



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
July 23, 2009

1. Roll Call

Vice President Michael Scholl called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William Casey, Mary Jean Coulson, Bob Patton, Michael Scholl

Commissioners absent: Angie Katsamakidis Ted Przybylo, Judy Beck

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill and Recording Secretary Joanne Capaccio. Please refer to the attendance record for other visitors.

2. A Moment of Silence was observed

3. @Approval of the June 25, 2009 FY2009-2010 Budget and Appropriations Ordinance meeting minutes and the June 25, 2009 Regular Board meeting minutes

Commissioner Casey moved seconded by Commissioner Patton to approve the June 25, 2009 FY2009-2010 Budget and Appropriations Ordinance meeting minutes and the June 25, 2009 Regular Board meeting minutes. Roll Call Vote: Ayes: Casey, Coulson, Patton, Scholl, Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Officers' Reports

a. President

Vice President Scholl noted there was no public present so he did not cover the procedures for the public to address the Board.

b. Treasurer

Treasurer Bill Moore reported there were six invoices over \$30,000 for the month of June: Excelon Energy, Inc, Blue Cross Blue Shield, Northern Suburban Special Recreation Association (NSSRA), Park District Risk Management Agency (PDRMA), Frederick Quinn Corporation, and SRBL Architects. He reported budgets were not ready yet for the new fiscal year but he compared some financials to last year at this time. He noted budgets would be available in August.

c. **Attorney**

Attorney Sam Witwer reported on the following new and pending Illinois legislation: Representative Elaine Nekritz' sponsored bill HB0242 (PTELL-DEBT SERVICE EXTENSION) which recently passed both houses and was sent to the Governor. It provides that the debt service extension base must be increased by the lesser of five percent or the percentage increase in the Consumer Price Index during the 12-month calendar year preceding the levy year (instead of the percentage increase of the Consumer Price Index for the previous calendar year). Another Nekritz sponsored bill, not yet out of Committee, would provide for Open Space Lands Acquisition and Development (OSLAD) grants that go to local governments for acquisition and/or development of land for public parks and open space would be given up to fifty percent of awarded funding upfront once the project has been approved. Sam also reported that the Prevailing Wage Act, which regulates wages of laborers, mechanics and other workers employed in any public works, does apply to even small contracts/projects that are less than \$20,000. And, there is a Bill now in the legislature that if passed would require any contractor, even non-union, that does work for schools, park districts, or other municipal units will have to pay Prevailing Wage (Union scale) and will also need to adopt certain Union endorsed programs. The Park District will continue to monitor the status of these legislative actions.

d. **Executive Director/Secretary**

i) July 4th Festivities Review

Director Balling thanked Bob Quill, Kathleen McInnis, Fred Gullen, the Park Services crew and other staff and volunteers for all their efforts in making the July 4th festivities such a success. The Director received many compliments from residents on the parade, fireworks and accompanying music. He also thanked Commissioners Casey, Coulson, Beck and Patton for attending and supporting the festivities. Commissioner Casey suggested having the parade line up and start on the other side of the tracks next year in an effort to avoid the trains and since the 4th falls on Sunday, to avoid interfering with Church traffic. Previous years when the 4th fell on a Sunday, the parade was moved to Monday. The Fourth of July Commission will consider this request. The Director also noted that the weather cooperated beautifully. The rain didn't begin until after the parade ended and stopped right before the start of the fireworks making for a clear and beautiful night.

5. Matters from the Public

None

6. @Consideration to approve Accounts Payable: \$2,126,972.89.

Commissioner Patton moved seconded by Commissioner Coulson to approve payroll and accounts payable for the month of June, 2009 in the amount of \$2,126,972.89. Roll Call Vote: Ayes: Coulson, Patton, Casey, Scholl. Nays: None. Motion Carried.

7. @Consideration to approve Consent Agenda items

Vice President Scholl asked the Board if there were any items on the Consent Agenda that they would like removed for discussion. There were none. Vice President Scholl

asked for a motion to approve the Consent Agenda items.

