



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
October 25, 2012

1. Roll Call

Vice President William Casey called the meeting to order at 7:05 p.m. and the roll was called.

Commissioners present: William M. Casey, Mary Jean Coulson, Angie Katsamakakis, Charles J. Kuhn, Daniel Peterson, Ted Przybylo.

Commissioners absent: Robert Patton.

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park and Facility Services Jim Warnstedt, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

2. A Moment of Silence was observed

3. Meeting Minutes

a. @Approval of the September 18, 2012 Special Board meeting minutes

Commissioner Katsamakakis moved seconded by Commissioner Coulson to approve the September 18, 2012 Special Board meeting minutes. Roll Call Vote: Ayes: Coulson, Katsamakakis, Kuhn, Peterson, Przybylo, Casey. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

b. @Acceptance of the September 24, 2012 Finance Committee meeting minutes

Commissioner Kuhn moved seconded by Commissioner Przybylo to accept the September 24, 2012 Finance Committee meeting minutes. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Peterson, Przybylo, Casey. Nays: None. Abstain: Coulson. Motion Carried. (Copy of minutes filed herewith.)

c. @Approval of the September 27, 2012 Regular Board meeting minutes

Commissioner Katsamakakis moved seconded by Commissioner Przybylo to approve the September 27, 2012 Regular Board meeting minutes. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Peterson, Przybylo, Casey. Nays: None. Abstain: Coulson. Motion Carried. (Copy of minutes filed herewith.)

d. @Acceptance of the October 2, 2012 Special Revenue Facilities Committee meeting minutes

Commissioner Kuhn moved seconded by Commissioner Przybylo to accept the October 2, 2012 Special Revenue Facilities Committee meeting minutes. Roll Call Vote: Ayes:

Kuhn, Peterson, Przybylo, Katsamakakis, Casey. Nays: None. Abstain: Coulson. Motion Carried. (Copy of minutes filed herewith.)

e. **@Acceptance of the October 11, 2012 Building Grounds and Park Services Committee meeting minutes**

Commissioner Katsamakakis moved seconded by Commissioner Kuhn to accept the October 11, 2012 Building Grounds and Park Services Committee meeting minutes. Roll Call Vote: Ayes: Peterson, Przybylo, Coulson, Katsamakakis, Kuhn, Casey. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Officers' Reports

a. **President**

Vice President Casey went over the procedures for the public to address the Board.

b. **Treasurer**

Treasurer Bill Moore gave a brief summary of expenses and revenues for the month of September. He noted there were six large invoices for the month: Chicagoland Paving Contractors, Clean Cut Tree Service, Elanar Construction, Exelon Energy, Inc., Nutoys Leisure Products, and Pinner Electric Company. Bill commented that all park district finances are where they should be.

c. **Attorney**

Attorney Witwer gave a brief overview of topics discussed at the recent IAPD Legal Symposium. Some of the topics discussed were: employment law, election law, new post Bond compliance requirements, social media, job screening practices, and ease of access to prevailing wage rates now available on the Department of Labor website. Director Balling also attended the Conference and noted that compliance with ADA requirements was emphasized and Tort Immunity for Public Agencies is still holding firm but is being tested.

d. **Executive Director/Secretary**

i) Consideration to appoint IAPD (Illinois Association of Park Districts) Annual Meeting Delegates

The IAPD/IPRA conference will be held January 24-January 26, 2013 at the Hyatt Regency, Chicago. The Board needs to appoint a delegate and at least one alternate who will represent our agency at the Annual Business Meeting that will be held on Saturday, January 26, 2013 at 3:30 p.m. Commissioner Peterson offered to attend as a delegate and Commissioner Coulson offered to attend as the alternate.

