



GLENVIEW PARK DISTRICT
BOARD MEETING

@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
July 28, 2011

1. Roll Call

President Angie Katsamakakis called the meeting to order at 7:08 p.m. and the roll was called.

Commissioners present: Mary Jean Coulson, Charles J. Kuhn, Daniel B. Peterson, Bob Patton, Angie Katsamakakis. **Note:** Commissioner William M. Casey was not present for the Roll Call but arrived at 7:15 p.m.

Commissioners absent: Ted Przybylo

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park Services Fred Gullen, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

2. A Moment of Silence was observed

3. Meeting Minutes

a. @Approval of the June 23, 2011 Illinois Department of Natural Resources OSLAD Grant Application for renovation of Riverside Park public meeting minutes

Commissioner Peterson moved seconded by Commissioner Patton to approve the June 23, 2011 Illinois Department of Natural Resources OSLAD Grant Application for renovation of Riverside Park public meeting minutes. Roll Call Vote: Ayes: Coulson, Kuhn, Patton, Peterson, Katsamakakis. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

b. @Approval of the June 23, 2011 FY2011/2012 Budget and Appropriations Ordinance public meeting minutes

Commissioner Peterson moved seconded by Commissioner Kuhn to approve the June 23, 2011 FY2011/2012 Budget and Appropriations Ordinance public meeting minutes. Roll Call Vote: Ayes: Coulson, Kuhn, Patton, Peterson, Katsamakakis. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

c. @Approval of the June 23, 2011 Regular Board meeting minutes

Commissioner Coulson moved seconded by Commissioner Kuhn to approve the June 23, 2011 Regular Board meeting minutes. Roll Call Vote: Ayes: Kuhn, Peterson,

Coulson, Katsamakias. Nays: None. Abstain: Patton. Motion Carried. (Copy of minutes filed herewith.)

d. **@Acceptance of the July 18, 2011 Building, Grounds and Park Services Committee meeting minutes**

Commissioner Peterson moved seconded by Commissioner Patton to accept the July 18, 2011 Building, Grounds and Park Services Committee meeting minutes. Roll Call Vote: Ayes: Patton, Peterson, Coulson, Kuhn, Katsamakias. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Presentations

a. **Proposed Glenview Park Golf Course Drainage Improvements**

Director Balling noted that the presentation would explain the proposed drainage improvements for the golf course. The Board would then consider approving the Intergovernmental Agreement with the Village of Glenview for this project under the Special Facilities Committee agenda item. The final version of the agreement was handed out to the Board prior to the start of the meeting. However, an Attachment A, which is still being written, will take into account any additional work the Village or the Park District feels is necessary.

Superintendent Cheryl Deom noted that many meetings have taken place between the Glenview Park District staff, Village of Glenview staff and the design consultants on this process. Staff also met with the neighbors of the golf course to explain the proposed improvements. She gave a brief overview of the project which includes mass grading, storm sewer, and restoration on holes No. 1 & 3. The course will remain open throughout construction and the work will start in mid September 2011 and end by May 2012. The majority of the work on Hole #3 is in the fairway and surrounding area. The work on Hole #1 is on the perimeter area around the hole and extends south to Central Avenue. The project includes approximately 3500 cubic yards of earth excavation and 1000 feet of storm sewer and appurtenances. The Village will be responsible for bidding this project. Cheryl then introduced Tom Rychlik from Gewalt Hamilton and John Winters from Jacobson Golf Course Design. Tom noted that the key goals of the project were to make the needed drainage improvements that the Village requested and improve the play on the golf course. Director Balling acknowledged that there has been some concern from neighbors with the proposed drainage area for Hole No. 1 which is on Village property. The Village has been meeting with the neighbors to try to resolve any concerns. The Park District will also be meeting with Golf League members to get their input on the proposed improvements. The above mentioned, Attachment A, will address any additional work that is identified from these meetings.

5. Officers' Reports

a. **President**

President Katsamakias went over the procedures for the public to address the Board.

b. **Treasurer**

Treasurer Bill Moore gave a brief summary of expenses and revenues for the month of June. He reported that there were six large invoices for the month: Burriss Equipment

Co., Exelon Energy, Inc., Master Project Inc., PDRMA (Insurance), NSSRA (Northern Suburban Special Recreation Association) and Stepp Equipment Co.

c. **Attorney**

No report

d. **Executive Director/Secretary**

i) Independence Day Festivities Review

Director Balling said he received a lot of positive feedback on the day's activities and acknowledged the great teamwork involved. He thanked Bob Quill and Fred Gullen and their staff who worked closely with the Village, Police and Fire and the July 4th Commission to bring the community such a wonderful event. He also noted that with next year being a leap year, Independence Day festivities will be held on Wednesday, July 4, 2012.

ii) Update on Administrative Building Renovation and Temporary Offices as well as Other Building Construction Projects

