

BUILDING, GROUNDS & PARK SERVICES COMMITTEE MEETING
Administration Building
1930 Prairie Street, Glenview, IL 60025
Regular Meeting Minutes
October 16, 2013 @ 9 am

1. Roll Call

Commissioner Kuhn called the meeting to order at 9:00 am and the roll was called.

Commissioners/Official Staff present: Commissioners, Tosh, Kuhn, Casey, Peterson; Chuck Balling, Executive Director; James Warnstedt, Superintendent of Park and Facility Services; Ken Wexler, Landscape Architect; Kris Mikkelsen, Facility Maintenance Supervisor; Brent Carpenter, Supervisor Fields and Fleet; Cheryl Noll, Recording Secretary; Tom Rychlik, Gewalt Hamilton

Mike Sullivan, Park Services Supervisor arrived at 9:06 am

Commissioners/Official Staff absent: none

2. Agenda Topics

a. Results/Staff Recommendation for Gallery Park Drainage Project 2013

The Great Lawn area at Gallery Park has several drainage issues, and at times becomes unusable after rain events. Staff had Gewalt Hamilton do a topographical survey as well as a soil sample. They found that along with the heavy clay soil that is present, there is less than .5% slope across the Great Lawn making drainage a challenge. 11 bids for this project were opened on October 15th with the low bidder being Team Reil at \$72,503.25. Staff is seeking approval to move forward with this project from the Park Board, as well as approval from the Village as this was not in the original Capital Improvements Plan.

Team Reil owns the equipment needed to do this project. They will use small equipment with 40 truckloads of soil to come out and 40 truckloads of sand to come in. After the approval has been given from the Village, the project should take 2 weeks to complete, weather permitting.

In the past, the well fed for irrigation has been an issue. After an analysis done by the Village, it was proven to be cost effective to connect to the city water service instead of using the well. The Village is capping the well leaving the option for use in the future.

b. East of Harms Regional Stormwater Project / Cunliff Park Easement

The Village of Glenview and Metropolitan Water Reclamation District (MWRD) are working on an Intergovernmental Agreement and firming up design drawings for the Cunliff Park project. Staff met with the Village and Baxter and Woodman on site to discuss the scope of work to be done. The fieldhouse will have face brick installed over the existing load bearing and decorative log walls to match the generator house construction. Staff will discuss moisture content between the logs and the face brick with the structural engineer regarding deterioration. The cost of the face brick will be included in the bid package. Staff will do the interior renovation in house. The pavilion will be 14 feet x 28 feet and will be a great asset to

the site. The Village is responsible for holding public meetings regarding the project and staff will request they be held at the fieldhouse.

c. Outdoor Ice Rinks for 2013-2014

Staff reviewed the data supplied on the outdoor ice rink usage. The main reason why the days open were so low at Cole Park was due to the grade of the rink. The area where the ice rink was located had a bit of a slope, making it difficult to establish ice thick enough to skate on. That, coupled with the fact that there are no outdoor lights makes it an underutilized rink. The South West ice rink at Roosevelt sits on top of an underground storm trap that holds heat, making it difficult to establish ice. Staff would like to discontinue the Cole Park rink for the next skating season along with the South West rink at Roosevelt, and focus on making ice on the South East rink. Staff found that residents would prefer to go to Johns Park and Flick Park to skate outdoors as those two parks also had sled hills.

Commissioner Peterson asked if the east side of Glenview had a park for outdoor skating and perhaps Cunliff could be adapted while the construction is in progress. Brent Carpenter indicated that Cunliff was eliminated due to the hazard of trying to get down the hill from the fieldhouse to the skating rink and there were no other areas to skate on the east side of Glenview.

d. Biosolids for Use on Turfgrass

Staff is looking into utilizing Biosolids as a means for soil amendment while adding nutrients to our turfgrass areas. A representative from the Metropolitan Water Reclamation District (MWRD) was at our Environmental Committee last Tuesday, to speak about the product. It is a byproduct of the sanitary treatment system and is a free product that is delivered free. Once it is delivered, it has to be spread; there is no storage of the product. Staff would like to use it this fall on the 15 acres of playing fields at CPW. The District would also put on our website that we are going green, using biosolids. If the residents have any questions, staff would be happy to hold a meeting for discussions and invite MWRD to the meeting.

Commissioner Casey left at 9:34 am.

Commissioner Kuhn inquired to the run-off hazards of the product. The salt dome proposed by the Village was not constructed due to concerns about run-off. Jim Warnstedt stated it is safe if applied at the rate recommended and that the run-off of the salt seemed to be coming from the tri-state. A back-flow valve was installed to eliminate that issue.

Commissioner Peterson left at 9:37 am.

Brent Carpenter stated there is another product on the market that is expensive and this is free. By testing it at CPW, we will see the results and how much odor comes from the application for future use in the district. MWDR will also come out and do soil testing for free; it is a win-win proposition.

3. Committee Recommendation(s)

- Staff moves forward with the Gallery Park Drainage Project, pending Village of Glenview approval.
- Staff moves forward with the Cunliff Park Easement Project.
- Cole Park and the Roosevelt South West outdoor ice rinks be discontinued this season.
- Committee is in agreement that a trial use of Biosolids for use on Turfgrass would be beneficial to the district.

4. Project Updates

a. Roosevelt Park Playground Renovation

Ken Wexler stated the contractor is making good progress on the installation of the main pieces of equipment and should have the project completed in two weeks.

b. Flick Park Mini-Arboretum

Jim Warnstedt described the mini-arboretum as a hidden gem of the District. It holds history and many rare plants. Mike Sullivan stated that Fred Gullen is doing an inventory of the plants to identify what to salvage and what remove due to overgrowth. New signs are to be installed with descriptive information regarding the history and the rare plants.

Chuck Balling suggested the next committee meeting be held at the Fick Park fieldhouse and a tour be given of the mini-arboretum.

c. Park and Facility Services East RFP for Design and Architectural Services

The RFP was sent out on October 3rd, with a fee proposal due back to the District by October 24th. Interviews are tentatively scheduled for the week of November 4th with the committee consisting of Charlie Kuhn, Jim Warnstedt, Kris Mikkelsen, Ken Wexler and Jerry Aulisio.

5. Other Business

- a. Tom Rychlik went over the plans for the Flick Park soccer fields' drainage improvements in cooperation with AYSO. The plans also include adding a well to feed from the pond for irrigation. This project will be fully funded from AYSO and staff has received the okay from the School District 34 as they are the owners of the land. Keeping the lines of communication open and intent for use of this land with District 34 is imperative. The project will start hopefully after the spring soccer season next year.

Commissioner Casey returned at 10:00am.

- b. The field used by OLPH for football practice has wooden light poles. Staff discussed applying for a grant to install an energy efficient system.
- c. Travel Youth Soccer would like us to install lights on the 15 acres of land at CPW by the tri-state for their use. Lights can run from \$25,000-\$50,000 per pole. Should the district ever decide to build an indoor sport facility, this area was earmarked for that location. Staff is not interested in lighting the fields at this time.

- d. Residents often question if artificial turf should be used in the district. Staff sees no need for that due to the amount of and the condition of our fields.

6. Adjourn

Commissioner Casey moved seconded by Commissioner Tosh to adjourn the Open Session at 10:16 am On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

William M. Casey
Board President

Charles T. Balling
Board Secretary

Approved this 24th day of October