

BUILDING, GROUNDS AND PARK SERVICES COMMITTEE

Administration Office
1930 Prairie Street
Glenview, IL 60025
Regular Meeting Minutes
November 15, 2010

1. Roll Call

Commissioner Przybylo called the meeting to order at 9:30 am

Commissioners/Official/ Staff present: Board of Commissioners, Ted Przybylo and Angie Katsamakakis; Executive Director, Chuck Balling; Superintendent of Park Services, Fred Gullen; Superintendent of Leisure Services, Bob Quill; Landscape Architect, Ken Wexler; Recording Secretary, Cheryl Noll.

2. Agenda Topics

a. Intergovernmental Agreement with NSSRA, Willow Fieldhouse Update

Chuck Balling discussed the funding from multiple sources. Bob Quill stated that the insurance for both entities is with PDRMA and if NSSRA is holding the program and something happened, it would be NSSRA's coverage, if we are running the program it would be our coverage.

Summer Camps can be moved to Willow school if we need to because of NSSRA camp programming. It is 20 acre combined site, more than enough room for two camps. Cost sharing will be based on schedule and use and on utility costs and staff will do a true up at the end of the year.

b. Update on Park Services East Maintenance Facility Fire

Site is secure for the ongoing investigation. No trespassing signs are up. Commissioner Przybylo asked that the Park District do what ever is required to expedite the leveling of the building. Staff indicated there is a 3 pm meeting today with PDRMA to lay the groundwork to get that done as fast as possible, however the investigation will take several months if not longer.

Fred Gullen indicated that staff is in the process of getting a comprehensive list drawn up on what was damaged in the fire to turn over to PDRMA. Chuck is the primary contact for the public, Barb Cremin is the main contact with Tom Kolk for PDRMA.

Commissioner Katsamakakis applauded the staff for the smooth the transition. All short term and long term operational options will be explored and staff will make a recommendation to the board in February or March.

The IT department was there right after the fire and the displaced staff was up and running with phones and computers on Monday.

c. Willow Park Playground - Recommendation to Approve Proposed Design

Ken Wexler discussed the playground equipment diagram indicating two separate areas, with fence and an expanded footprint. The proposed plan took into consideration the comments from the public. **Staff is asking for approval of playground design and approval to purchase equipment.**

d. PARC Grant Application Update - Public Hearing on 11/18/2010

Chuck Balling indicated staff will be asking for the board's approval on the four projects which are in addition to the OSLAD Grants that have already been submitted. The feed back he is getting on these grants is that there are 100's of applications coming in and only about 20 will be approved. Projects that are ready to go will be chosen as this is stimulus program to help create jobs. Chuck Balling went through

each project. Staff should hear by January and we have been told that we need to manage our expectations.

e. **Proposed Lafontaine Subdivision Tot Lot Discussion**

Commissioner Katsamakakis suggested the possibility of pushing this back to fall 2011, if it is too much to handle right now due to the fire. Fred Gullen said it will fall most heavily on Ken Wexler and Chuck Balling indicated that this playground is part of the Strategic Plan and some of the residents are really looking forward to seeing it happen along with the Pastor who is very supportive. Fred Gullen went over the master plan that has been in place since the 1970's to have a general purpose playground within ½ mile walk of every resident if we can. Staff indicated we have the opportunity to do this for a currently isolated neighborhood and these opportunities don't come up very often. Fred went over the diagram showing the parks in the district indicating this project has a high enough priority that it should go on as scheduled. We will keep it as an option to push back the construction to summer/fall 2012.

Commissioner Katsamakakis requested a fence between the playground and the road for safety. Ken Wexler went over a drawing of the concept plan for the playground which includes a perimeter fence with just one access point. Staff is meeting with the church council this week for their initial input.

f. **Other:**

Commissioner Przybylo requested that the outdoor bathrooms be locked dawn to dusk. Staff indicated that they are currently installing Mag Locks so that a timer can be used to lock the doors. He also indicated there is a grease smell in the Ice Center and the concession exhaust hood is not working properly. Staff will be notified and the situation resolved.

3. Adjourn

Commissioner Katsamakakis adjourned the meeting at 10:15 am.

ATTEST:

Michael Scholl
Board President

Charles T. Balling
Board Secretary

Approved this 16th day of December, 2010