Przybylo attended the Committee and gave a list of topics that were discussed. He referred to Fred Gullen to give a more detailed summary.

i) **Additional Parking Spaces in Diederich Park for Western Golf Association (WGA)**

Fred Gullen commented on this request from the WGA. He noted that this is currently being investigated. Also, due to engineering issues as well as Metropolitan Water Reclamation District issues, discussions with the Village of Golf are needed. Fred promised to keep the Board informed on this process.

ii) **Techny Bike Path**

Fred Gullen said the Village of Glenview is planning on installing a segment of this path later this year. The original intention of the Bike Path was to connect the Morton Grove, Glenview, and Northbrook train stations. This new segment will be adjacent to Jackman Park. The sidewalk will need to be widened in order to connect with an already established segment further north. The path will go from Glenview Road to the north Glen train station.

President Beck said that some state transportation bills now include funding for bike paths.

- iii) Outdoor Sign Board Frames and Community Park West Garage Sign
Director Balling said the new outdoor frames are “prairie style” frames and will replace the white wood frames that are currently at five park district locations. The new sign frames are the same size as the current ones; however, they are not as obtrusive and the upkeep is easier. Also, the signage for the new park services maintenance garage/building is being put on hold at this time.
- iv) Committee Update
None

10. Staff Reports

Superintendent of Park Services, Fred Gullen, announced receiving confirmation of grant funding from the Illinois Department of Commerce and Economic Opportunity through their Solar and Wind energy rebate program. This funding will allow us to install wind turbines at Community Park West and the Tyner Center. This project will be brought to the Environmental Committee for discussion. Fred explained that each turbine costs approximately \$11,500 but with the 50% matching fund from the rebate, we will be able to purchase two turbines for the price of one. The turbines should supply 25% of normal household energy use and will make a good impact at these two sites. Fred also acknowledged that a grant application for a green roof has been submitted and he is waiting to hear back on its status.

Superintendent of Special Facilities, Cheryl Deom, commented on the following: the Fish Frys at the Golf Club Café began February 19 with approximately 130 attendees at the first dinner, they will continue through April 23; registration and season pass sales begin at both golf courses on Monday; Student Interns Chelsea Wagner and Kevin Lawler are working on their projects and will present them to the Board in March or April, and the Golf websites for the Glenview Park Golf Club and the National 9 are being updated for easier navigation and should be completed by April 1.

Superintendent of Administrative Operations, Barb Cremin, noted that technology upgrades are being done on both our PSI standards which help to protect credit card information as well as our accounting, payroll and rec-trac systems. She acknowledged that testing is going on to convert to a district wide gift card which patrons can purchase and use anywhere in the Park District that a credit card can be used. This would replace the current gift certificates that can only be used at specific facilities.

Superintendent of Leisure Services, Bob Quill, gave updates on the pool pass sales and pre-school and summer camp enrollments. He said the early bird pool pass sales are a little behind last year's as of today but we expect them to be comparable when the final results are in at the end of February which is the deadline for early bird sales. Pre-school registration was completed in the spring for fall enrollments and we have an 81% return rate. We expect a bump from our walk-in registration (non-residents) scheduled for March 5. Bob noted that pre-school and grade school young-age demographics are shrinking and this is notable in the summer camp enrollments

which are slightly down from last year. More marketing will be targeted to address these trends.

11. Matters from Commissioners

Commissioner Scholl was happy that we are implementing the one, district-wide gift card that can be used anywhere in the Park District.

Commissioner Coulson said she was glad she attended the January IAPD/IPRA Conference that took place in Chicago and was very impressed with the programs and content. She was happy that staff is able to attend this conference each year and partake in the educational programs as well as network with other park district staff. She also attended the Fish Fry at the Café and was happy to see families enjoying this event which is consistently done well. She complimented John Hughes, the manager of the Café, for doing such a nice job with this event.

Commissioner Przybylo announced that he just returned from a trip to the U.S. Olympic Training Center in Colorado Springs, Co. where his 16 year old daughter had just competed in rhythmic gymnastic along with her team which trains at Park Center. Unbeknownst to him, his daughter had been observed by USGA judges and was invited to join the National Group team which also trains out of Park Center. This National Team consists of six girls and they will be competing in Europe at a series of competitions/championships and a World Cup within the next few years in the hopes of qualifying for the 2012 London Olympics. Commissioner Przybylo said the Rhythmic Gymnastics club at Park Center is internationally known and girls move to this area in order to join the club and take advantage of the top coaches. The Board congratulated Commissioner Przybylo and his family.

12. Correspondence

None

13. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21), Possible Litigation (c11), Personnel (c1), Land Acquisition/Lease (c5 & c6)

Commissioner Przybylo moved, seconded by Commissioner Coulson to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 8:12 p.m. to review minutes (c21), possible litigation (c11), Personnel (c1), land acquisition/lease(c5 & c6). Roll Call Vote: Ayes: Przybylo, Scholl, Coulson, Beck. Nays: None. Motion Carried.

The Executive Session convened at 8:19 p.m.

Commissioner Scholl moved seconded by Commissioner Coulson to adjourn the executive session and move back into Open Session at 10:45 p.m. On Voice Vote: All present voted Aye. Motion Carried.

14. Action on items that were discussed in Executive Session, if any

None

15. Adjourn

Commissioner Coulson moved seconded by Commissioner Katsamakis to adjourn the Open Session at 10:45 p.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

Judy Beck
Board President

Charles T. Balling
Board Secretary

Approved this 25th day of March, 2010

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