

RECREATION MUSEUM COMMITTEE

Administration Building
1215 Waukegan Road
Glenview, Il 60025
Regular Meeting Minutes
February 15, 2012

1. Roll Call

Chair Bob Patton called the meeting to order at 8:32 am and the roll was called.

Commissioners/Staff present: Angie Katsamakakis/Commissioner;
Bob Patton/Commissioner; Charlie Kuhn/Commissioner;
Dan Peterson/Commissioner; Chuck Balling/Executive Director;
Robert Quill/Superintendent of Leisure Services; Jason Hickman/ Director of
Recreation Services; Todd Price/Director Wagner Farm; Lindsay Weiland/Wagner
Farm Staff; Steve Swanson/Director The Grove; Cheryl Noll/Recording Secretary

Commissioners/Staff absent: None

2. Agenda Topics

a. Wagner Farm

i. Farmers' Market and Parking Lot Use

Staff reported on a recent issue regarding the parking lot lease with Sts Peter and Paul church. The agreement it allows access to the north and main lot for farm operations and special events. There is an issue with political activity on Church property, specifically at the Farmers Market. The church is concerned for fear of loosing their 501-3c status. Father Angelo would like the park district to control the political activity that happens during our programs on their land. Attorney Witwer is communicating with the Church's counsel to work out an appropriate approach to the issue. Staff hopes to add an amendment to the agreement that will provide for political activity on the Park district property but restrict it on Church property. Once the amendment is adopted, staff will develop a strategy and train farm workers and volunteers on how to address issues as they present themselves. Consideration is also being given to getting information to office holders and candidates ahead of time to reduce potential incidents.

ii. Joint Program with NSSSED

Staff went over the joint program proposal with North Suburban Special Education District (NSSSED). This would be offered as a pilot program over the first year and involve 3 students and their instructors. The program would take place during otherwise down-times at the Farm. The basic goal is to provide life training to young adults through education and the development, marketing and sale of product – in this case produce. If successful, the program would be extended on a year

to year basis. Some concern was expressed over participant supervision and safety and staff assured the Committee that all reasonable precautions would be taken to avoid such situations.

Staff requested that the committee recommend entering into the IGA to the full Board at the February meeting.

iii. Proposed Drainage Improvement Plan Bid Results

This project is part of this year's budget and Department of Commerce and Economic Opportunity (DCEO) grant. Staff opened sealed bids for the required work. Elanar Construction of Glenview, IL submitted the lowest qualified bid. They have completed projects throughout the park district and have done work at the farm in the past.

Staff is asking the committee to recommend accepting the Elanar bid of \$52,393 at the board meeting for full board approval.

iv. Silo Exhibit Construction

Staff reviewed the proposals for professional services required to design and install a new Silo exhibit at the Wagner Farm Heritage Center. This new exhibit will be a two story, interactive opportunity for visitors to better understand the inner working of a farm. SVI of Morton Grove provided the most qualified proposal. Original costs were \$145,961. Staff worked to lower the overall cost through value engineering and taking on some of the work with farm staff, bringing the cost down to \$118,868. Nearly \$73,000 of the cost will be paid from the DCEO grant from 2010.

Staff is requesting that the committee recommend approval of the contract to the board.

v. New Special Event Proposal

Lindsay Weiland discussed the new bacon event to be held at the Farm in February, 2013. Staff hopes to draw visitors to the farm during this otherwise slow period. The program would entail inviting chefs to the farm to produce bacon/pork dishes with tickets sold at the door, similar to the Taste of Chicago. Staff will also make it an educational experience by having other related events.

Two sessions would be held, one in the afternoon for families and then an evening adult only session which would include alcoholic beverages. Music would be provided at both sessions. This event would be co sponsored by the Friends of Wagner Farm (FWF) and be a fundraising effort for them. It would be held in the building and in a large heated tent.

b. Park Center Parking Grid

A revised document was distributed of the draft parking grid that was brought before the committee last month. This document will be available to patrons of Park Center. The helpful hints call out the suggestions on the map, the busier times and when the bus lot is available. For new guests and infrequent uses, this will help educate people. Commissioner Petersen suggested that areas in the bus lot be dedicated to pre-school pick-up and drop-off. Staff will make the change before distributing the document.

c. Construction Updates

i. Willow Park

The newly renovated facility is in operation but not open to the public yet due to remaining punch list items. The Glenview Park Foundation held their meeting there on Saturday and they were very pleased. A grand opening event will be held for NSSRA participants and the neighborhood on May 6th. Joe Pollina will be working with NSSRA staff to finalize plans.

ii. Park Center

This project is all but complete. Demonstration classes will begin on February 20th and an open house will be held in conjunction with the larger open house for the district on February 25th.

iii. Administration Building

Staff is planning an early May move in. Drywall starts on Thursday this week with brick work for the next three weeks. All the plumbing and electrical is roughed in. The heating/cooling system is in and working. After we are set in the office, will have an open house for sister governments and partners later in the month. All the artwork is from historical GPD pictures. Commissioner Kuhn said Jim Patterson might know if there are additional historical pictures somewhere

All these projects are being done to meet the Strategic Plan initiatives.

Staff met with VoG staff regarding the Foundation's Plaza project. The Village is having an issue with the traffic on Lehigh and the pedestrian cross walks. They are going to do a traffic study this summer. The Foundation will defer any further planning on this project until it becomes clear what changes might be made to adjacent traffic patterns. Jackman Park is up for renovation also and we are going to put that on hold.

Staff will update the board at the next board meeting.

d. Other Business

GYB Batting Cages

Glenview Youth Baseball originally wanted to put in four batting cages at CPW to support their program there. However the cost is prohibitive. They are currently considering building two cages. Staff has offered planning assistance and will consider other assistance as requested and available. The cost of the project will be paid for by GYB.

3. Matters from the Public

None

4. Committee Recommendation(s)

Staff is asking the committee to recommend accepting the drainage bid for Wagner Farm at the board meeting for full board approval.

Staff is asking the committee to recommend of the approval of the contract to build the Silo Project at Wagner Farm to the board.

5. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21), Litigation (c11), Land Acquisition/Lease (c5 & c6)

Commissioner Patton moved, seconded by Commissioner Kuhn to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 9:56 am to discuss minutes (c21), possible litigation (c11), land acquisition/lease (c5 & c6). Roll Call Vote: Ayes: Commissioners Katsamakias, Kuhn, Patton, and Peterson. Nays: None. Motion Carried.

Commissioner Kuhn moved seconded by Commissioner Patton to adjourn the executive session and move back into Open Session at 10:12 am. Roll Call Vote: Ayes: (Commissioners Katsamakias, Kuhn, Patton, and Peterson. Nays: None. Motion Carried.

6. Action on items that were discussed in Executive Session, if any

None

7. Adjourn

Commissioner Patton moved seconded by Commissioner Katsamakias to adjourn the Open Session at 10:14 am. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

Angie Katsamakias
Board President

Charles T. Balling
Board Secretary

Approved this 23rd day of February, 2012