



## GLENVIEW PARK DISTRICT BOARD MEETING

@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
December 20, 2012

### 1. Roll Call

President Bob Patton called the meeting to order at 7:09 p.m. and the roll was called.

Commissioners present: William M. Casey, Angie Katsamakakis, Charles J. Kuhn, Daniel B. Peterson, Bob Patton

Commissioners absent: Mary Jean Coulson Ted Przybylo

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Park Services James Warnstedt, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

### 2. A Moment of Silence was observed

President Patton dedicated this moment of silence to Holmes Loudon, Superintendent Cheryl Deom's father and the children and teachers of Sandy Hook Elementary School and their families.

### 3. Meeting Minutes

a. **@Acceptance of the November 15, 2012 Finance Committee meeting minutes**  
Commissioner Casey moved seconded by Commissioner Kuhn to accept the November 15, 2012 Finance Committee meeting minutes. Roll Call Vote: Ayes: Casey, Kuhn, Peterson, Patton. Nays: None. Abstain: Katsamakakis. Motion Carried. (Copy of minutes filed herewith.)

b. **@Approval of the November 15, 2012 Regular Board meeting minutes**  
Commissioner Casey moved seconded by Commissioner Katsamakakis to approve the November 15, 2012 Regular Board meeting minutes. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Peterson, Casey, Patton. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

c. **@Acceptance of the November 27, 2012 Recreation, Museum and Swimming Pools Committee meeting minutes**  
Commissioner Katsamakakis moved seconded by Commissioner Casey to accept the November 27, 2012 Recreation, Museum and Swimming Pools Committee meeting minutes. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Peterson, Casey, Patton. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

d. **Acceptance of the November 26, November 27, and December 3, 2012 Youth Sports Organizations Committee meeting minutes**

Commissioner Casey moved seconded by Commissioner Kuhn to accept the November 26, November 27, and December 3, 2012 Youth Sports Organizations Committee meeting minutes as amended by Commissioner Peterson.

Roll Call Vote: Ayes: Kuhn, Peterson, Casey, Katsamakakis, Patton. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

**4. Officers' Reports**

a. **President**

President Patton went over the procedures for the public to address the Board.

b. **Treasurer**

Treasurer Bill Moore gave a brief summary of expenses and revenues for the month of November. He reported three large invoices for the month: Constellation New Energy Inc., PDRMA, and Valenti Builders, Inc. He noted that as the year comes to an end; all funds are where they need to be.

c. **Attorney**

No Report

d. **Executive Director/Secretary**

Director Balling shared an article that appeared in the Glenview Lantern submitted under President Patton's name that highlighted the Park District's accomplishments for the year. He also shared an article that appeared in a local paper that spotlighted the Glenview Ice Center's Hockey Director Sylvain Turcotte.

**5. Matters from the Public**

a. **Steven K. Bucklin, President of the Glenview Men's Golf Club**

Steve Bucklin was not able to attend the meeting; however, Cheryl Deom expressed Steve's appreciation to Rick Wilson, Golf Course Superintendent, and his staff for their responsiveness to the Men's Golf Club concerns. The Men's Club was very pleased with the golf course this summer and wanted to thank Rick and his team.

**6. @Approval of Accounts Payable: \$2,963,325.68**

Commissioner Patton moved seconded by Commissioner Casey to approve payroll and accounts payable for the month of November, 2012 in the amount of \$2,963,325.68. Roll Call Vote: Ayes: Peterson, Casey, Katsamakakis, Kuhn, Patton. Nays: None. Motion Carried.

**7. @Approval of Consent Agenda items**

President Patton asked the Commissioners if anyone wanted to remove an item from the Consent Agenda for further discussion. Commissioner Peterson asked for Agenda item 7e. be removed for further discussion.

Commissioner Katsamakakis moved seconded by Commissioner Casey to approve the Consent Agenda items minus item 7e. Roll Call Vote: Ayes: Casey, Katsamakakis, Kuhn, Peterson, Patton. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. **Accepted the Special Facilities Committee recommendation to approve the 2013-14 Annual Recommendations for the Tennis Club.**  
No major changes to fees were proposed.
- b. **Accepted the Special Facilities Committee recommendation to approve the 2013-14 Annual Recommendations for the Glenview Park Golf Club.**  
With the exception of a few minor changes, the annual recommendations did not change much except to offer more fee options with season pass sales and similar to other park district facilities, offer differential pricing on green fees for the less popular timeslots at the courses.
- c. **Accepted the Special Facilities Committee recommendation to approve the 2013-14 Annual Recommendations for the Glenview National 9.**  
A new season pass structure was approved as was a different green fee structure. The pricing of green fees will be based on time of day rather than day of week.
- d. **Accepted the Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2013-14 Annual Recommendations for the Park Center.**  
No major changes were proposed except in the Health and Fitness Operations. A membership fee increase of 3% (\$1 a month) and a \$5 increase per month to the Platinum upgrade (from \$3 a class to \$3.50 a class on average). Personal training fees will increase 2-3%.
- e. ***REMOVED FOR FURTHER DISCUSSION: Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2013-14 Annual Recommendations for Outdoor Pools.***
- f. **Accepted a Buildings Grounds and Park Services Committee recommendation to approve the 2013-14 Sports Field Rentals & Outdoor Services.**  
There were only a few minor changes that dealt with calendar dates, increasing fees and spelling out additional grooming fees and field preparation/lining costs. The increases were mostly small, and they are to keep up with increasing costs of materials and labor.
- g. **Accepted a Buildings Grounds and Park Services Committee recommendation to approve a Vehicle Replacement Purchase.**  
This vehicle is a replacement unit, and will be paid for out of the 2012-2013 Capital Replacement Fund.
- h. **Accepted a Staff recommendation to approve a three-year contract with Melrose Pyrotechnics for Fireworks displays at the July 4th celebrations.**  
Safety precautions were reviewed and necessary modifications were made to avoid fall out from exploded shells. The maximum shell size will be decreased and additional shells will be added to provide the same experience for the community as has been delivered in the past.

