

Buildings, Grounds and Park Services Committee
Administration Offices
1215 Waukegan Road, Glenview, IL
Regular Meeting Minutes
Monday, October 24, 2011, 10:45 am

1. Roll Call

Committee Chair Casey called the meeting to order at 10:49 am and the roll was called.

Commissioners/Official Staff Present: Commissioners, Petersen and Casey, Chuck Balling, Executive Director; Fred Gullen, Superintendent of Park and Facility Services; Kris Mikkelsen, Facilities Maintenance Supervisor; James Warnstedt, Park Services Supervisor; Ken Wexler, Park Planner; Mike Sullivan, Park Services Supervisor; Cheryl Noll, Recording Secretary
Commissioners/Staff absent: None

2. Agenda Topics

a. Soccer Goal Safety and Education Policy

Recent legislation required the District to formally adopt a Soccer Goal Safety and Education Policy (Zak's Law) to outline how it will address safety issues associated with moveable soccer goals. PRDMA's sample policy was modified to suit our specific requirements. Barb Cremin coordinated the policy development as well as an implementation plan to be used. Main focus is that it is against the law to leave a soccer goal out that is not anchored property. Many are owned and operated by AYSO and the Glenview Soccer Club. Anyone authorized to install and use portable soccer goals will be responsible to make sure they are property anchored and that they are pulled together and locked in place when not being used.

Staff Recommendation:

Approve the Soccer Goal Safety and Education Policy on the Consent Agenda.

Voice vote – aye from all

b. Vehicle Purchases: Fire Replacement and Capital Replacement

Six truck purchases are being recommended. One to be paid for by PDRMA to replace a truck destroyed in the fire at the east garage and five that are on the Capital Replacement list for this year. There are sufficient funds in the Capital replacement fund for these purchases.

Mike Sullivan went over the optional equipment available from Ford that would make it possible to convert gasoline engine trucks in the future to run on Compressed Natural Gas. We are including the CNG compatible option in the specifications. We are not putting in natural gas dispensers; they would complete the conversion only if we take the step of adding natural gas dispensers. It is not cost effective yet, waiting for technology to catch up.

Staff Recommendations:

Approve the purchase of six trucks on the Consent Agenda.

Voice vote – aye from all

c. Outdoor Ice Recommendation: Roosevelt and Cole Parks

Chuck went over the summer interns report regarding the outdoor ice recommendation using Nice Ice for the liner. Residents from both communities have said that they are very interested in seeing us add these rinks. The Cole Park rink would be over the basketball court and the open area next to it, close to the parking lot. The Roosevelt rink will be put on the two south end ball diamond infields with a connector between them. Staff does not recommend opening the field houses this winter, see how much they are used but have the bathrooms open at Roosevelt with electronic locking. If there is a rental of the field house for a skating party, matting would be needed in the field house. Matting is needed in the bathrooms for the winter. Ken said that the sports light installation is going to be a large project; it is unclear to the timing of when the ice can be put in. The lighting is the priority.

d. Update: Diederich Fieldhouse Renovation Plans

It is in the Strategic plan to do two Fieldhouse a year. Kris Mikkelsen went over the construction documents. ADA accessibility, energy efficiency and improved appearance are the main objectives. Ladendorf is on the final stages and will be completed in November. November 8 – May 31 is the time line for Dietrich.

e. Update: Emerald Ash Borer Management Plans

Jim Warnstedt went over the draft EAB management plan. The tree inventory has been done. GIS maps are now being prepared. We have 737 ash trees. We have been treating about 400 ash trees seasonally. The ash trees that have not been treated are located under power lines or in locations where we do not want them to remain. A plan will be developed to determine which trees we will remove in-house and which will be contracted out for removal. A tree replacement plan will also be developed.

f. Update: Tree Memorial Program

Ken gave an update on the Tree Memorial program. A couple of years ago a pamphlet was made for the donation program. There is a page in the brochure regarding the tree program and on the web site. Staff looked at an alternative to putting a plaque on the tree, perhaps a tree shaped plaque at the Park Center with the leaves indicating the donation and/or a tag on a branch of the tree.

g. Other

The Foundation's Prairie Street Plaza recommendations will come in the winter months. Staff is working with the village and foundation. Could use stamped concrete or bricks for the pavement. Property belongs to the village.

Roosevelt sports lighting bid was going out today, opening bids in two weeks. There are currently 14 poles, going to 9 poles, working with Gewalt Hamilton Engineers. Bid award will be on the November park board meeting agenda. Most of the money will come out of park services reserves. This will be a fall-winter project.

A Community Input meeting on Flick Park south playground needs to happen in January.

3. @Adjourn to Executive Session

None

4. Action on items that were discussed in Executive Session, if any

None

5. Adjourn

Commissioner Casey moved seconded by Commissioner Petersen to adjourn the Open Session at 12:06 pm. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

Angie Katsamakias
Board President

Charles T. Balling
Board Secretary

Approved this 17th Day of November, 2011