



GLENVIEW PARK DISTRICT  
BOARD MEETING  
@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
August 23, 2012

**1. Roll Call**

President Robert Patton called the meeting to order at 7:05 p.m. and the roll was called.

Commissioners present: William M. Casey, Mary Jean Coulson, Angie Katsamakias, Charles J. Kuhn, Daniel Peterson, Ted Przybylo, Robert Patton.

Commissioners absent: None

Official Staff present: Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park and Facility Services Jim Warnstedt, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

**2. A Moment of Silence was observed**

**3. Meeting Minutes**

**a. @Acceptance of the July 23, 2012 Finance Committee meeting minutes**

Commissioner Przybylo moved seconded by Commissioner Casey to accept the July 23, 2012 Finance Committee meeting minutes. Roll Call Vote: Ayes: Casey, Coulson, Katsamakias, Kuhn, Peterson, Przybylo, Patton. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

**b. @Approval of the July 26, 2012 Regular Board meeting minutes**

Commissioner Coulson moved seconded by Commissioner Kuhn to approve the July 26, 2012 Regular Board meeting minutes. Roll Call Vote: Ayes: Coulson, Kuhn, Peterson, Przybylo, Casey, Patton. Nays: None. Abstain: Katsamakias. Motion Carried. (Copy of minutes filed herewith.)

**c. @Acceptance of the August 13, 2012 Recreation, Museum & Swimming Pools Committee meeting minutes**

Commissioner Katsamakias moved seconded by Commissioner Kuhn to accept the August 13, 2012 Recreation, Museum & Swimming Pools Committee meeting minutes. Roll Call Vote: Ayes: Katsamakias, Kuhn, Peterson, Przybylo, Casey, Patton. Nays: None. Abstain: Coulson. Motion Carried. (Copy of minutes filed herewith.)

**4. Presentations/Recognitions**

**a. Patti Kramer—25 years of Service to the Glenview Park District at the Outdoor Pools**

The Board recognized and congratulated Patti Kramer, Flick Pool Manager, for her 25 years of distinguished and dedicated service to the Glenview Park District and the

residents of our community. President Patton acknowledged the difficult job Patti has had and that her 18 years of teaching has probably helped her. Patti has mentored and developed countless young people over the years and has played a key leadership role in managing the day to day operations of the park district's outdoor pools.

## **5. Officers' Reports**

### **a. President**

President Patton went over the procedures for the public to address the Board.

### **b. Treasurer**

Treasurer Bill Moore gave a brief summary of expenses and revenues for the month of July. He noted there were three large invoices for the month; Elanar Construction, Nicholas Design Group, and PDRMA (Insurance). Bill commented that all park district finances are right where they should be.

### **c. Attorney**

No report

### **d. Executive Director/Secretary**

#### **i) 85th Anniversary Placard from the State of Illinois**

Director Balling reported that the Park District received an 85th Anniversary congratulatory placard from the office of Judy Baar Topinka, State Comptroller, at the recent Illinois State Fair in Springfield, IL. Grove Director, Steve Swanson, accepted the placard on behalf of the Park District. The Director read the placard to the assembly.

## **6. Matters from the Public**

Dr. Paul Katz, 81 East Canterbury Lane, Northfield, IL 60093, addressed the Board with his concerns that dog owners are allowing their large dogs to drink out of the upright water fountains at the Community Park West Dog Park. He believes this is a health issue and suggested signs be posted on the water fountains stating that their use is for human consumption only. President Patton assured Dr. Katz that staff would look into this and take the appropriate measures.

## **7. @Consideration to approve Accounts Payable: \$1,864,715.15**

Commissioner Casey moved seconded by Commissioner Peterson to approve payroll and accounts payable for the month of July, 2012 in the amount of \$1,864,715.15. Roll Call Vote: Ayes: Kuhn, Peterson, Przybylo, Casey, Coulson, Katsamakis, Patton. Nays: None. Motion Carried.

## **8. @Consideration to approve Consent Agenda items**

President Patton asked if any Commissioner would like an item removed from the consent agenda for further discussion. With there being no request, President Patton asked for a motion to approve the Consent Agenda.

Commissioner Casey moved seconded by Commissioner Katsamakis to approve the Consent Agenda items. Roll Call Vote: Ayes: Peterson, Przybylo, Casey, Coulson, Katsamakis, Kuhn, Patton. Nays: None. Motion Carried. (Copy of supporting information

filed herewith and explained below).

