



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
January 19, 2012

1. Roll Call

President Angie Katsamakakis called the meeting to order at 7:05 p.m. and the roll was called.

Commissioners present: William M. Casey, Mary Jean Coulson, Charles J. Kuhn, Bob Patton, Daniel B. Peterson, Angie Katsamakakis. **Note:** Commissioner Ted Przybylo was not present for the Roll Call but arrived at 7:10 p.m.

Commissioners absent: None

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Interim Superintendent of Park & Facility Services Ken Wexler, Superintendent of Special Facilities Cheryl Deom, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

2. A Moment of Silence was observed

3. Meeting Minutes

a. @Acceptance of the December 6, 2011 Building Grounds and Park Services Committee meeting minutes

Commissioner Casey moved seconded by Commissioner Peterson to accept the December 6, 2011 Buildings Grounds and Park Services Committee meeting minutes. Roll Call Vote: Ayes: Casey, Coulson, Kuhn, Patton, Peterson, Katsamakakis. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

b. @Approval of the December 22, 2011 Regular Board meeting minutes

Commissioner Casey moved seconded by Commissioner Coulson to approve the December 22, 2011 Regular Board meeting minutes. Roll Call Vote: Ayes: Coulson, Kuhn, Peterson, Casey, Katsamakakis. Nays: None. Abstain: Patton. Motion Carried. (Copy of minutes filed herewith.)

4. Presentation

a. National 9 and Paddle Tennis

Cheryl Deom introduced project architect, Dan Nicholas, who presented the preliminary clubhouse concept design. Dan noted this project is unique as it will blend a golf clubhouse with platform tennis. He went on to explain that the overall size of the proposed clubhouse will be approximately 2,600 sq ft. of enclosed indoor space with four outdoor Paddle Tennis courts and room to add two more courts. The indoor space includes seating areas for both golf and paddle tennis viewing, a pro shop, a continuous counter to facilitate golf and platform tennis check-in and registrations, a fireplace, offices, restrooms, a kitchen and some storage areas.

Consideration of a basement for additional storage may be added as an alternate bid on the project. Outside, there are covered terraces and a staging area for golf carts. A large berm will screen the paddle tennis courts from the neighborhood. The design plans will be reviewed with the Village of Glenview and public input will be sought. The budget is estimated at \$2,137,093; however, the cost of this project is still very preliminary and will be adjusted based on the final design plans and construction bids.

Commissioner Patton moved seconded by Commissioner Peterson to accept the Special Facilities Committee recommendation to move forward with the design development and construction documents for the National 9 Clubhouse including Four Paddle Tennis Courts. Roll Call Vote: Ayes: Kuhn, Patton, Peterson, Przybylo, Casey, Coulson, Katsamak. Nays: None. Motion Carried.

5. Officers' Reports

a. President

President Katsamak. went over the procedures for the public to address the Board

b. Treasurer

Treasurer Bill Moore gave a brief summary of expenses and revenues for the month of December. He reported five large invoices for the month: Exelon Energy, Inc., W. B. Olson, Inc., PDRMA, Village of Glenview, and Workmasters, Inc.

c. Attorney

No Report

d. Executive Director/Secretary

i) @Consideration to approve 2012/13 Park Board meeting dates

The Director asked the Park Board to consider approving the following Board meeting dates for fiscal year 2012/2013:

2012

May 24, 2012	June 28, 2012	July 26, 2012	August 23, 2012
September 27, 2012	October 25, 2012	November 15, 2012	December 20, 2012

2013

January 17, 2013	February 28, 2013	March 28, 2013	April 25, 2013
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Commissioner Kuhn moved seconded by Commissioner Peterson to approve the 2012/13 Park Board meeting calendar for posting. Roll Call Vote: Ayes: Patton, Peterson, Przybylo, Casey, Coulson, Kuhn, Katsamak. Nays: None. Motion Carried.

ii) Update on Park Superintendent and Risk Manager Hiring Process

Superintendent Barb Cremin announced Henry Urbina to be the new Park District Risk Manager. Henry comes to the park district with 10 years of experience as a safety trainer, is fluent in Spanish, and has a dynamic personality. His prior risk management and safety work experience is with Whole Foods and a warehouse maintenance operation. Henry will start at the end of January.

