

**Glenview Park District  
Buildings, Grounds and Park Services Committee  
Ladendorf Fieldhouse  
2541 Harrison Street, Glenview, IL  
Regular Meeting Minutes  
Friday, November 11, 2011, 3:15 pm**

**1. Roll Call**

Committee Chair Casey called the meeting to order.

**Commissioners/Official Staff Present:** Commissioners, Katsamakidis, Petersen and Casey, Chuck Balling, Executive Director; Fred Gullen, Superintendent of Park and Facility Services; Kris Mikkelsen, Facilities Maintenance Supervisor; James Warnstedt, Park Services Supervisor; Ken Wexler, Park Planner; Mike Sullivan, Park Services Supervisor all attended the meeting.

Commissioners/Staff absent: None

**2. Agenda Topics**

a) Roosevelt Park Sports Lights Bid Recommendation

Staff reviewed the four bids received on November 20, 2011 for the Roosevelt Outdoor Sports Field Lights Replacement Project which includes removal of the existing 14 pole system and replacing it with a more efficient 9 pole system. The staff recommendation memo is attached.

After discussion, the committee agreed with the recommendation to award the work to the lowest responsible bidder, Lyons Electric, of LaGrange, IL in the amount of \$266,600.

b) Outdoor Ice Plans

Chuck Balling reviewed the outdoor ice rink study conducted by the two Recreation Summer Interns, Andrea Wasilewski and Brian Montgomery and said that we have received many commends from residents who would like to have additional neighborhood based outdoor ice rink facilities. At the meeting earlier this year with neighbors of Roosevelt Park it was confirmed that there is strong interest in having a rink at that park this winter. A meeting at Cole Park is planned for December 6 to discuss the possibility of adding an outdoor ice rink at that location also. (See attach letter.)

After discussion the Committee agreed with the staff recommendation to install outdoor rinks at both Roosevelt and Cole Parks on a pilot basis this winter.

c) Fieldhouse Renovation Plan

Kris Mikkelsen conducted a tour of the recently renovated Ladendorf Fieldhouse and discussed plans for beginning the next fieldhouse renovation at Diederich Park. An initiative of the strategic plan is to renovate two fieldhouses per year. In 2011 it was Willow and Ladendorf; for 2012 it will be Diederich and Manor Park Fieldhouses that will be renovated.

d) Emerald Ash Borer Management Plans

Jim Warnstedt went over the EAB management plan. An inventory and assessment of all park trees has been completed. The inventory includes geographic information system (GIS) maps for each park. The Cole Park GIS map was displayed. It shows all of the ash trees that will be removed and the ones that will be treated for EAB. This information will also be discussed at the Cole Park

Community Meeting scheduled for 7:00pm on December 6 at the Cole Park Fieldhouse. A plan will be developed to determine which trees we will remove in-house and which will be contracted out for removal. A tree replacement plan will also be developed.

e) Other

Ken Wexler reviewed the change order for the installation of the landscape planting for the 1930 Prairie Street Administration Building. Staff had analyzed the cost of purchasing and installing the landscaping in-house vs. by contract. Staff recommended approval of the change order to have the contractor install the landscaping and after discussion the committee agreed.

Chuck Balling reviewed the discussions between St. Philips Church and the district about the possibility of adding a playground on leased property to serve the needs of the La Fountain neighborhood which is cutoff from pedestrian access to our existing parks.

**3. @Adjourn to Executive Session**

None

**4. Action on items that were discussed in Executive Session, if any**

None

**5. Adjourn**

Commissioner Casey moved seconded by Commissioner Petersen to adjourn the Open Session at 4:30 p.m. On Voice Vote: All present voted Aye. Motion Carried.

Submitted by: Fred Gullen

ATTEST:

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Angie Katsamakias  
Board President

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Charles T. Balling  
Board Secretary

Approved this 22nd Day of December 2011