- a. **Accepted a Building Grounds and Park Services Committee recommendation to accept the bid from Northern Illinois Fence, Inc. of Cortland, IL, in the amount of \$37,091.50, to erect a fence around the Snow Lot at CPW. The Village of Glenview has agreed to share 50% of the cost, in the amount of \$18,545.75.**  
The Snow Lot at Community Park West is used by both the Park District and the Village of Glenview throughout the year. This fence would effectively separate an area that is used for maintenance operations from the rest of the park that is open to the public.
- b. **Accepted a Building Grounds and Park Services Committee recommendation to accept the bid from Alexander Equipment Co., Lisle, IL in the amount of \$35,950 for a Self-Propelled Stump Grinder.**  
With the impact of the Emerald Ash Borer, staff has been removing trees throughout the park system and the need to keep up with stump removal is of high importance. This will be a vital piece of equipment for use in our forestry operations.
- c. **Accepted a Building Grounds and Park Services Committee recommendation to accept the bid from Elanar Construction Co., Glenview, IL in the amount of \$152,689.50 for the Flick Park Playground Installation.**  
This project is a combination of updating existing play equipment that is in good condition, replacing the wooden composite playpiece, adding rubber surfacing to a portion of the playground to improve ADA accessibility, and adding a new swingset and trackride glider. The Park District purchased the playground equipment direct from the manufacturers to avoid any mark-up.

## 9. Committees Reports and Recommendations

- a. **Buildings, Grounds and Park Services** (*Chair Angie Katsamakis, Commissioner Bill Casey*)
  - i) Roosevelt Sports Lights Replacement  
Superintendent Jim Warnstedt reported that all 9 light pole bases are now in and the underground raceways have been directionally bored and connections are being completed. The concrete control pad has been poured and wire will be pulled next week. Poles will be constructed on site and pole installation will begin on the west side of the park.
  - ii) Judy Beck Park Playground and Site Improvements  
Jim also reported on the improvements recently made at Judy Beck Park. Most of the original playground equipment was determined to still be in good condition so amenities were added to renovate and improve its usability. There are now canopies in the playground, shade structures over the sand box, poured in place rubber and additional mulch, ADA (Americans with Disabilities Act) accessible walkways along with concrete porous curbing, seal coating and striping of the parking lot.
  - iii) Park and Facility Services East Insurance Reimbursement Update

Jim acknowledged that \$1.8 million has been received so far for rolling stock and the contents inventory is being reviewed. PDRMA (Park District Risk Management Agency) has direct replacement value insurance so staff is still looking at replacing some of the larger items, i.e., a forklift. Jim noted the existing walls are still standing and estimates are being done on having the wall taken down. Staff will be looking to save some of the bricks for their historical value as well as reuse. The foundation walls are solid and will remain onsite with a concrete floor to be poured over the foundation. The property is securely fenced off from the public. The Park Board will ultimately determine the future use of the site.

- iv) Manor Park Fieldhouse Renovation (located at 200 Lincoln/just north of Golf Rd. and west of Harlem Ave.)

Jim noted that the interior demolition is complete and prep work on the walls is currently being done. All renovations should be completed by the first week in November in time for the elections.

- v) Committee Update  
No Report

**b. Finance (Chair Bob Patton, Commissioners Ted Przybylo/Dan Peterson)**

- i) @Consideration to approve Ordinance No. 2012-16 to issue approximately \$4,095,000\* General Obligation Park Refunding Bonds (Alternate Revenue Source), Series 2012B (\*Amount may Increase or Decrease)

Commissioner Przybylo moved seconded by Commissioner Casey to approve Ordinance No. 2012-16 providing for the issue of \$4,100,000 General Obligation Park Refunding Bonds (Alternate Revenue Source), Series 2012B, of the Glenview Park District, Cook County, Illinois and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Roll Call Vote: Ayes: Przybylo, Casey, Coulson, Katsamakis, Kuhn, Peterson, Patton. Nays: None. Motion Carried.

Superintendent Barb Cremin explained that this bond sale will refinance the balance due on the \$6,715,000 General Obligation Park Refunding Bonds (Alternate Revenue Source), Series 2005. It was purchased at a .83494% interest rate from Raymond James & Associates. It is projected that this refinancing will result in an average savings to the park district of \$60,571 over the next 7 years for a total savings of \$424,000. The original bond was issued for the purchase of Wagner Farm which was approved by the 1998 Referendum.

