

Recreation, Museum & Swimming Pools/Buildings, Ground and Park Services Combined Committee Meeting

Park Center Conference Room
2400 Chestnut Avenue
Glenview, IL 60026
Regular Meeting Minutes
November 14, 2013 @ 8:30 a.m.

1. Roll Call

Chairman Dave Tosh called the meeting to order at 9:00 a.m. and the roll was called.

Commissioners/Staff present: Commissioners: Dave Tosh, Charlie Kuhn, William Casey, Ted Przybylo, Executive Director Chuck Balling, Superintendent of Leisure Services Robert Quill, Superintendent of Park Services James Warnstedt, Director of Recreation Jason Hickman, Director of Wagner Farm Todd Price, Director of Interpretive Services Steve Swanson, Assistant Director of Recreation & Aquatic Operations Amy Watson, Adult Athletics Supervisor Chris Pietrini, Manager of Program Services Joe Pollina, Facility Supervisor Katrina Manhart, and Recording Secretary Cheryl Noll

Commissioners/Staff absent: None
Commissioner Dan Peterson arrived at 8:37 a.m.

2. Agenda Topics

a. The Grove and ASP Annual Recommendations

Staff went over the annual recommendations for The Grove and Air Station Prairie previously submitted to committee for review. Minor changes included dates and a slight fee increase for scouting groups. Staff will correct several grammatical changes recommended in the document.

Staff indicated the John Kennicott Exhibit will be open in early spring. The Grove lost 1,100 trees last year to the Emerald Ash Borer and expects to lose another 900 this year. Staff had budgeted to replace the fencing this year, however before the fence can be replaced, trees that are infected and could fall from private property onto the fence will need to be addressed.

Committee recommends the board accept the Annual Recommendations for The Grove and Air Station Prairie at the next meeting on the consent agenda.

Steve Swanson left the meeting at 8:40 a.m.

b. Wagner Farm Annual Recommendations

Staff went over the annual recommendations for Wagner Farm previously submitted to the committee for review. Minor changes included adding several holiday closing dates due to low attendance and deleting/adding special events for next year. Staff will correct several grammatical changes recommended in the document.

Committee recommends the board accept the Annual Recommendations for Wagner Farm at the next meeting on the consent agenda.

c. Schram Museum Annual Recommendations

Staff went over the annual recommendations for Schram Museum previously submitted to committee for review along with an addendum passed out at the meeting. Minor changes included rental fees to more align with industry standards. Commissioner Przybylo suggested holding 50% of the deposit if the renter changes the date until the original date is re-rented. Commissioner Kuhn suggested staff include the Park District logo when referring to promotional materials. Staff will correct several grammatical changes recommended in the document.

Committee recommends the board accept the Annual Recommendations for Schram Memorial Chapel at the next meeting on the consent agenda.

d. Sports Fields and Fieldhouse/Picnic Rental Annual Recommendations

Staff went over the annual recommendations for sports fields previously submitted to committee for review. Several changes include the increase in player fees from \$10.25 to \$11. Staff is also implementing a new safety regulation requiring AED's be made available at tournaments held at CPW and sporting events held at Gallery Park. As this is the first year rolling out this new requirement, staff will consult with PDRMA and sharpen the language in the document. Staff will correct several grammatical changes recommended in the document.

Committee recommends the board accept the Annual Recommendations for sports fields at the next meeting on the consent agenda.

Staff went over the annual recommendations for fieldhouse/picnic rentals previously submitted to the committee for review. Minor changes were recommended including dates and fee/deposit increases. Staff will correct several grammatical changes recommended in the documents.

Committee recommends the board accept the Annual Recommendations for fieldhouse/picnic rentals at the next meeting on the consent agenda.

Commissioner Przybylo left the meeting at 10:04 a.m.

Katrina Manhart left the meeting at 10:08 a.m.

e. East Wing – Glenview Senior Center Proposed By-Law Changes

Staff gave a summary of recent meetings held with the strategic planning committee of the Senior Center and the proposed by-law changes that came from that meeting were reviewed. A number of minor changes were proposed. Several changes of note were the “East Wing” was added to the name for promotional purposes, and the age limit was removed and replaced with “retirement age”. Staff will correct several grammatical changes recommended in the documents.

Committee recommends the board accept the By-Law changes for the East Wing-Glenview Senior Center at the next meeting on the consent agenda.

f. Flick Roosevelt Pools – Draft Financial & Attendance Report

Staff went over the financial data and attendance report for the outdoor pools previously submitted to committee for review. The cold weather this past summer caused a deficit in the budget. The state mandated grate installations for the Virginia Graham Baker Act were another large expense. Staff did save money by closing the pools when attendance was low and not ordering surplus chemicals.

Commissioner Casey left the meeting at 10:30 a.m.

3. Adjourn

Commissioner Kuhn moved seconded by Commissioner Peterson to adjourn the Open Session at 10:40 a.m. On voice vote: All present voted aye - motion carried.

ATTEST:

William M. Casey
Board President

Charles. T. Balling
Board Secretary

Approved this 21st day of November, 2013