Commissioner Przybylo moved seconded by Commissioner Kuhn to appoint Park Board member Dan Peterson as a delegate for the IAPD Annual Business Meeting on January 26, 2013 and Park Board member Mary Jean Coulson as the alternate delegate. On Voice Vote: All present voted Aye. Motion Carried.

ii) Village Request for Salt Dome at Community Park West

Director Balling explained that a commitment was made with the Village of Glenview in 2008 to allow the village to dump snow in a designated area in Community Park West (CPW). That commitment also allowed for a Salt Bin to be

built at CPW for use by the Village. The Village soil tested the designated area but decided it was not suitable. It then sought to instruct a dome on Sheridan Road but the neighbors resisted. The Village has now come back to the park district and asked to build the salt dome in another area of CPW. Staff wants to be sure this new area will not affect the ponds that irrigate the fields and heat/cool the maintenance building. And, it would not inhibit development of the additional acreage at the park. Commissioner Kuhn presented a picture of a salt storage facility that was esthetically appealing and asked staff to bring this design to the Village for consideration. Commissioner Casey also asked about a sign to be placed on the maintenance building that could be seen from the tollway. Director Balling noted that sign will be considered as well as a sign to be placed on the berm at The Grove.

iii) Overview of Legal Symposium

Please see comments in Attorney's Report, Agenda item 4.c.

iv) Other

The Director presented the new look of the Park District seasonal brochure that the marketing department will adapt to the winter brochure coming out next month. The new look and features were implemented after getting feedback from focus groups. Availability of a hard copy was still very important to residents even though they appreciated the online version. Commissioner Coulson asked to consider environmentally friendly products when producing the brochure.

The Director also reported on the recently held Glenview Park Foundation meeting where board members praised park district staff for all their support this summer on the two major fundraisers: Firecracker Classic and 3V3 Soccerfest. He also noted the renovation of the Fountain Plaza has been placed on hold until the Village completes a traffic study.

5. Matters from the Public

Mr. Ed Dohring, 706 Rosedale Rd, Glenview, addressed the Board to ask for a waiver to a Park District Ordinance which forbids animals in Park District buildings. Mr. Dohring would like to bring his dog Sandy to the Park Center on Tuesdays and Thursdays when he meets with the Senior's Open Bridge program. He said he has been bringing his dog to Bridge for four years and there has never been a problem until recently when he was told he could no longer bring his dog. Mr. Dohring presented a signed petition with 46 names asking he be allowed to bring Sandy to the meetings. Jeanne Even, 304 Michael Manor, Glenview, Marian Geppert, 120 Washington Street, Glenview, and Lyle Young of Northbrook, also addressed the Board in support of Mr. Dohring's request for a waiver. There were other silent supporters of Mr. Dohring in attendance. Vice President Casey explained that the Board would consider Mr. Dohring's request, discuss this with staff and asked that the Senior Center Board also give staff their feedback. Commissioner Przybylo proposed designating Sandy as the mascot for the Senior Center.

6. @Consideration to approve Accounts Payable: \$1,836,164.53.

Commissioner Przybylo moved seconded by Commissioner Peterson to approve payroll and accounts payable for the month of September, 2012 in the amount of \$1,836,164.53. Roll Call Vote: Ayes: Przybylo, Coulson, Katsamakias, Kuhn, Peterson, Casey. Nays: None.

Motion Carried.

7. @Consideration to approve Consent Agenda items

Vice President Casey asked if any Commissioner would like an item removed from the consent agenda for further discussion. With there being no request, Vice President Casey asked for a motion to approve the Consent Agenda.

Commissioner Peterson moved seconded by Commissioner Kuhn to approve the Consent Agenda items. Roll Call Vote: Ayes: Coulson, Katsamakakis, Kuhn, Peterson, Przybylo, Casey. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. Approved the Metra Agreement on Diederich Park Improvements

This intergovernmental agreement developed with input from Metra, the Village of Golf and Glenview Park District officials calls for landscaping enhancements along the Metra line that runs through Diederich Park. The improvements are being funded by Metra.

