



**Glenview Park District  
Regular Park Board Meeting  
March 25, 2010**

**HIGHLIGHTS**

The Board of Park Commissioners...

- Approved the February 25, 2010 Regular Park Board meeting minutes.
- Approved Payroll and Accounts Payable for the month of February, 2010 in the amount of \$1,639,870.92.
- Approved a Staff recommendation to purchase 3181 Myrtle Lane, which is approximately one acre of land, in the amount of \$250,000. The intention of this purchase is to expand open space at Hawthorne Glen Park.
- Approved the Administrative Operations Committee recommendation for 2010-2011 Full-Time Employee Salary Ranges. Due to current economic conditions, salary ranges for the period May 1, 2010 through April 30, 2011 will be frozen.
- Approved the Administrative Operations Committee recommendation to approve the 2010-2011 Full-Time Employee Salary Increase Pool to not exceed \$159,845. The recommended salary increase pool is based on a market survey including neighboring park districts, local government agencies and small employers. The merit increase pool is allocated to individual employees based on their performance this past fiscal year (May 1, 2009-April 30, 2010).
- Approved the Recreation, Museum & Swimming Pools Committee recommendation to approve the Summer T-shirt and Uniform bids to the companies listed totaling \$28,235.67

Company	Items	Total Purchase
<i>Irving Kannett &amp; Assoc.</i>	*Section A – Camp T Shirts	\$10,264.78
	Section D – Park Services Shirts	\$3,313.97
	**Section E – Part-Time Staff Shirts	\$3,533.97
<i>Bagmasters</i>	Section C – Backpacks	\$5,220.75
	Section G – Volleyball Uniforms	\$2,173.00
<i>Sunburst Sportswear</i>	Section F – Flag Football Jerseys	\$2,581.20
<i>Team Victory</i>	Section B – Water T Shirts	\$1,148.00
<i>Total</i>		\$28,235.67

- Approved the Staff recommendation to approve Time and Attendance reporting software by Commeg Systems. This upgrade was included and approved as part of the 2009-2010 budget in the amount of \$30,395.00.

- Approved the Staff recommendation to approve Resolution 2010-06 designating purposes and distribution of replacement tax funds for the year 2010/2011. This is an annual process to designate which funds will receive the proceeds from the Personal Property Replacement Tax. We are required to designate a specific portion of the replacement taxes to the Retirement Fund.
  
- Rejected the Recreation, Museum & Swimming Pools Committee's previous recommendation to approve the Summer Camp bus bid to the lowest responsible bidder Alltown Bus Service, Inc., Skokie, IL for \$29,360.00, due to an error in their bid and accepted the new lowest bid from Olson Transportation in the amount of \$31,113.00. The summer bus bid opening took place on Thursday, March 11, 2010 and three companies submitted bids: Alltown (\$29,360.00), Olson (\$31,113.00), and First Student (\$33,931.47). Alltown Bus Service, Inc. was the lowest responsible bidder at \$29,360.00; however, an error was found in Alltown's bid calculation correcting its bid to \$32,195.00. Alltown Bus Co. agreed to honor the low bid of \$29,360.00. Based on our Counsel's opinion, staff was unable to accept an amended bid under these circumstances and therefore recommends awarding the Summer Camp bus bid to the lowest responsible bidder, Olson Transportation.
  
- \* Lori Neubauer, Chairperson of the IPRA (Illinois Parks and Recreation Association)'s Health and Wellness Committee recognized The Glenview Park District for receiving an IPRA "No Employee Left Behind (NELB) award". This award recognizes park and recreation agencies for identifying and achieving a high level of health and wellness standards for their employees. The Park District was one of five, first winners of this award which was presented at the 2010 IAPD/IPRA Soaring to New Heights Conference in January. Laila Bashia, team leader of the Glenview Park District Wellness Team, accepted the award on behalf of staff.
  
- \* Chelsea Wagner, a Park District student intern from St. Francis University, presented her *Innovative Senior Programming* project which focused on trends and demographical changes within the senior population of our community. Her research produced recommendations for innovative programming to address current trends and needs of our active adults and seniors as well as a business plan to implement these ideas.
  
- \* The next regular Park Board meeting will be held at 7:00 p.m., Thursday, April 22, 2010. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.