

BUILDING, GROUNDS & PARK SERVICES COMMITTEE MEETING
Administration Building, Lower Level Conference Room
1930 Prairie Street
Glenview, IL 60025
Regular Meeting Minutes
June 18, 2013 @ 9:00 am

1. Roll Call

Commissioner Kuhn called the meeting to order at 9:05 am and the roll was called.

Commissioners/Official Staff present: Commissioners Kuhn, Peterson; Chuck Balling, Executive Director; James Warnstedt, Superintendent of Park and Facility Services; Ken Wexler, Landscape Architect; Kris Mikkelsen, Supervisor of Facilities; Brent Carpenter, Supervisor of Fields and Fleet; Cheryl Noll, Recording Secretary

Commissioners/Official Staff absent: Bill Casey

2. Agenda Topics

i. Tall Trees Drainage Improvement Project

Jim Warnstedt discussed the drainage issues relating to heavy storms at Tall Trees Park making most of the park unusable. It usually takes several days for the park to dry out, displaces the playground wood mat, and requires our staff to pump the water out to the West Fork of the North Branch of the Chicago River. The current size of the existing drain tile is insufficient, and much of the system has collapsed over the years. The new pipes, buried 3 feet deep, will be 15-12 inches in diameter and additional catch basins will be added. Staff had the engineering firm Gewalt Hamilton out to evaluate the site, and they put together a design to improve the drainage system in the park. The Village of Glenview has reviewed the plans, and has made a few minor adjustments to the overall project including keeping the outflow the same place, so will start our work 10 feet west of the river entrance. The 4 inch pipe at the outflow is used as a restrictor and cannot be altered. Ken Wexler reviewed the site plans that were previously submitted to the committee. It was recommended that staff inquire about a check valve being installed.

Commissioner Kuhn suggested the park would benefit from tidying up before the fourth of July party the neighborhood holds.

ii. Gallery Park Capital Improvements Update

Staff reviewed several major capital improvements planned for Gallery Park. The crack filling, sealcoating and striping is planned for this month, weather pending. The large fountain has had a temporary repair to address the leak, but a permanent solution will need to take place before next season. Staff is obtaining quotes to install a liner in the fountain, but the cost may be such that it will need to go out for public bid. There are several areas with standing water along the pathways after a rain event, and this will need to be addressed through drainage improvements. There are also plans to improve the turf quality at the Great Lawn, through top dressing and over seeding.

The vault that holds the electrical and pumps were under water during the last flooding. The electrical panels are flood prone, after this summer it will need to be addressed. The pumping

system has the same issue, can't use the irrigation system. These issues will fall under the Village's budget and are reimbursable.

iii. **Roosevelt Park Playground Equipment Purchase**

Staff reviewed the color illustrations of the proposed Roosevelt Park Playground equipment. The slide is approximately 7 feet high with a contained lookout deck. The climbing wall feature that was requested by the board at the last meeting has been included. Staff is currently working on the installation bid package, and will bring forward the final design documents in July. The target start date for this project is the first week in September so that it coincides with the end of day camps and the starting of school.

Staff will work with marketing to get posters up near the playground regarding the renovation.

iv. **Letter from Glenview Youth Baseball Requesting Extension of M.O.U.**

The Executive Director received a letter from the President of Glenview Youth Baseball, requesting an extension to their 20 year Memorandum of Understanding. The agreement commenced in spring of 2010, after the completion of the Community Park West Baseball fields. The original end date is spring of 2030, and the proposed new end date would be spring of 2035. The request was initiated due to the additional funds that Glenview Youth Baseball has contributed to the fields at Community Park West, and ensures their use of the fields for years to come. Staff recommends that they are allowed to extend the M.O.U. as it shows the spirit of cooperation with GYB to allow this. Our attorney will work on a one page addendum with the extension stipulated.

Commissioner Peterson questioned if the "in such case" is only part of E or A-D. Chuck Balling will check with our attorney

3. Committee Recommendation(s)

- *Approval of Tall Tree Drainage Improvement Project*
- *Approval of Roosevelt Park Playground Equipment Purchase*
- *Approval to Extend the Glenview Youth Baseball M.O.U.*

4. Other Business

None

5. Adjourn

Commissioner Peterson moved seconded by Commissioner Kuhn to adjourn the Open Session at 9:45 a.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

Bill Casey
Board President

Charles T. Balling
Board Secretary

Approved this 27th day of June, 2013