- ii) @Consideration to approve ordinance No. 2012-17 providing for the issue of not to exceed \$8,650,000 General Obligation Park Refunding Bonds, Series 2012C, of the Glenview Park District, Cook County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds

Commissioner Przybylo moved seconded by Commissioner Casey to approve Ordinance No. 2012-17 providing for the issue of not to exceed \$8,650,000 General Obligation Park Refunding Bonds, Series 2012C, of the Glenview Park District, Cook County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Roll Call Vote: Ayes: Casey, Coulson, Katsamakakis, Kuhn, Peterson, Przybylo, Patton. Nays: None. Motion Carried.

This is a parameters ordinance which provides for refunding on a portion of the \$13,950,000 General Obligation Bonds, Series 2004, at a later date. The sale of the bond is proposed for around or on September 19, 2012, if market conditions continue to remain favorable. It is projected that this refunding will result in an annual savings of approximately \$90,000 for 12 years for a potential total savings of \$1,114,575. This bond was issued to finance the construction of the outdoor pools and is paid from the bond and interest tax levy as approved by referendum.

Commissioner Przybylo noted that this refunding has been very rewarding since there is little cost to the district and these great savings will be directly passed on to the taxpayers. Director Balling acknowledged the team effort of all park district supervisors/staff that led to the Park District receiving a Moody's AAA bond rating.

iii) Committee Update

Barb noted the park district annual financial report will be on the September Board meeting agenda.

c. **Recreation, Museum & Swimming Pools (Chair Charlie Kuhn, Commissioner Angie Katsamakakis)**

- i) The Grove Milwaukee Avenue Left Turn Lane and Tree Removal Progress Superintendent Bob Quill reported that this roadway project in cooperation with the Village of Glenview and the Tollway Authority to reconfigure Milwaukee Ave to allow for a south bound left turn lane into the Grove has been approved but work has not yet begun. Once it does, it should be completed in just a few weeks. Bob also commented that the Board's accepted bid (cost per inch) to remove trees affected with the Emerald Ash Borer has proved to be very cost effective with over 250 trees removed at The Grove at a cost of approximately \$108.00 per tree. Trees that could have potential safety concerns are being removed first. Also, 3,000 seedlings have so far been planted at The Grove.
- ii) Camp Registration and Pool Pass Sale Update  
Bob noted that pool passes are about even compared to last year's totals and camps are up a couple hundred enrollments.

iii) Park Center Projects

Bob also commented on the renovations being done in the Lakeview Room and to the Fitness Center floor. The floor should be completed by next Friday and the Lakeview Room will be open for business next Saturday.

iv) Wagner Farm Farmers' Market, Garden Plots and Building Improvements

Bob acknowledged that the Wagner Farm Farmers' Market broke a record with over 2,000 attendees in one day and followed up the next week with even a higher attendance. Director Balling noted that the Women of Today are at the market every weekend volunteering as crossing guards and helping to direct traffic safely in the parking lot. They are an important part of the market's success. Bob also mentioned that many farmer market vendors along with garden plot participants are donating their abundance of crops to the Northfield Food Pantry.

v) Committee Update

No report

d. **Special Revenue Facilities** (*Chair Ted Przybylo, Commissioners Charlie Kuhn/Bob Patton*)

i) National 9 Clubhouse and Paddle Tennis Project Update

Commissioner Przybylo commented on the significance of the increase in rounds of golf at both golf courses this season. Superintendent Cheryl Deom acknowledged that staff has received many great comments from golfers this season regarding the conditions of the courses. She compiled those comments in a book and passed around those comments to the Board. Director Balling also commented on the successful Chamber of Commerce golf outing that was recently held at the Glenview Park Golf Course and congratulated Cheryl and her staff.

Cheryl did explain that the National 9 Paddle Tennis construction project is a new concept so there is no model. Staff was approached by a professional who suggested a prototype for a new kind of paddle court that would consist of a slab court, built on grade and heated by water. After investigating this concept, staff decided not to be the beta for this new prototype but did decide to put the courts on grade instead of above grade with heaters below the courts. This would improve the heating of the courts, lighting and noise control. However, this elevation change has impacted the elevation of the building as well.

Therefore new drawings are needed and there have been many questions from the contractors bidding on this project. So, staff decided to extend the bid date one week. The Construction Manager at Risk, Valenti Builders, has confirmed that they will still get the project done on time. A Special meeting will need to be scheduled after the bids are in for the Board to approve the bids.

ii) Committee Update

Commissioner Przybylo believes it is a good time of the year to have the Youth Sports Task Force Committee schedule individual meetings with each of the Youth Sports groups at the Administration building.

