

## Special Facilities Committee

Glenview Park District  
Administration Building  
1930 Prairie Street,  
Glenview, IL. 60025  
Committee Meeting Minutes  
October 11, 2010

### 1. Roll Call

Chairman Casey called the meeting to order at 9:15 a.m.

#### Present:

Commissioners/Official Staff present: Commissioners Bob Patton, Bill Casey, Judy Beck, and Angie Katsamakidis and Executive Director Chuck Balling, Superintendent of Special Facilities, Cheryl Deom; Manager Glenview Park Golf Club, Ron Cassidy; Manager Glenview National 9 Golf Club, Blake Manhart ; Manager Glenview Ice Center, Jim Weides; Reporting Secretary, Cheryl Noll.

### 2. Glenview Ice Center Project Updates

**A. Commissioning Update-** The highlights of the commissioning report was reviewed by staff with the committee. All of the items listed in the commissioning report are complete except some that were outside of the original project scope. Staff is waiting for the final update from Primera Consulting on the recently installed “follow up” data loggers’. Commissioners Casey and Patton asked for a utilities expense comparison report now that the mechanical system has been re-programmed. Staff reported that the accounting department is currently compiling that for the Board. Insurance checks have been received and deposited to cover the losses when the system was down due to Freon leak. Chuck Balling is now in favor of releasing the roughly \$20,000 held from the original project budget as long as the owners representative and construction manager sign off that the mechanical systems are balanced and working properly. Cheryl Deom reported that now that the system is running as designed staff can move forward with working with Primera to investigate what energy management system would most efficiently operate the ice center mechanicals.

**B. Commonwealth Edison 3 Phase Line-** Staff reported that Maple Construction started directional boring on Monday, October 11. Weather permitting; this portion of the project should be complete by October 14. The ice center anticipates being taken off Com Ed power for several hours while the switch over to the new line takes place on October 19<sup>th</sup>. During that time a generator will be used. Entire project should be complete by October 20. Commissioner Casey asked why Com Ed was not paying for the generator. Jim Weides indicated they were paying for the entire 700 feet of electrical cable run instead of the standard 400 feet onto owner’s property. Total cost of the project should be approximately \$14,000. The Village of Glenview has been very helpful in working with the park district and facilitating cooperation from Com Ed. Cheryl Deom also updated the committee on other capital projects taking place this year at the ice center including updating the ADA sinks in the main floor bathrooms. One set of main entrance doors will be modified with an automatic opener to meet ADA standards. Staff also reported the ice center is now open 4-5 nights a week until midnight. In the past five years the ice center has been typically closing around 10:30. This change should generate welcome revenue into the ice center.

### 3. **Glenview National 9 Golf Club Updates**

**A. Proposed Clubhouse Location and “potential” paddle tennis site plan-** Staff has been working with Cowhey, Gudmundson and Leder Engineers to review the GN9 site to determine if it could also fit paddle courts. A “draft” copy of the site plan was reviewed with the committee. Committee members agreed that Scheme C was the most desirable and efficient layout. Commissioner Beck expressed the importance in this economy, for any new construction to be able to do “double duty” and house the needs of our golfers as well as our paddle tennis enthusiasts. Staff will be investigating funding for this project through the newly announced PARC grant program and the APTA (American Paddle Tennis Assoc.) grant program. Staff will organize and hold a focus group represented by all areas of paddle players coordinated through Dan Turpin, an interested resident. Creative discussion followed on potential for multiple uses of some of the paddle courts in the off season. Staff will look at the possibility of using Geo Thermal or solar to heat the courts as well as investigating various building construction methods to most efficiently address the building construction costs.

Cheryl Deom will update the feasibility study done by the Robert Morris University student group as well as coordinate the focus group with Dan Turpin before meeting with the park board again on this topic.

**B. Other projects/Golf Course Annual Recommendation timeline-** The timeline for the both golf courses annual recommendation process was enclosed in this packet for review and committee information. Special Facilities Division and marketing staff are currently planning a season long celebration for Glenview National 9 Golf Club’s 10<sup>th</sup> Anniversary season in 2011. Blake Manhart gave an overview of the gn9 golf season.

### 4. **Glenview Park Golf Club Updates**

**A. Golf Course Master Plan-** Cheryl Deom went over the report on the GPGC course drainage. Staff would like to move forward working with our golf course architect and engineer and the Village to further investigate improved drainage opportunities and costs that would benefit our golfers and overall course operation. In addition, staff would look at stormwater management opportunities on our course with potential funding for this component coming from the Village. Commissioner Beck said that there are going to be additional Federal Storm Water Regulations coming. The District will not do anything to the course that will not benefit the golfers. Commissioner Beck suggested we consider looking at the use of rain gardens instead of dry dentition areas. Chuck Balling asked for approval from the committee for the staff to look at improvements at the GPGC in conjunction with the Village.

*The Committee will be recommending to the park board at the October 21 meeting to add “GPGC Improvements” to the 2010-2013 Strategic Plan list.*

**B. Diseased/Dead Tree Removal Inventory Report-** Staff has been aggressive this 2010 season with removal of 31 trees dead and diseased trees. An inventory of trees removed and cost associated with the removal was reviewed. Commission Casey asked if we could look into using Arbor Tec to prevent Dutch Elm Disease from spreading and saving the monument trees on the course. Chuck Balling said that he has asked Fred Gullen to develop a Tree Management or Removal Policy, adding tree treatment into that.

**C. Other projects-** None

**5. Other Business- None**

**6. Executive Session - Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21), Litigation (c11), Land Acquisition/Lease (c5 & c6)**

Commissioner Casey moved to go into Executive Session pursuant to 5 ILCS 120/2 et seq. at 10:50 a.m. to discuss possible topics on Minutes (sub-section c21), Litigation (c11), Land Acquisition/Lease (c5 & c6)

Commissioner Casey adjourned the Executive Session at 11:14 a.m.

**7. Action on items that were discussed in Executive Session, if any**

None

**8. Adjourn**

The Committee meeting adjourned at 11:15 a.m.

ATTEST:

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Michael Scholl  
Board President

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Charles T. Balling  
Board Secretary

Approved this 21<sup>st</sup> day of October, 2010