

Glenview Park District  
Special Facilities Committee Meeting  
Administration Building  
1930 Prairie Street  
Glenview, IL 60025  
Regular Meeting Minutes  
Monday, March 14, 2011

**1. Roll Call**

Commissioner Casey called the meeting to order at 9:00 am.

**Commissioners/Official Staff Present:** Chuck Balling, Executive Director; Cheryl Deom, Superintendent of Special Recreation; Blake Manhart, Manager Glenview National 9 Golf Club; Kris Mikkelson, Facility Maintenance Supervisor; Ron Cassidy, Manager Glenview Park Golf Club; Rick Wilson, Golf Course Superintendent; Tom Rychlik, Gewalt Hamilton; John Winters, Jacobson Golf Course Design; Andrea Wasilewski, Intern; Brian Montgomery, Intern; Cheryl Noll, Recording Secretary

**Commissioners/Official Staff absent:** None

**Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21), Litigation (c11), Land Acquisition/Lease (c5 & c6)**

Commissioner Casey moved, seconded by Commissioner Patton to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 9:00am.

Commissioner Casey moved, seconded by Commissioner Patton to adjourn the Executive Session and move back into Open Session at 10:00 am.

**Commissioners/Official Staff Present for Open Session:** Chuck Balling, Executive Director; Cheryl Deom, Superintendent of Special Recreation; Blake Manhart, Manager GN9; Kris Mikkelson, Facility Maintenance Supervisor; Ron Cassidy, Manager Glenview Park Golf Club; Rick Wilson, Golf Course Superintendent; Jim Weides, Manager Glenview Ice Center; Dave Woolf, Manager Glenview Tennis Club; Andrea Wasilewski, Intern; Brian Montgomery, Intern; Cheryl Noll, Recording Secretary

**2. Review “Draft” of feasibility study of Platform Tennis**

A draft of the feasibility study written by staff was reviewed with the commissioners. Staff feels that this area is in a good market to move forward with this concept. Platform tennis is an up and coming new sport in this area and creates a year round operation for the Glenview National 9 golf course location and proposed new clubhouse. The location is well situated between Northbrook and Glenview and will require a regional draw of participants to be successful.

Highlights of study included a local market that would be supportive of a platform facility. Statistics show that there is a cross over between golfers and platform in the off season. Cowhey Gudmundson and Leder Engineers, the original engineers for the GN9, did a site analysis as part of the study to insure there is adequate space for the four paddle courts. Dave Woolf stated that the sport is pro driven. A good pro is part of the success factor to draw people to the facility. Commissioner Patton indicated that by “pro driven” it means that players will look for a pro that can train and organize the drill sessions, but they do not necessarily have to be well known pros.

The platform tennis community is not a large one but the sport is definitely growing. Cheryl Deom's next step would be to begin to organize a support group of individuals in the community to create synergy and momentum for membership and fundraising. She would like to get a focus group started for feedback on what the facility should offer.

The facility would require heavy landscaping along the berm.

There were suggested changes to the SWOT analysis recommended by Commissioner Patton based on his experience with the sport. The changes will be made to the final draft of the report.

Commissioner Casey would like to see staff investigate that if the courts are constructed that there is a way that they could be used in the off season to supplement the golf pro's teaching area. In addition staff should research computerized practice golf in the clubhouse. Cheryl Deom stated staff would be investigating the possibility of the clubhouse being constructed as a custom pre-fabricated building to conserve budget as much as possible.

Commissioner Casey suggested the project should continue to move forward and that staff should consider four courts to start with the anticipation of adding a fifth court if the demand and support was there.

Chuck Balling recommends staff talk to the Northbrook Park District in regards to an Intergovernmental agreement with us. Commissioners would like to see the final study be presented to the entire board at the May park board meeting. Chuck suggested the facility be considered to be categorized as an "Extra Public Service" facility instead of an enterprise facility in order to realistically manage financial expectations for the platform operation. Commissioner Casey did not know if he was supportive of that concept and at this time thought it should be categorized as an enterprise operation.

Barb Cremin should be invited to the next Special Facilities Committee meeting to discuss the financial plan and funding of the project. Commissioners stated they would want to see the financial plan attached to the feasibility study for the May Board meeting.

#### **4. Review of Total Energy Optimization System Proposal – Glenview Ice Center**

Staff was given a proposal to look at opportunities to save electrical energy at the ice center. Jim Weides indicated this has been used in a few rinks in our area. It is supposed to regulate power and surges as it comes into the building which results in a reduction of energy consumption and helps to prolong the life of the equipment, especially lighting. Staff is currently investigating with our electrical engineer consultants. The concept does not appear to be viable.

Kris Mikkelson added that management of the mechanical system at the ice center RFP is in development now where a third party will oversee to the maintenance of the compressor and HVAC equipment.

Kris Mikkelson was asked to follow up with Jim Weides on increasing parking lot light levels at the Ice Center.

#### **5. Update on the Café Food Service Transition**

It has only been two weeks and they are making a good improvement and are trying out several of the Café staff members who had worked there previously. Commissioner Casey attended the first fish fry and indicated there is room for improvement. Ron Cassidy stated they are in the process of

making some nice capital improvements in the Café. Friday was a soft opening and diners looked to be about average from prior years for the first one.  
Chuck Balling complimented Cheryl Deom and Ron Cassidy on the entire process of transition.

Staff will be doing a follow up meeting with Open Kitchens this afternoon to give feedback on areas of note to help them evolve their food operation.

**Adjourn at 10:49 am**

Commissioner Patton moved seconded by Commissioner Casey to adjourn the Open Session at 10:49 am On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

---

Angie Katsamakias  
Board President

---

Charles T. Balling  
Board Secretary

Approved this 24th day of March, 2011