

FINANCE COMMITTEE

Administration Building
1930 Prairie
Glenview, IL 60025
Regular Meeting Minutes
Monday, February 21, 2011

1. Roll Call

Commissioner Przybylo called the meeting to order at 8:30 a.m. and the roll was called.

Commissioners/Official Staff present: Commissioner Ted Przybylo, Commissioner Bob Patton, Treasurer Bill Moore, Executive Director Chuck Balling, Supt. of Administrative Operations Barb Cremin, Manager of Business Services Nicole Hopkins.

Commissioners/Official Staff absent: None
Others in Attendance: None

2. Agenda Topics

- a. **Bond Issue**—Barb Cremin reviewed the upcoming sale of \$70,000 General Obligation bond and explained that this is an annual process that has taken place since 2006 when the District refinanced the 1995 Bond. Instead of issuing one annual rollover bond, the bond is split into two issues. Because of the small amount and short duration of only one year, the smaller issue is handled as a negotiated sale with Glenview State Bank. Glenview State Bank has submitted a proposal for the purchase of the bond at an annual interest rate of .75% which will be presented to the Board at the February 24, 2011 Board meeting. There are no issuance fees associated with this bond sale.
- b. **Project Funding**—The committee reviewed a chart prepared by staff which shows the estimated project costs and the planned funding sources for the current planned major capital projects. This chart is used internally by staff and will continue to be updated as more definitive costs of the projects are determined. None of the projects will necessitate an increase in the tax levy. The committee also reviewed a chart showing the impact of the capital projects on the facility fund balances. The fund balances for Recreation, Grove and Wagner will continue to meet or exceed the established fund balance requirements, even after the capital projects are taken into consideration.
- c. **GASB 54 Update**—Nicole Hopkins presented information on the new GASB 54 regulatory statement and its impact on the Glenview Park District. GASB 54 defines Special Revenue funds and changes the way fund balances are reported in the Consolidated Annual Financial Statements. The intent is to make the fund classifications more consistent among governments and to provide more information on what comprises the fund balances. This will improve the usefulness to the general public, rating agencies and investors by clarifying the extent to which the fund balance is non-spendable, restricted, committed, assigned or unassigned. The Glenview Park District's internal fund structure will remain as it is now; however Recreation, Outdoor Pools and Wagner Farm may need to be reclassified from Special Revenue Funds to General Funds in the audited Consolidated Annual Financial Reports based

on the new definitions. Also, the non- capital related expenses paid using the Village's Make Whole Payment will no longer be part of the Capital Project Fund but will be reflected in the General Fund or Special Revenue Fund based on the facility incurring the expense. The changes will be implemented in the financial statements ending April 30, 2012.

d. **Monthly Financial Statements**—No significant issues were identified.

3. Matters from the Public

None

4. Committee Recommendation(s)

- a. **Approval to recommend acceptance of the sale of \$70,000 General Obligation bonds through a negotiated sale to Glenview State Bank at an interest rate of .75%**

- b. **Hold discussions prior to the next tax levy as to the feasibility and impact of keeping the levy at existing levels.**

5. Adjourn

The meeting was adjourned at 9:15 a.m.

ATTEST:

Angie Katsamakias
Board President

Charles T. Balling
Board Secretary

Approved this 24th day of March, 2011

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