Director Balling noted the Park and Facility Services Superintendent position is down to two candidates. He said a decision should be reached by next week.

iii) Update on Willow Park Fieldhouse

Director Balling complimented Bob Quill for all his work on this project and for getting it completed on time. He also acknowledged the generosity of the Northern Suburban Special Recreation Association's (NSSRA) Foundation and the Glenview Park Foundation who each contributed \$100,000 towards this project which will benefit the neighborhood and persons with special needs. Bob Quill noted the first NSSRA program was held on January 13. And, a spring grand opening/ribbon cutting ceremony for the neighborhood is being planned. The new fieldhouse is very impressive and will be a model for updating the other park district fieldhouses. Ken Wexler also commented on the new playground at the park which has many accessible elements for NSSRA participants. Commissioner Peterson, who serves on both Foundations, noted both groups are thrilled with this project which will serve Glenview residents with special needs right in their community.

6. Matters from the Public

Dan Schmidt, 2019 Grove St. Glenview, IL who is an avid platform tennis player asked what the ideal viewing orientation is for Paddle Tennis and what has been designed for the proposed National 9 clubhouse. He suggested an elongated viewing area would be beneficial. He also asked about the raised deck area and how that will help with snow removal. Project architect for the proposed clubhouse, Dan Nicholas, explained that the ideal orientation for viewing the paddle courts is at 22 degrees with this project designed at 18 degrees. He also noted that the deck will be flush with the courts so snow will be pushed off the apron of the courts. The heating system will keep the courts clean once the snow is removed. Superintendent Cheryl Deom noted that there will be many more meetings to take place with both the Village and the public on this project and she encouraged Dan Schmidt and other interested parties to participate in the meetings and to continue to give their input. Director Balling remarked that the existing National 9 trailer, which was originally a temporary clubhouse and is over 10 years old, has reached its useful life. So, this project is very timely. He also encouraged and welcomed the public to continue to participate in the upcoming meetings.

7. @Approval of Accounts Payable: \$3,151,175.49

Commissioner Patton moved seconded by Commissioner Peterson to approve payroll and accounts payable for the month of December, 2011 in the amount of \$3,151,175.49. Roll Call Vote: Ayes: Peterson, Przybylo, Casey, Coulson, Kuhn, Patton, Katsamakias. Nays: None. Motion Carried.

8. @Approval of Consent Agenda items

President Katsamakias asked the Commissioners if anyone had questions regarding the Consent agenda. There were no questions.

Commissioner Patton moved seconded by Commissioner Casey to approve the Consent Agenda as presented. Roll Call Vote: Ayes: Przybylo, Casey, Coulson, Kuhn, Patton, Peterson, Katsamakias. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. **Approved the 2012/2013 Capital Replacement Fund Items**

Under the capital replacement program, a portion of the cost of each item is set aside annually so that funds are available when the item is scheduled for replacement. Staff reviews the items each year and if there is a chance that the item will need to be replaced, it will be included on the list and also in the budget. Items included on the list for replacement but not actually replaced will be reviewed again as part of next year's process.

9. Committees Reports and Recommendations

a. **Finance (Chair Bill Patton, Commissioners Ted Przybylo and Angie Katsamakis)**

i) Committee Update

Superintendent Barb Cremin gave a summary of topics discussed at the January 12, 2012 Finance Committee. The Committee reviewed the Capital replacement items (approved on Consent agenda) and the status of funding for a few potential, new projects. The Committee also reviewed the Categories of Park Services, which is a document used to set philosophical guidelines for allocating tax revenue to support the operations of the various park district facilities, and recommended moving subsets of some Extra Public Services that do not receive any tax dollars for their operations, over to the Enterprise Services category.

b. **Special Revenue Facilities (Chair Ted Przybylo, Commissioner Charlie Kuhn)**

i) Glenview Park Golf Course Master Plan

Cheryl Deom noted that staff is working with Rick Jacobsen Golf Course Designs to come up with ways to improve grading and drainage on the Glenview Park Golf Course. This information along with a conceptual design of the master plan will be brought to the next Special Facilities Committee.

ii) Committee Update

Cheryl also noted a new vendor will take over the Ice Center Pro Shop and should be up and running by mid February. This vendor will provide general skating items and skate sharpening.