8. Committees Reports and Recommendations

a. Buildings, Grounds and Park Services (*Chair Angie Katsamakakis, Commissioner Bill Casey*)

i) Update on proposed La Fontaine Neighborhood Playground

Superintendent Jim Warnstedt noted after getting feedback from the neighbors, mostly through a survey that was sent to them, it was decided to hold off on this project since there was just not enough interest in the neighborhood to warrant the district spending money on a playground at this time. Commissioner Peterson questioned the analysis of the survey results and felt there was interest from those households who have children and that the playground would get a lot of use from those families. One of the neighbors asked if a less costly, smaller playground could be built. Some of the Commissioners said they would consider another type of playground to be built that would appeal to all age groups and could be used for generations to come. Director Balling noted this area is less than 1 acre and our standard for building a playground is 4 acres. The Board consensus was to keep this project under consideration for the future.

ii) Update on Tree Inventory Plan

Jim Warnstedt explained that since there have been so many tree removals in the park district this year due to the Emerald Ash Borer and Dutch Elm disease, that we will be updating our tree inventory to include those removals as well as new plantings.

iii) Update on Park and Facility Services East Site Cleanup

Jim reported that staff has been removing old fencing panels and placing new sections up to secure the site. Dead trees have been removed and the existing structure which is made of cement block will be used for storage.

iv) Committee Update

Commissioner Kuhn asked who owned the dugouts and storage garage at Westbrook School. Superintendent Bob Quill noted that School District #34 owns the areas, but they lease the property to the park district so we take care of maintenance.

Commissioner Kuhn suggested having Glenview Youth Baseball (GYB) help with maintenance costs since they use the dugouts and storage areas. Bob Quill explained that GYB would assist with costs if they asked for any type of upgrades, but general maintenance is the park district's responsibility.

b. Finance (Chair Bob Patton, Commissioners Ted Przybylo/Dan Peterson)

- i) @ Approved Ordinance No. 2012-20 providing for the issue of \$1,210,000 General Obligation Park Refunding Bonds, Series 2012D, of the Glenview Park District, Cook County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

The rollover bonds are issued annually to pay a portion of the debt service on the construction of the Park Center.

Commissioner Przybylo moved seconded by Commissioner Peterson to accept a staff recommendation to approve Ordinance No. 2012-20 providing for the issue of \$1,210,000 General Obligation Park Refunding Bonds, Series 2012D, of the Glenview Park District, Cook County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Roll Call Vote: Ayes: Coulson, Katsamakakis, Kuhn, Peterson, Przybylo, Casey. Nays: None. Motion Carried.

9. Staff Reports

Superintendent of Park & Facility Services, Jim Warnstedt, reported that park services staff are working on fall maintenance of the ball fields with aeration and organic fertilization being done. Also, additional concrete is being poured at Flick playground with pour in place rubber surfacing to be installed next and landscaping to follow. The Manor Park Fieldhouse renovation is progressing nicely with plumbing fixtures going in tomorrow and drywall next week. The Fieldhouse will be ready for use as a polling center for the November 6 election.

Superintendent of Special Facilities, Cheryl Deom, reported that the National 9 Clubhouse and Paddle Tennis project is on schedule. Berms formed from the dirt piles have been graded and the footings were poured today. She noted a construction update meeting is held every Tuesday. Also, meeting for the second time next week Monday is the paddle tennis advisory committee which will discuss paddle tennis memberships and pricing. Cheryl thanked Dave Woolf, Manager at the Glenview Tennis Club, for all his expertise, efforts and the help he has given her on the paddle tennis project. Cheryl also announced that the Glenview Park Golf Course should end the season with about 40,000 rounds.

Superintendent of Leisure Services, Bob Quill, reported on the great attendance seen at the recent park district fall events. Wagner Farm's build your own Scarecrow and Bonfire saw over 2,000 and Corn Harvest fest, 2,600. Park Center's Spooktacular had over 2,000 attend and the Farmers' Market saw 26,000 visitors this year. Commissioner Katsamakakis said she had received many great comments from those who had garden plots at Wagner Farm this summer. Bob noted the garden plots were very successful and Todd Price, Director at the Farm, will be surveying the gardeners for their feedback. Staff will also look at a new layout in order to add additional plots for next year.