Director Balling noted the renovation on the 1930 Prairie building should begin on August 1 and the Administrative staff has now moved into their temporary offices at 1215 Waukegan Road. He also acknowledged that the Willow Park Fieldhouse project is beginning soon as is the Park Center Health and Fitness Center expansion.

iii) 9-11 Commemorative Event: Sunday, Sept. 11, 6:45 p.m.–8:00 p.m. at Gallery Park

Superintendent Robert Quill acknowledged that many groups have come together to plan this event: The Village, District #34 PTA, marketing groups from many public agencies, the Park District as well as private citizens are all contributing their time. Glenview State Bank will be covering the majority of the costs with help from The Freedom Memorial Foundation. This is a commemorative event to pay respectful tribute to our first responders. *(The start time for this event has been moved to 7:00 p.m.)*

6. Matters from the Public

Lew Hankin, 510 Echo Lane, Glenview, addressed the Board with some concerns residents had with a party rental that took place at Cunliff Park on July 3, 2011. Some of their concerns were: illegal parking, blocking fire lanes, over capacity, too many grills, leaving messes in the fieldhouse, rest rooms, and park and general disregard of rental agreement rules. Part of the residents' presentation included a list of recommendations for the Board's consideration. The Board thanked Mr. Hankin for alerting them to these issues, documenting the violations, presenting his recommendations and also for helping to clean up the park after this event. The staff will be meeting with Mr. Hankin regarding his concerns.

7. @Consideration to approve Accounts Payable: \$2,521,777.25

Commissioner Patton moved seconded by Commissioner Casey to approve payroll and accounts payable for the month of June, 2011 in the amount of \$2,521,777.25. Roll Call Vote: Ayes: Peterson, Casey, Coulson, Kuhn, Patton, Katsamakidis. Nays: None. Motion

Carried.

8. @Consideration to approve Consent Agenda items

President Katsamakakis asked if any Commissioner would like an item removed for further discussion. With there being no request, President Katsamakakis asked for a motion to approve the Consent Agenda.

Commissioner Casey moved seconded by Commissioner Patton to approve the Consent Agenda items. Roll Call Vote: Ayes: Casey, Coulson, Kuhn, Patton, Peterson, Katsamakakis. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. Approved a Buildings Grounds & Park Services Committee recommendation to accept the bid from Elanar Construction Co., of Glenview, IL, in the amount of \$142,810.50 for the installation of playground equipment at Willow Park and Lyon School playgrounds. This work includes removing the existing play structures, excavation of the playpits, installing the new play equipment as well as the rubber surfacing.
- b. Approved Ordinance No. 2011-18: Liquidation of Personal Property. This is a house keeping item to dispose of unneeded Park District equipment.

9. Committees Reports and Recommendations

a. **Buildings, Grounds & Park Services** (*Chair Bill Casey, Commissioners Dan Peterson/Angie Katsamakakis*)

i) New Frisbee Golf at Community Park West

Superintendent Fred Gullen reported that the Park District is moving forward with the installation of a 10-hole “Frisbee” disc golf course at Community Park West. There has been a lot of interest in this sport and the district will be welcoming feedback from enthusiasts of the game on ways to improve the course. There will be natural berms and additional plantings added to enhance the play of the course. An informal opening of the course is anticipated by Labor Day weekend.

ii) Committee Update

Superintendent Gullen noted that efforts are underway to replace the sports lights at Roosevelt Park. Gewalt Hamilton has been hired to do electrical and boring studies to determine the power needs for this project. We anticipate going out to bid in the fall with the hopes to have the lights in for the spring playing season.

b. **Special Facilities Committee** (*Chair Ted Przybylo, Commissioner Charlie Kuhn*)

i) @Drainage Improvements at Holes Number 1 and 3 at the Glenview Park Golf Course

The proposed improvements were presented to the Board and discussed earlier tonight under Agenda item 4.a.

Commissioner Casey moved to accept the Special Facilities Committee recommendation to approve Drainage Improvements at Holes Number 1 and 3 at the Glenview Park Golf Course as presented. Roll Call Vote: Ayes: Casey, Coulson, Kuhn, Patton, Peterson, Katsamakakis. Nays: None. Motion Carried.

- ii) @Village of Glenview Construction Easement at Glenview Park Golf Course
This easement will allow Village of Glenview contractors to make the proposed drainage improvements to the Glenview Park Golf Course Holes #1 and #3 as needed. Attachment A will detail the scope of the work to be done.

Commissioner Coulson moved to accept the Special Facilities Committee recommendation to approve a Village of Glenview Construction Intergovernmental Agreement at the Glenview Park Golf Course contingent upon review and approval of Attachment A by staff and consultant. Roll Call Vote: Ayes: Coulson, Kuhn, Patton, Peterson, Casey, Katsamakidis. Nays: None. Motion Carried.

- iii)Glenview National 9 Clubhouse/Paddle Tennis Facility Concept Review Process
Superintendent Cheryl Deom gave a brief update and timeline on the concept of adding a Paddle Tennis area to the 2010-2013 Strategic Plan initiative to build a clubhouse at the National 9. She noted meetings will be planned in October with user groups to get their input along with a survey going out to the groups to capture additional feedback. With vacations over, staff felt more surveys would be filled out and submitted in October. Cheryl will be talking to a golf course architect to get a proposal for a conceptual design which will include a pre-fab design for the clubhouse.

