

# ADMINISTRATION COMMITTEE MEETING

Administration Building  
1930 Prairie St  
Glenview, Il 60025  
Regular Meeting Minutes  
November 30, 2010

## 1. Roll Call

Chairman Casey called the meeting to order at 1:05 p.m. and the roll was called.

Commissioners/Official Staff present: Commissioners Bill Casey and Angie Katsamakidis, Supt of Administrative Operations Barb Cremin, HR Manager Laila Bashia

Other visitors: None

Commissioners/Official Staff absent: None

## 2. Agenda Topics

### a. PDRMA Health

HR Manager, Laila Bashia, provided a comparison of the group health, life and dental insurance plans between PDRMA and Blue Cross Blue Shield and the financial impact to the District and employee contributions. The Committee agreed to move forward with the change to PDRMA Health for the 3 year period January 1, 2011 through December 31, 2013. The Board had given approval of this action at the November 18, 2010 Board meeting subject to the committee's approval at the November 30, 2010 committee meeting. Commissioner Casey suggested that the District recommend to the PDRMA Program Council potential future enhancements to the plan by reducing the cost of emergency room visits and adding a "nurse on call" benefit.

### b. Board General Practices Manual

Supt Barb Cremin reviewed the suggested changes with the committee and the committee agreed to bring the revised version to the Board for approval in December.

### c. Other

Supt Barb Cremin gave an update on the timeline for hiring the Construction Manager at Risk. Results from the Requests for proposal are expected by December 4 with recommendation at the December Board meeting.

## 3. Matters from the Public

None

## 4. Committee Recommendation(s)

- a. Approval to move forward with providing group health, life and dental coverage through the PDRMA Health Program.
- b. Approval to bring the revised Board General Practices memo to the Board for approval at the December Board meeting.

**5. Adjourn**

The meeting was adjourned at 2:10 pm.

ATTEST:

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Michael Scholl  
Board President

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Charles T. Balling  
Board Secretary

Approved this 16th day of December, 2010

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