

BUILDING, GROUNDS & PARK SERVICES COMMITTEE MEETING

Administration Building, Lower Level Conference Room

1930 Prairie Street

Glenview, IL 60025

Regular Meeting Minutes

December 12, 2013 @ 8:30 a.m.

1. Roll Call

Commissioner Charlie Kuhn called the meeting to order at 8:31 a.m. and the roll was called.

Commissioners/Official Staff present: Commissioners: Dave Tosh, Charlie Kuhn and William Casey, Superintendent of Park Services James Warnstedt, Supervisor of Tradesmen Mike Sullivan, Supervisor of Facilities Kris Mikkelsen, Park Planner Ken Wexler, Supervisor of Fields and Fleet Brent Carpenter, and Recording Secretary Cheryl Noll

Commissioners/Official Staff absent: None

2. Agenda topics

a. Park and Facilities Services East Architectural Services Contract

Recommendation

Architect interviews for conceptual design services for the Park and Facility Services East location took place on November 12. Dewberry Architects Inc. was asked to provide a proposal to the district for conceptual design services. After the initial review, staff requested several revisions including 25% of this concept design cost would be credited toward future construction design drawings. The latest iteration from Dewberry was received and reviewed.

Committee recommends the board approve the proposal from Dewberry for conceptual design services for Park and Facility Services East on the consent agenda.

Superintendent of Leisure Services Bob Quill arrived at 8:38 a.m.

b. East of Harms Regional Stormwater Project/Cunliff Park Easement Plans

Staff continues to work with Village staff to refine the plans for the pump house and the generator building at Cunliff Park. The Village plans on hosting a resident open house in the coming months and has asked for feedback from our Park Board as to any design element changes. Committee reviewed the previously distributed plans with several suggestions offered by Commissioner Kuhn that staff will convey to the Village.

Jerry Aulisio of the AT Group arrived at 8:42 a.m.

c. Recommendation for Vehicle and Equipment Purchase

Staff reviewed the previously distributed memo that outlines the 3 vehicles that are up for replacement to be purchased under the State of Illinois Joint Purchase Program.

Committee recommends the board approve the capital replacement purchases for Park and Facility Services on the consent agenda.

3. Project Updates

a. Gallery Park/Great Lawn Drainage Improvement Project

The weather has caused a delay in construction of the drainage improvements at Gallery Park. 50% is complete and Ken Wexler stated construction started at the low end so whatever was installed is functioning.

b. Rugen Park Fieldhouse Renovation

Kris Mikkelsen gave an overview of the renovation progress at Rugen Park Fieldhouse. Renovation is on track for the facility to be completed before the first week in April when used as a polling place for the elections.

c. Jackman Park Renovations

Ken Wexler went over the funding and plans for the Jackman Park Renovations answering any questions posed by the committee members. Although the project did not receive the OLSAD grant applied for, the scope of work is still appropriate as this park is the main gathering spot in the community. Funding will come from Capital Replacement funds, the Glenview Park Foundation and developer donations.

5. Adjourn

Commissioner Casey moved seconded by Commissioner Kuhn to adjourn the Open Session at 9:19 a.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

William Casey
Board President

Charles T. Balling
Board Secretary

Approved this 19th day of December, 2013