- iv)Committee Update
No Report

10. Staff Reports

Superintendent of Park Services, Fred Gullen, commented on the upcoming busy weekend for Park Services crews with Glenview Youth Baseball's Championship games scheduled at Community Park West. Also, staff will provide support to the Glenview Art Guild for their upcoming Art Fair to be held at Lyons school. The Park Center's annual Triathlon is also scheduled for this weekend.

Superintendent of Special Facilities, Cheryl Deom referencing the recent storms, reported that the Glenview Park Golf Course (GPGC) had over six inches of rain fall within a three hour period. This calculates to over 13 million gallons of water being dropped on the course during the morning hours. So, staff was extremely busy with getting the course ready for play. Cheryl also commented that the meetings with the Men and Women Golf Leagues to go over the Golf Course master plan as well as to highlight the upcoming drainage improvements will be scheduled around the third week of August.

Cheryl reminded everyone that the Chicago Open Figure Skating Competition runs Thursday through Sunday at the Glenview Ice Center and the next Friday Night Live music and food event at the GPGC Gazebo Grill is scheduled for this Friday, July 29.

Superintendent of Leisure Services, Bob Quill, reported on the pool passes and attendance. He noted the passes as of 7/27/11 were 1.7% below last year. He credits this to the poor start to the season and hopes to make up the difference in daily fees with the current hot

weather. As of July 20, overall attendance is down 3% from last year. Bob also commented on the Flick Pool pumps not being able to keep up with the amount of rain that fell. Even though there wasn't a power outage, due to the pumps, we were not able to open Flick Pool on Saturday and Sunday. The pool, however, was partially operational on Monday and fully operational by Tuesday. Bob thanked Dave Lyon from Park Services and Amy Watson, Manager of Aquatic Services, for all the time and efforts they put into getting the pool up and running. Bob noted that after the season, staff will look at how we can improve the pump system in a cost effective way. Director Balling also noted that putting alarms on the pumps will be investigated as well as generators.

11. Matters from Commissioners

Commissioner Patton attended the Civil Wars Days at the Grove and thought it was awesome. He also commented on the beautiful new Pavilion and especially the restrooms. He extended his thanks to the Grove staff for all their hard work. Bob commented that he enjoyed the June 30th Park Tour and hopes it becomes an annual event. He also enjoyed the recent 2nd Annual Big Blast Journey of Hope Celebration that was held at Flick Park.

Commissioner M.J. Coulson felt the 4th of July Celebration was wonderful and thanked staff for continuing a great tradition.

President Angie Katsamakis thanked all the staff who were involved in the Flick rehabilitation efforts to get the pool open. She feels staff went above and beyond in their efforts.

Director Balling announced a "Thank You" BBQ will be held at the 1215 Waukegan Road temporary offices on September 9th for the Village staff to show them how much we appreciate their help and cooperation with the new temporary offices they provided for our administrative staff.

Director Balling also asked the Board if their Board packets could be delivered on Saturday mornings instead of Friday nights going forward. The Board concurred.

Director Balling then referred to a nice letter he received from one of the sponsors of the July 10th, National 9 ten-year anniversary event. He noted that Commissioner Przybylo was the Master of Ceremonies and Commissioner Kuhn also attended. The Director said it turned out to be a fabulous 10th anniversary celebration.

Director Balling also announced he will be attending a PDRMA Conference from August 1-August 3. During that time, Superintendent Robert Quill will be the acting director.

12. Correspondence

None

13. @Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21), Litigation (c11), Land Acquisition/Lease (c5 & c6)

Commissioner Coulson moved, seconded by Commissioner Casey to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 8:35 p.m. to review minutes (c21), possible litigation (c11), land acquisition/lease (c5 & c6). Roll Call Vote: Ayes: Kuhn, Patton,

Peterson, Casey, Coulson, Katsamakakis. Nays: None. Motion Carried.

Commissioner Coulson moved seconded by Commissioner Peterson to adjourn the Executive Session and move back into Open Session at 8:50 p.m. Roll Call Vote: Ayes: Coulson, Kuhn, Patton, Peterson, Casey, Katsamakakis. Nays: None. Motion Carried.

14. @Action on items that were discussed in Executive Session, if any

None

15. Adjourn

Additional Discussion

Commissioner Kuhn suggested the Board consider putting a speaking time limit on any matters from the public that are brought in front of the Board. This time limit would need to be noted on the agenda and also on the forms that the public fills out. Commissioner Casey felt a time limit is not necessary and the President should make this determination.

The Open Session was adjourned at 8:55 p.m. On Voice Vote: All present voted Aye.

ATTEST:

Angie Katsamakakis
Board President

Charles T. Balling
Board Secretary

Approved this 25th day of August 2011

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