## **10. Staff Reports**

Superintendent of Park & Facility Services, Jim Warnstedt reported that staff is currently working on field setup for the various sports groups and has completed additional overhead netting at all 4 Community Park West backstops for improved safety as it pertains to foul balls. Jim also commented on a new trend to move away from synthetic fertilizer. Our district along with a few other local districts will be experimenting with a “compost tea” on a one acre plot area. This compost tea activates good bacteria in the soil and will get sprayed on the turf. Soil analysis will be done before and after to analyze the benefits. Harvard University has done this with good results. This turf will be less reliant on water (during a drought) since it produces better, deeper roots and a healthier soil.

Jim commented on the current structural analysis being done on the wooden light poles at Flick Park and noted that tree removal of Emerald Ash Borer diseased trees has been completed at Johns Park with Jackman, Flick, Hawthorn Glen and Indian Trail parks to follow once The Grove tree removal has been completed. Director Balling commented on the nice message he received from Dave Tosh, Athletic Director at Springman School, complimenting Jim and his crew for all the work they do at maintaining the school’s soccer fields.

Superintendent of Special Facilities, Cheryl Deom, reported that staff is working on Golf Course annual recommendations as well as items associated with the National 9 paddle tennis/clubhouse project, i.e., power for the construction trailer, how long the National 9 will be kept open, discounts we can offer golfers, etc. Paddle Tennis Advisory Committees are meeting with staff to get their feedback as well. Cheryl also commented a letter she received from the United States Figure Skating Program acknowledging the Ice Center for having more than 400 members in our learn to skate program.

Superintendent of Administrative Operations, Barb Cremin, reported that a fire alarm system has been completed at the Glenview Park Golf Club maintenance facility. She also commented that the finance department is reviewing alarm monitoring companies as well as credit card company/fees to make sure we are getting the best service/price.

Superintendent of Leisure Services, Bob Quill, commented that the pre-school program has 182 slots and 171 are full so far with 9 of 12 classes already filled. He also noted that Splash Landings is now open after its annual maintenance with Historic Glenview Squadron Logos now decorating the walls.

## **11. Matters from Commissioners**

Commissioner Coulson was happy that Dr. Katz presented his concerns regarding the drinking fountains at the Dog Park to the Board and is happy staff will be addressing this matter. She also acknowledged the Park District receiving an AAA Bond rating. Director Balling expounded on the rigorous interview that is conducted by Moody’s for these bond ratings and noted that the stability of the community is also considered. Barb Cremin said key factors in Moody’s analysis are the park district’s strong fund balance and capital replacement policies.

Commissioner Coulson would like to see all the partners and volunteers that come together each week to produce the Glenview Farmers Market be recognized in some way.

She also expressed how pleased she is that the park district was able to accommodate the community with the Wagner Farm gardens plots and how well they are supported and maintained.

Commissioner Casey complimented Kathleen McInnis and Park Services on another great Park Center Triathlon. He also congratulated Cassidy Price, a 4-H Club member, for winning first place at the State Fair for her blacksmith fire pit poker project!

Commissioner Kuhn met with Jim Breen from Character Counts! and attended one of their meetings. Commissioner Kuhn would like staff to review how Character Counts! principles could be more fully integrated into Park District sports programs. He also attended the Illinois State Fair and volunteered at the Illinois Association of Park Districts Booth. While at the Fair, he took part in the (IAPD) fun Pentathlon teaming up against the Secretary of State's team.

President Bob Patton acknowledged the great volunteers at the Park Center Triathlon and thanked them for all they do.

Director Balling noted the most recent Northern Suburban Special Recreation Association (NSSRA) bowl-a-thon fundraiser, "Strikes for NSSRA" which raised over \$40,000 for a new bus for NSSRA participants. He recognized the NSSRA Foundation as well as Commissioner Peterson who is a foundation member. He also acknowledged the ongoing partnership the Park District has with our local Eagle Scouts and that staff continues to assist them with their volunteer projects.

## **12. Correspondence**

None

## **13. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21), Litigation (c11), Land Acquisition/Lease (c5 & c6)**

No Executive Session was held.

## **14. @ Action on items that were discussed in Executive Session, if any**

None

## **15. Adjourn**

Commissioner Coulson moved seconded by Commissioner Katsamakis to adjourn the Open Session at 8:35 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

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Robert J. Patton  
Board President

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Charles T. Balling  
Board Secretary

Approved this 27th day of September, 2012