10. Staff Reports

Interim Superintendent of Park Services, Ken Wexler, acknowledged a fairly smooth transition in the Park Services department with the recent retirement of Superintendent Fred Gullen. He also reported that with the mild temperatures, the sled hills have only been open a few times. Staff has been putting down water the last few days at all 4 outdoor ice rinks with the anticipated arrival of colder temperatures. Ken acknowledged that both the Johns Park and Flick Park rinks were open tonight. However, Cole and Roosevelt Parks need more water applied before they can open. He thanked the park services staff for all their hard work in getting the rinks/hills open. Ken also reported that the Roosevelt Park lighting project has been delayed due to the mild weather and the need for the ground to freeze before trucks can access the park. Finally, Ken recognized the park maintenance supervisors for their leadership and for working as a team during this transitional time for the Park Services department: Mike Sullivan, Kris Mikkelson and Jim Warnstedt. President Katsamakis also thanked Ken for his leadership and for filling in until the next Superintendent of Parks and Facility Services is confirmed.

Superintendent of Leisure Services, Bob Quill, handed out "clings" with the upcoming

summer pool hours. He also reported the new Fitness Center open house is scheduled for February 25. Some free trial programs will begin around February 20. By March 5, 31 new fitness classes will begin. Bob also noted the renovation of the Administrative Offices is on time with an anticipated move in date of May 1. Jason Hickman reported on the recent Camp Open House. He noted many new families attended and overall it was a great turnout.

11. Matters from Commissioners

Commissioner Bill Casey voiced his concern with some of the older children playing too rough on the sled hills and scaring and even knocking down some of the smaller/younger children.

Director Balling suggested posting a reminder on the Park District website to be considerate of others when using the sled hills as well as important safety information and rules to adhere to when sledding.

Commissioner Angie Katsamakakis commented on the recent article in the Illinois Parks and Recreation magazine that featured the Intergovernmental Agreement between the Park District and the Village of Glenview on Gallery Park.

Commissioner M.J. Coulson suggested that Commissioners submit the sessions they plan to attend at the upcoming IAPD/IPRA Conference to the Director to avoid duplications. The more sessions covered the more information to share.

Commissioner Charlie Kuhn complimented the Director and staff for quickly attending to a citizen's concern regarding the flying of the American Flag at night. The Flag at Park Center is now illuminated in the evening and proper flag protocol is being followed throughout the district. Commissioner Kuhn also suggested setting a reasonable time limit on public comments during a Board meeting for time management purposes.

12. Correspondence

Director Balling acknowledged the final payment received from the Grove Heritage Association on their generous donation of \$200,000 that has helped to build the new outdoor covered pavilion and carriage house at The Grove.

13. @Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21), Litigation (c11), Land Acquisition/Lease (c5 & c6)

Commissioner Coulson moved, seconded by Commissioner Patton to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 8:15 p.m. to review minutes (c21), possible litigation (c11), land acquisition/lease (c5 & c6). Roll Call Vote: Ayes: Casey, Coulson, Kuhn, Patton, Peterson Przybylo, Katsamakakis. Nays: None. Motion Carried.

After a short break, the Executive Session convened at 8:20 p.m.

Commissioner Peterson moved seconded by Commissioner Casey to adjourn the Executive Session and move back into Open Session at 9:58 p.m. Roll Call Vote: Ayes: Coulson, Kuhn, Patton, Peterson, Przybylo, Casey, Katsamakakis. Nays: None. Motion Carried.

14. Action on items that were discussed in Executive Session, if any

None

15. Adjourn

Commissioner Przybylo moved to adjourn the Open Session at 10:00 p.m. On Voice Vote:
All present voted Aye. Motion Carried.

ATTEST:

Angie Katsamakias
Board President

Charles T. Balling
Board Secretary

Approved this 23rd day of February 2012

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