Commissioner Casey moved seconded by Commissioner Patton to approve the Consent Agenda as presented. Roll Call Vote: Ayes: Patton, Casey, Coulson, Scholl. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. Approved a Staff recommendation to accept the bid for the Installation of Playground Equipment at Ladendorf, Countryside, Rugen, Manor and Central Tot Lot from the lowest qualified bidder Elanar Construction Co., of Glenview, IL, in the amount of \$271,736.75.

On Thursday, July 16, 2009, seven bids were received for the installation of playground equipment at these parks. One of the bidders did not meet the bid specifications, and was disqualified. The playground equipment was approved separately at the June 25, 2009 Board meeting. A summary of the qualifying bids follows:

BIDDER:	ELANAR	GREEN-UP	BLUE MEL'S	PEDERSEN	FUERTE	KENNETH CO.
	Glenview, IL	Plainfield, IL	Greenfield, WI	Deerfield, IL	Plainfield, IL	Bolingbrook IL
Location						
Ladendorf	66,748	78,419	76,547	92,831.25	82,382.50	89,632
Countryside	60,557	71,027.49	74,848	68,674	83,568	84,382
Rugen	52,027.75	60,875.17	62,267.50	67,497	69,977.50	73,711
Manor	52,094	56,895.20	59,400	56,325	65,095	64,097
Central Tot	40,310	44,000.10	45,075	47,930	52,191	56,803
Total	\$271,736.75	\$311,216.96	\$318,137.50	\$333,257.25	\$353,214	\$368,625

b. Approved a Staff recommendation to accept the base bids for Paving Projects in Flick, Countryside, Rugen, Sleepy Hollow, Ladendorf, Crowley, and Hawthorn Glen Parks to the low bidder, A Lamp Concrete Contractors of Schaumburg, IL, in the amount of \$189,770.25.

Bids were received on Thursday, July 16, for various paving projects. The scope of work is primarily the replacement of deteriorated park walks with new concrete sidewalks at six park locations and a small amount of parking lot curb work at Hawthorn Glen Park. Alternate bids for pervious concrete in place of standard concrete at five of the park sites were also requested. If the combined Finance, Environmental/Natural Resources and Buildings, Grounds and Park Services Committee recommends the use of the *porous concrete at their August 24 meeting, change orders for the projects will be issued. A summary of the qualifying bids follows:

BIDDER	A. LAMP	LANDMARK	MARTAM	MERIDEAN	JACOBS & SON
	Schaumburg, IL	Huntley, IL	Elgin, IL	Lake Bluff, IL	Rolling Meadows, IL
Location					
Flick Park	28,110.00	34,094.75	40,800.00	47,595.00	63,501.00
Countryside walkway	37,688.75	55,236.50	82,974.00	67,551.75	91,928.00
Alternate Countryside porous concrete	129,315.00	121,826.50	130,954.00	228,782.25	No Bid

BIDDER	A. LAMP	LANDMARK	MARTAM	MERIDEAN	JACOBS & SON
Rugen walkway	49,593.75	71,886.50	104,070.00	90,418.75	122,691.00
Alternate Rugen porous concrete	163,375.00	168,536.50	163,570.00	224,431.30	No Bid
Sleepy Hollow walkway	10,975.00	21,755.00	32,500.00	23,125.00	35,958.00
*Alternate Sleepy Hollow porous	37,700.00	43,900.00	46,500.00	73,700.00	No Bid
Ladendorf walkway	9,583.75	18,312.00	18,504.00	16,604.75	23,542.00
*Alternate Ladendorf porous	31,555.00	37,108.00	29,350.00	54,933.25	No Bid
Crawley walkway	49,936.25	74,740.25	105,326.00	90,123.25	122,337.00
Alternate Crowley porous	170,835.00	173,564.25	161,550.00	297,462.80	No Bid
Hawthorne Glen curbing	3,882.75	9,197.00	5,362.00	5,365.00	9,555.00
Base Bid Totals	\$189,770.25	\$285,222.00	\$389,536.00	\$340,783.50	\$469,512.00
Award Items	\$189,770.25				

8. Committees Reports and Recommendations

a. Finance (*Chair Bob Patton, Commissioner Michael Scholl*)

i) Committee Update

Barb Cremin reported on two topics discussed at the July Finance Committee. She said there was some concern regarding the recent acknowledgment of a possible default on the loan for the Glen Town Center and how that may affect the TIF (Tax Increment Financing). She noted that it would have little effect since retail operations are less than 1% of the TIF. She also noted that the Park District does have a contingency plan to use Capital Development reserves if necessary.

