

SPECIAL REVENUE FACILITIES COMMITTEE MEETING

Glenview Park District Administration

1930 Prairie Street

Glenview, Il 60025

Regular Meeting Minutes

Monday, November 18, 2013 @ 9:00 a.m.

1. Roll Call

Ted Przybylo called the meeting to order at 9:04 a.m. and the roll was called.

Commissioners/Staff present: Commissioners: Dave Tosh, Ted Przybylo, Charlie Kuhn, Bill Casey, Dan Peterson, Executive Director Chuck Balling, Superintendent of Leisure Services Robert Quill, Superintendent of Special Facilities Cheryl Deom, Golf Course Superintendent Rick Wilson, Treasurer Bill Moore, Jacobson Golf Course Design Representative Doug Myslinski, Kemper Sports Representative Dan Cunningham, Village of Glenview Representative Joe Kenney and Recording Secretary Cheryl Noll

Commissioners/Staff absent: Commissioner Robert Patton, Golf Operations Manager Ron Cassidy

2. Agenda Topics

1. Glenview Park Golf Club Proposed Renovation Presentation

Bob Quill updated the committee on the Glenview Park Golf Club proposed renovations and the options going forward to manage the project's budget.

a. Storm Water Management Plan – Changes

Doug Myslinski of Jacobson Golf Course Design reviewed the two major changes to the storm water management plan. These changes will increase the total storm water storage being created to 17.5 acre feet. The primary change is the parking lot re-grading, pitching and directing the water to the north instead of the south along with the installation of curbing on the east side allowed for water storage. The other change is adding a manifold system. A 24 inch pipe will run along the southern border of the course and accept each pond overflow separately.

b. Golf Course Master Plan – Changes

Mr. Myslinski went over the course improvement changes to the course since the public meetings. Specific details are evolving from the concept plan. Some tees lengths have gained safe yardage. Cart paths will be needed at least from the green to the next tee with curbing to direct people to the right places. Dave Tosh would like to see how the course drains before continuous cart paths are installed. Cheryl Deom discussed a preliminary study showing the golf course conservatively loses approximately \$22,500 a year when the course is open but carts are not allowed.

Rick Wilson stated it will deteriorate the golf course to some extent to allow the carts out when it rains without continuous paths. \$250,000 will be saved by not doing the full cart paths during the 2014 construction. Cart paths can be added later; however at a higher unit cost.

c. Current Budget Projections

Bob Quill reviewed the previously distributed budget showing that an extra \$400,000 for golf course improvement was available from the capital projects budget.

Dan Cunningham went over the Kemper Sports budget distributed in the meeting packet for review. Value engineering of items will reduce the cost. The village hasn't had the numbers long enough to make a final commitment to the project. Joe Kenney anticipated that it would take a short time for the Village to confirm their level of participation given the new data.

Commissioner Przybylo polled the board regarding allowing the project to go out to bid during the first week in January, 2014. On voice vote all present voted Aye.

Chuck Balling left the meeting at 10:17 a.m.

d. Value Engineering/Alternate Bid Options

Staff will go through the project and value engineer as much as possible. Some of the things removed now however may deteriorate the integrity of what was originally planned in it, so it is a selective process. The project team is also including alternates to be approved by the board.

e. Proposed Self-performed Work

The final cost saving effort will be to evaluate what work can be done in-house by our golf maintenance staff.

f. Project Schedule

The project will go out to bid the first week in January, 2014 with the opening at the end of January. Staff will have a fully vetted recommendation to the board for the February board meeting. Construction is projected to start July 7, 2014.

g. License Agreement Extension – Open Kitchens

Cheryl Deom reviewed the current license agreement with Open Kitchens and recommended moving forward with Open Kitchens to negotiate a three year extension. The new license agreement would begin March 1, 2014 and run through February 28-February 28, 2017. The committee is in agreement to offer a three year extension to this contract due to the impending construction.

3. Matters from the Public

None

4. Adjourn

Commissioner Peterson moved seconded by Commissioner Tosh to adjourn the Open Session at 10:31 a.m. On Voice Vote: All present voted aye, motion carried.

ATTEST:

William M. Casey
Board President

Charles T. Balling
Board Secretary

Approved this 19th day of December, 2013