

**GLENVIEW PARK DISTRICT**  
**Recreation/Museum Committee Meeting Minutes**  
Friday, November 12, 2010 at 8:15 am  
Administration Building, 1930 Prairie Street, Glenview, IL

**1. Roll Call**

Judy Beck called the meeting to order at 8:15 am

**Present:**

Commissioners: Judy Beck, Bob Patton, Bill Casey

Staff: Chuck Balling, Executive Director; Robert Quill, Superintendent of Leisure Services; Jason Hickman, Director of Recreation Services; Amy Watson, Manager Aquatic Services; Kathleen McInnis, Manager of Health and Fitness

**2. Agenda Topics**

- A. Annual Recommendation for Wagner Farm, The Grove, Air Station Prairie, Schram Memorial Chapel, and Park Facility Operations.** – Staff reviewed the five annual recommendations documents, highlighting the minimal changes proposed for the 2011-12 fiscal year. Overall most changes involved cleaning up language, improving processes and some minor changes to pricing structures. The committee recommended that the recommendations be placed on the Board's consent agenda for the November meeting.
- B. Outdoor Pools Interim Financial Report** – Staff presented the draft financial report for the 2010 outdoor pool season. Highlights include increased revenue from concessions operations and daily fees. Expensed were the same or lower than the previous year with the exception of personal services which increased due to the larger crowds. Manager Watson noted that her annual meeting with 13 other pool operators is scheduled for next week. The information gained from that meeting will aid staff in developing recommendations for the 2011 season, due to the Board for consideration by the Board in December.
- C. Park Center Health and Fitness Center Expansion Proposal** – Staff presented a report detailing the growth of fitness membership and programming over the past several years and illustrated the opportunity for expanding the facility in order to maintain a high level of services and provide space for continued growth. The committee concurred with the staff's recommendation to ask the Board to approve entering into negotiations with Williams Associates for design services related to the proposed expansion.
- D. Fourth of July Budget and Committee Appointment** – Staff presented a proposed budget for the annual Fourth of July event in 2011 as well as a recommendation to confirm the appointment of Karen Paszkiewicz to the committee for a three year term. The committee concurred and recommended that the two items be placed on the consent agenda.
- E. Intergovernmental Agreement with NSSRA** – Staff presented a final draft of a license agreement governing the use of Willow Park Fieldhouse by NSSRA for special needs programming. The agreement specifies capital contributions by

NSSRA, responsibility for operations costs and scheduling priorities for the facility. The committee recommended that the agreement be brought to the Board for discussion and possible approval, contingent upon approval by the NSSRA board in December.

Having no other business, the Recreation/Museum committee adjourned at 10:05 am

ATTEST:

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Michael Scholl  
Board President

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Charles T. Balling  
Board Secretary

Approved this 18<sup>th</sup> day of November, 2010