Barb also reported that the Village of Glenview recently received a request from a business for an additional 6b property classification for its upcoming expansion. The current business is already classified 6b. In 2008, Cook County passed Ordinance No. 08-0-51, which amended the real property classification system with new percentages for all classes of Cook County real property. Properties receiving Class 6b will be assessed 10% for the first 10 years and for any subsequent 10-year renewal periods; if the incentive is not renewed, 15% in year 11, 20% in year 12 and 25% thereafter. This constitutes a substantial reduction in the level of assessment and results in significant tax savings to the business. The Park District along with School District 225 will not object to the 6b classification for the expansion; however, are recommending not renewing the existing 6b classification. The Village of Glenview will make the final decision.

9. Staff Reports

Superintendent of Special Facilities, Cheryl Deom, announced that the tentative date for the Glenview Golf Club Gazebo Grill dedication is August 2 at 4:00 p.m.

However, the Serota family who made a \$25,000 donation towards the renovation in memory of their family members has not yet confirmed. Cheryl reported that there is

a Northwestern Women's tennis team match being planned for January/February 2010 at the Glenview Tennis Club giving patrons the opportunity to watch high-level tennis. She also noted that the brook that runs through the National 9 course has been cleaned and the pump has been replaced. You can now here the water as you tee off on No. 3. Cheryl also announced the expanded Chicago Open Figure Skating Competition is scheduled for July 30 through August 2 at the Glenview Ice Center. There are over 500 entries, with some coming as far away as Singapore.

Superintendent of Administrative Operations, Barb Cremin, reported that the 2008/2009 Audit report will be going to the Finance Committee next month, and a Surplus Property Policy has been reviewed by Attorney Witwer and will come in front of the Board at the August Board meeting.

Superintendent of Leisure Services, Robert Quill, gave an update on the outdoor pools. He reminded the Board that the early discount promotion was an effort to add to and build on sales. The Park District sold 4500 passes by April compared to 1600 in 2008. However, the discounted sales resulted in a lower net. Most discount pass sales were purchased by returning resident. More analysis is needed to determine if it is beneficial to continue the early discount program next season. May and June sales did not materialize because of the cold/wet weather so total pass sales ended up comparable to last year. Because of the early discounting, pass sales revenue is down \$60,000. Related fees to pools will also be down (concession sales and daily fees) with fixed fees (chemicals and heating of pools) remaining the same or even slightly higher due to the inclement weather. In an effort to reduce costs and make up some of the loss revenue, we have cut back on staff while maintaining high service levels and keeping safety our number one priority. Bob feels this summer will be financially similar to last summer. Director Balling said the pool policies are being strictly followed but suggested looking at them closely to see if changes to the times pools/concessions are directed to stay open may help eliminate costs.

10. Matters from Commissioners

Commissioner Patton and Director Balling played the NSSRA (Northern Suburban Special Recreation Association) GATORS team in a game of softball. Fun was had by all.

Commissioner Coulson complemented staff on the wonderful job they did on the Fourth of July activities.

Vice President Scholl noted that the upcoming Combined Finance /Environmental/ Park Services Committee is scheduled for Monday, August 24, 7:45 a.m. at Park Center, Room 101.

Attorney Witwer announced that a "Perfect Game" was pitched today by Chicago White Sox Pitcher Mark Buehrle; that being only the 18th in the history of baseball.

11. Correspondence

Director Balling said he continues to receive many positive emails from patrons on the new Dog Park and thanked staff for all their work on the park.

12. Action on items that were discussed in Executive Session, if any

None

13. Adjourn

Commissioner Patton moved seconded by Commissioner Coulson to adjourn the Open Session at 7:28 p.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

Judy Beck
Board President

Charles T. Balling
Board Secretary

Approved this 27th day of August, 2009

j:\park board\2009 board reg session minutes\regular meeting minutes of the glenview park district board of commissioners-07-23-2009.doc