



**Glenview Park District  
Regular Park Board Meeting  
March 24, 2011**

**HIGHLIGHTS**

The Board of Park Commissioners...

- Recognized 10-year old Jimmy McMahon for his very generous donation to the Glenview Park District's Leisureship program which provides families in need the ability to send their children to summer camp. Jimmy decided to forgo his birthday presents in lieu of accepting donations from his friends and family. Through Jimmy's selfless act, the district's Leisureship program has received \$335 dollars which will be used to make it possible for even more kids to enjoy a wholesome recreational experience in one of the park district's camps this summer.

*Each year the Park District presents the Illinois Association of Park Districts and Illinois Park and Recreation Association Community Service Award to honor those who go above and beyond in assisting the Glenview Park District and their community.*

**2010 Recipients**

- Awarded the 2010 Illinois Association of Park Districts and Illinois Park and Recreation Association Community Service Award to Gregg Goslin. Cook County Commissioner Gregg Goslin has been a big supporter of the 4th of July Committee and a long-time sponsor of the annual bike parade. (See attached recognition).
- Awarded the 2010 Illinois Association of Park Districts and Illinois Park and Recreation Association Community Service Award to Dan Jurczak. Dan is a big supporter of the Firecracker Classic, 3v3 Soccerfest, Park Center Triathlon and Independence Day celebration. (See attached recognition).
- Accepted the February 21, 2011 Finance Committee meeting minutes.
- Accepted the February 22, 2011 Administrative Operations Committee meeting minutes.
- Approved the February 24, 2011 Regular Board meeting minutes.
- Accepted the March 14, 2011 Special Facilities Committee meeting minutes.
- Accepted the March 16, 2011 Building, Grounds and Park Services Committee meeting minutes.
- Approved Payroll and Accounts Payable for the month of February, 2011 in the amount of \$1,425,112.86.
- Approved an Administrative Operations Committee recommendation to approve the

2011-2012 Full-Time Employee Salary Merit Increase Pool. The Administration Committee reviewed the results of the salary survey of local park districts, Village of Glenview, Library and school districts and is recommending a merit increase pool of \$166,250. This is consistent with the increases from the other entities and allows the park district to remain competitive with the market.

- Accepted a Staff recommendation to approve the Summer T-shirt and Uniform bids to the companies listed totaling \$38,558.70. The T-shirt and uniform bid opening took place on Wednesday, March 2, 2011 at 2:00 p.m. Five companies submitted bids. After reviewing the bids closely, staff recommends splitting the bids among three companies: Silk Screen Express, Bagmasters, and Irving Kannett & Associates.

Company	Items	Total Purchase
Silk Screen Express	Section A – Camp T Shirts	\$17,538.20
	Section C – Backpacks Shirts	\$4,977.55
	Section D – Park Services	\$6,615.00
	Section E – Part-Time Staff	\$5,120.35
Bagmasters	Section B –Water T Shirts	\$984.80
Irving Kannett & Associates	Section F – Flag Football Jerseys	\$3,141.60
	Section G – Volleyball Uniforms	\$181.20
Total		\$38,558.70

- Accepted a Staff recommendation to approve the Summer Camp Bus Bid to Olson Transportation, Inc., Gurnee, IL for \$31,541.00. The summer bus bid opening took place on Tuesday, March 8, 2011 and five companies submitted bids. Olson Transportation, Inc. was the lowest responsible bidder, has provided bus service to the Park District in the past and has met our expectations.
- Accepted a Staff recommendation to approve accepting the bid from Uni-Max Management Corp, Chicago, IL for custodial services at Park Center, Glenview Ice Center, Fieldhouses, Exterior Washrooms, and Roosevelt and Flick Pools in the amount of \$74,524.50. Bids were advertised in the paper and specifications were distributed to 34 custodial service vendors. A total of 10 bids were received.
- Accepted a Staff recommendation that the low paving bids as described below be approved with the exception of work at The Grove. Further, that the Executive Director be authorized to enter into a contract with the low bidder for work at The Grove once the scope of work to be done has been determined.

	Company	Projects	Cost
1	A-Lamp Concrete Contractors, Inc., Schaumburg, IL	Willow Park sidewalk	\$59,713
2a	Allstar Asphalt, Wheeling, IL	Wagner Farm, Community Park West, Glenview Park Golf Club, and the Grove <b>OR</b>	\$179,370
2b	Allstar Asphalt, Wheeling, IL	Wagner Farm, Community Park West and the Glenview Park Golf Club, <b>AND</b>	\$143,026
	Schaeffges Brothers, Wheeling, IL	The Grove	\$100,814
3	Total Surface llc, Glenview, IL	Riverside Park sidewalk	\$58,290
4	Professional Paving, Glen Ellyn, IL	Gallery Park splashpad, and the West Fork Park, Hawthorn Glen, and Roosevelt Pool parking lots	\$11,559

In regard to items 2a and 2b above, staff is expecting information on an alternate method of treating the Grove driveway. If this does not prove to be viable, then the driveway will be paved. In this scenario, 2b reflects the low bid.

- Accepted a Staff recommendation to approve Resolution 2011-08 Designating Purposes and Distribution of Replacement Tax Funds for the Year 2011/2012. This is an annual process to designate which funds will receive the proceeds from the Personal Property Replacement Tax. We are required to designate a specific portion of the replacement taxes to the Retirement Fund.
- Accepted a Staff recommendation to approve W.B. Olson, Inc. as Construction Manager for the Fitness Center Expansion. Staff leveraged the existing relationship with Olson and their upcoming contracted work on the administration office project to negotiate a favorable agreement for construction management services at risk related to the Fitness Center expansion. Staff also felt that as the original construction manager of Park Center, W.B. Olson, Inc. has certain knowledge and familiarity that would allow them to be more efficient through the planning, staging and construction process.
- \* The next regular Park Board meeting will be held at 7:00 p.m., Thursday, April 28, 2011. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.