



**Glenview Park District
Regular Park Board Meeting
January 17, 2013**

HIGHLIGHTS

The Board of Park Commissioners...

- Accepted the December 13, 2012 Buildings Grounds and Park Services Committee meeting minutes.
- Accepted the December 17, 2012 Special Revenue Facilities Committee meeting minutes.
- Approved the December 20, 2012 Truth in Taxation Public Hearing minutes.
- Approved the December 20, 2012 Regular Board meeting minutes.
- Accepted the January 9, 2013 Administrative Operations Committee meeting minutes.
- Approved the 2013/14 Park Board meeting calendar for posting. The Board of Park Commissioners will hold regular monthly meetings at 7:00 p.m. at Park Center, 2400 Chestnut Avenue, Room 101, Glenview, Illinois on the following dates during fiscal year 2013/2014:

2013

May 23, 2013	June 27, 2013	July 25, 2013	August 22, 2013
September 26, 2013	October 24, 2013	November 21, 2013	December 19, 2013

2014

January 16, 2014	February 27, 2014	March 20, 2014	April 24, 2014
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- Approved Payroll and Accounts Payable for the month of December, 2012 in the amount of \$1,425,893.19.
- Approved the 2013/2014 Capital Replacement Fund Items. Under the capital replacement program, a portion of the cost of each item is set aside annually so that funds are available when the item is scheduled for replacement. Staff reviews the items each year and if there is a chance that the item will need to be replaced, it will be included in the budget. Items included on the list for replacement but not actually replaced will be reviewed again as part of next year's process.
- Accepted the Buildings, Grounds and Park Services Committee recommendation to approve the 2013/2014 Annual Recommendations for Park Facility Operations as amended. There were some updates to fees and general clarifications of some procedures. The hours of operation for fieldhouse rentals remained unchanged from last year.
- Renewed the seasonal landscape maintenance services contract with KGI Landscaping, Co., Skokie, IL that was competitively bid out last year. The Board accepted Alternate 1 (5/2013-4/2014) for \$53,551; Alternate 2 (5/2014-4/2015) for \$53,551; Alternate 3 (5/2015-4/2016)

for \$55,157 and Alternate 4 (5/2016-4/2017) for \$55,157. The contract was for mowing at the following locations: Cole, Cunliff, Diederich, Jackman, Park Center, Judy Beck Park, Schram Navy Chapel, Sleepy Hollow, Tall Trees, West Fork, Attea, Avoca West, Lyon, and Pleasant Ridge.

- Renewed the installation of plant material contract with Elanar Construction, Glenview, IL for an additional year. Elanar Construction has confirmed that their pricing will not increase for the upcoming 2013-14 fiscal year.
 - Accepted a Staff recommendation to award the furniture bid for the new National 9 Clubhouse and Paddle Tennis facility to Interior Investments, Inc., Lincolnshire, IL in the amount of \$31,685.16.
 - Accepted an Administrative Operations Committee recommendation to approve the 2013/2014 Part-Time Employee Salary Ranges. Changes to the ranges only affect those who are below the existing minimums or those employees who have reached the maximum and will have no immediate impact on the District.
 - Accepted an Administrative Operations Committee recommendation to approve the 2013-2014 Merit Increase Pool. The Administration Committee is recommending a merit increase pool of \$171,575 for full-time employees in 2013-2014 (which is roughly equivalent to 3%) to be used for merit based performance pay increases and pay adjustments.
 - Accepted an Administrative Operations Committee recommendation to approve a phone system upgrade from Single Path, Lombard, IL for \$28,391.64. This upgrade includes the hardware, software maintenance agreement and the labor for installation and testing. This is a planned upgrade and funding has been set aside in capital replacement.
 - Accepted an Administrative Operations Committee recommendation to approve Policy 8.70, Power Driven Mobility Devices for ADA Purposes. This new policy is a requirement for compliance with ADA legislation. The policy is not intended to expand the use of power driven mobility devices in our parks and facilities by the general public but to accommodate people with disabilities.
 - Accepted an Administrative Operations Committee recommendation to approve Park Board meeting procedures for public comment during the Matters from the Public agenda item at Park Board meetings (both an individual time and an overall public comment time). The intent of the policy is not to discourage input from the public. The practice is intended to provide boundaries which can help the board manage its desire to welcome feedback from the public and yet efficiently conduct park district business.
 - Accepted the Special Revenue Facilities Committee recommendation to approve the proposed contract from Jacobsen Golf Course Design, Inc., Libertyville, IL for architectural services for the Glenview Park Golf Course. Jacobson Golf Course Design has worked with the Park District for many years including the design of the Glenview National 9 Course.
- * The next regular Park Board meeting will be held at 7:00 p.m., Thursday, February 28, 2013. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.