10. Matters from Commissioners

Commissioner Charlie Kuhn presented a recent news article that reported Wilmette is

contemplating raising their pool rates for nonresidents as a prohibitive measure and if this goes through, some of the patrons now attending Wilmette's pools have indicated that instead of paying the higher fees, they will come to the Glenview Park District pools. Charlie noted compared to all of the other local surrounding pools, our fees are the lowest. Robert Quill said staff will be looking at our pool rates during review of annual recommendations.

Commissioner Ted Przybylo reminded staff to begin scheduling meetings with the Youth Sports Task Force Committee. He noted this is about the time each year these annual meetings are scheduled with the various local sports groups in order to get their feedback.

Commissioner Angie Katsamakakis said she attended Spooktacular this year and really liked the new outdoor feature. She credited staff for doing a great job! She also recommended adding additional signage to the sled hill and ice rinks this season.

Commissioner Mary Jean Coulson commented on Park District Ordinance No. 2002-21 which was brought to the Board's attention in relation to Ed Dohring's request to bring his dog Sandy to the Park Center. Commissioner Coulson felt this park ordinance is not currently being enforced in the parks as it should be. Superintendent Bob Quill noted that the Glenview Police enforce our park ordinances. Commissioner Kuhn felt that if Ed Dohring could get a service dog certification for Sandy that would allow him to bring his dog to the Park Center. Commissioner Przybylo also felt a therapy dog certification might help Ed's situation. Commissioner Dan Peterson agrees that if we have an ordinance we should enforce it or we need to change the ordinance. He also believes this park ordinance should be updated to reflect the discernment of today's dog owners.

Commissioner Dan Peterson also commented that he represented the Park District at the recent Best of the Best awards gala where the Glenview Park Foundation and NSSRA Foundation were recognized for their contributions to the new Willow Park Fieldhouse which was recently updated to fit the recreational needs of those with disabilities. Dan also attended Grovesfest and felt it was a wonderful event and very well done.

Director Balling noted that the marketing department is working on an electronic communications piece that would be sent out quarterly to our patrons and give updates on park district projects and developments.

11. Correspondence

None

12. @Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21)

Commissioner Katsamakakis moved seconded by Commissioner Coulson to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 8:40 p.m. to discuss minutes (c21). Roll Call Vote: Ayes: Katsamakakis, Kuhn, Peterson, Przybylo, Coulson, Casey. Nays: None. Motion Carried.

After a short break, the Executive Session convened at 8:50 p.m.

Commissioner Katsamakidis moved seconded by Commissioner Kuhn to adjourn the executive session and move back into Open Session at 8:55 p.m. Roll Call Vote: Ayes: Coulson, Katsamakidis, Kuhn, Peterson, Przybylo, Casey. Nays: None. Motion Carried.

13. @Approved the Semi-Annual Review of Executive Session minutes. The Board finds that the need for confidentiality still exists as to the minutes and recordings not being released

Commissioner Coulson moved seconded by Commissioner Peterson to approve the Semi-Annual Review of Executive Session minutes. The Board finds that the need for confidentiality still exists as to the minutes and recordings not being released. Roll Call Vote: Ayes: Katsamakidis, Kuhn, Peterson, Przybylo, Coulson, Casey. Nays: None. Motion Carried.

14. @Approved to dispose of verbatim recordings of fully released Executive Session meeting minutes dated prior to March 2011

Commissioner Przybylo moved seconded by Commissioner Peterson to approve to dispose of verbatim recordings of fully released Executive Session meeting minutes dated prior to March 2011. Roll Call Vote: Ayes: Kuhn, Peterson, Przybylo, Coulson, Katsamakidis, Casey. Nays: None. Motion Carried.

15. Adjourn

Commissioner Casey moved to adjourn the Open Session at 9:00 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

Robert J. Patton
Board President

Charles T. Balling
Board Secretary

Approved this 15th day of November, 2012

j:\park board\2012 board reg session minutes\regular meeting minutes of the glenview park district board of commissioners 10-25-2012.docx