

## Glenview Park District

The Glenview Park District, incorporated in 1927, is a local taxing body whose primary purpose is to provide quality recreational programs, facilities and open space and to promote wholesome, enriching and enjoyable leisure time experiences that benefit individuals, families and the community.

### Requests for Information:

**Requests for Information and Public Records under the Freedom of Information Act are to be submitted in writing to the FOIA Officer. The Glenview Park District does not require that you complete a standard form for this purpose. You may submit your written request by mail, fax, email or in person. If sending your request by email, please indicate FOIA in the subject line to properly identify your request. The request must specify whether the intended use of the information is for commercial purposes, whether you would like to inspect the records or request that copies be provided and whether any copies need to be certified. Please be as specific as possible in your description of the information being requested so that the appropriate information can be provided efficiently and cost effectively. The Freedom of Information Act is designed to allow you to inspect or receive copies of records. It is not designed to require a public body to create new records or as a forum for asking questions. If you have a question about the Glenview Park District, please contact the Administration office at 847-657-3215 or send us an e mail at [www.GlenviewParks.org](http://www.GlenviewParks.org).**

### Freedom of Information Act (FOIA) Officer:

#### **Katie Skibbe, Deputy Executive Director (primary)**

Phone: 224-521-2244 Fax: 224-521-2245 Email: [Katie.Skibbe@GlenviewParks.org](mailto:Katie.Skibbe@GlenviewParks.org)

#### **Joanne Capaccio, Executive Assistant (secondary)**

Phone: 224-521-2282 Fax: 224-521-2283 Email: [Joanne.Capaccio@GlenviewParks.org](mailto:Joanne.Capaccio@GlenviewParks.org)

**Address: Glenview Park District Administrative Office  
1930 Prairie Street Glenview Illinois 60025.**

### Fees for providing copies of requested information:

- No fees will be charged for the first 50 pages of black and white, letter or legal sized copies
- 15 cents per page for additional black and white, letter or legal sized copies
- 50 cents per page for color, letter or legal sized copies
- \$1.00 for each certified document
- Photographs, plats, maps, specifications and other documents greater than 8 ½ x 14 will be reproduced at the market rate
- Fees for electronic records for voluminous requests, as defined by the Freedom of Information Act, are \$20 for not more than 20 megabytes of data, \$40 for more than 2 but less 4 megabytes of data and \$100 for more than 4 megabytes of data.
- In addition to the above fees, commercial requests are charged \$10 per hour (after the first 8 hours) for personnel costs incurred for searching, retrieving and examining the records.
- You may request a waiver of the of copying fees but you must include a specific explanation as to why your request for information is in the public interest, not simply your personal interest, and merits a fee waiver.

**PLEASE BE SURE TO INCLUDE YOUR NAME, ADDRESS, PHONE NUMBER AND/OR E MAIL so that we can contact you with any questions and respond to your request.**

## General Information about the Glenview Park District

### Highlights:

Operating Budget (2017-2018): \$34,835,431  
Full-time Employees: 110  
Part-time Employees: 900 (fluctuates seasonally)

**Board of Park Commissioners:** Robert Patton (President), Dave Dillon (Vice President), William Casey Daniel Peterson, Angie Katsamakakis, Jen Roberts, Dave Tosh,

**Officials:** William Moore (Treasurer), James Rock (Attorney)

**Executive Director:** Michael D. McCarty

Glenview Park District Board Committee Appointments – 2017/2018 Fiscal Year:

### **Administrative Operations and Marketing**

*(Human Resources/Technology/Training/  
Planning/Legislative/Marketing/Public Relations)*

**Chair: Angie Katsamakakis**  
**Commissioner: Dan Peterson**  
**Staff: Katie Skibbe**  
**Attorney: Jim Rock**

### **Finance**

*(Budget/Audit/Tax levy)*

**Chair: Dan Peterson**  
**Commissioners: Dave Dillon, Jen Roberts**  
**Staff: Katie Skibbe, Nicole Hopkins**  
**Treasurer: Bill Moore**

### **Museums & Historical Preservation**

*(Grove/ Wagner/Schram/Tyner)*

**Chair: Bill Casey**  
**Commissioners: Jen Roberts, Dave Tosh**  
**Staff: Elsa Fischer**

### **Park & Facility Services/Environmental**

*(Parks Maintenance/Renovations/Building  
Maintenance) & (Setting Future Direction for  
Stewardship and Protection of Open Space,  
Recycling-Eco Policy)*

**Chair: Jen Roberts**  
**Commissioners: Dave Dillon, Dan Peterson**  
**Staff: Jim Warnstedt**

### **Recreation & Swimming Pools**

*(Recreation Services/Park Center/Swimming Pools)*

**Chair: Dave Tosh**  
**Commissioners: Bill Casey, Angie Katsamakakis**  
**Staff: Elsa Fischer**

### **Special Revenue Facilities**

*(Tennis/Golf/Ice)*

**Chair: Dave Dillon**  
**Commissioner: Dan Peterson**  
**Staff: Lori Lovell**

### **Special Liaisons**

**Local Government: Bob Patton**  
**Foundation: Angie Katsamakakis, Jen Roberts**  
**Senior Center: Dave Tosh**  
**NSSRA: Dan Peterson**

### **Youth Sports Task Force**

*(Local Youth Sports Organizations)*

**Chair: Dave Tosh**  
**Commissioners: Bill Casey**  
**Staff: Elsa Fischer, Jim Warnstedt, Joe Pollina**

**Major Organizational Divisions (chart is attached):** The Glenview Park District has 5 functional subdivisions:

**Administrative Services** - includes Accounting, Technology, Human Resources, Payroll, Risk Management, and General Administrative Operations

**Park & Facility Services** - includes parks, playgrounds, sports fields and general park district infrastructure

**Special Facilities** - includes Golf, Racquet Sports and Ice Center operations

**Leisure Services** - includes Park Center, Aquatics, Schram Memorial Museum, The Grove, Wagner Farm and Evelyn Pease Tyner Center and Air Station Prairie operations

**Marketing**- provides marketing and communications for all facilities and divisions

**Major Facilities:**

Administration Building	1930 Prairie Street	Glenview, IL 60025
Glenview Ice Center	1851 Landwehr Road	Glenview, IL 60026
Glenview Prairie Club Golf & Paddle	2800 West Lake	Glenview, IL 60025
Glenview Park Golf Club	800 Shermer Road	Glenview, IL 60026
Glenview Tennis Club	1800 Wagner Road	Glenview, IL 60025
Flick Pool	3600 Glenview Road	Glenview, IL 60025
Roosevelt Pool	2239 Fir Street	Glenview, IL 60025
The Grove	1421 Milwaukee Ave.	Glenview, IL 60025
Park Center	2400 Chestnut	Glenview, IL 60026
Schram Memorial Museum	1799 Patriot Blvd.	Glenview, IL 60026
Wagner Farm	1510 Wagner Road	Glenview, IL 60025
Fuller Air Station Prairie	2400 Compass Road	Glenview, IL 60026

# Glenview Park District Functional Organizational Structure