i. **Accepted a Staff recommendation to approve a Maintenance Agreement with the Redemptorist Fathers.**

The Park District will assist in maintaining the ¼ acre cemetery grounds with the same care as the Kennicott-related graves. This area is adjacent/just south of the newly purchased parcel at the Grove and will continue to be owned, managed and controlled by the Redemptorists.

7. **@Approval of Consent Agenda item**

e. **Accepted the Recreation, Museum, and Swimming Pools Committee recommendation to approve the 2013-14 Annual Recommendations for Outdoor Pools as presented.**

Recommendations included some fee increases and continuation of last summer's practice to allow outside camps only as private or semi-private group rentals during non-public swim hours.

*Discussion on agenda item 7.e.*

President Patton felt all of the 2013-14 annual recommendations for outdoor pools were already discussed at a Board committee and the change to not allow outside groups to use the outdoor pools during public swim time was an operational change that the staff should be able to make. He also noted that the recommendation is not permanent, but only for a one-year period. Commissioner Peterson felt it was unwarranted to not allow outside groups to attend the outdoor pools during public swim time based on the facts and logic that were presented. He believes there should be a very high standard before the park district bans any group from using the outdoor pools during public swim time. He also feels this is an overreaction and that adherence to safety rules by all groups should be followed. Commissioner Casey also feels because this recommendation is not permanent and it is an operational change, he defers to staffs' expertise on this matter. He doesn't feel this is banning the groups but rather just moving their time to mornings. Commissioner Peterson felt this change was already tested for three-months and no (one-time use) groups moved to the morning time slots or are anticipated to move to mornings and does feel this is banning them from the time slots they previously attended. Superintendent Quill noted two local outside camps have indicated to staff that they will be scheduling their camps in the morning. He noted that non-local camps that came on a one-time basis have indicated they will not be coming in the mornings.

Commissioner Casey moved seconded by Commissioner Kuhn to approve the 2013-14 Annual Recommendations for Outdoor Pools as presented. Roll Call Vote: Ayes: Kuhn, Casey, Katsamakis, Patton. Nays: Peterson. Motion Carried. (Copy of supporting information filed herewith).

Commissioner Peterson moved to amend the previous motion by striking the edits in the presented 2013-14 Annual Recommendations for Outdoor Pools which prohibit the use of the outdoor pools by outside groups during public swim time. Roll Call Vote: Ayes: Peterson. Nays: Kuhn, Casey, Katsamakis, Patton. Motion Failed.

## 8. Committees Reports and Recommendations

### a. **Buildings, Grounds and Park Services** (*Chair Angie Katsamakias, Commissioner Bill Casey*)

#### i) Update on Outdoor Ice Rinks

Superintendent Jim Warnstedt reported the ice rinks are ready to go as soon as the weather cooperates and will have Port O Lets at Cole and Flick parks and fieldhouse restrooms on timers at Roosevelt and Johns parks. Homeowner Associations must fill out a rental agreement to use the fieldhouses for liability purposes. It will be at the discretion of the Director, if he chooses to waive the rental fees.

#### ii) 1100 Roosevelt (Park Services) Site Feasibility Study

Jim also reported that staff is working with Altamanu Design Services, same firm that designed the Dog Park, on a Feasibility Study for the 1100 Roosevelt site. A full report with options for that site will be brought to a Board Committee in April. The Director also noted that a report previously done on the feasibilities of operating park services out of two locations will also be updated for the Board to consider. If any Board members have options they would like considered in the study, please let Director Balling or Jim Warnstedt know.

#### iii) Request for Proposal (RFP) for Roosevelt Park Playground Renovation

Jim noted staff will be sending out Requests for Proposals on January 10, 2013 for the renovation of this playground. A neighborhood design meeting will also be scheduled to get feedback on playground options from the residents.

#### iv) Committee Update

Jim acknowledged that the tree inventory of the park district has been completed. He reported 25% of the diseased ash trees have been removed with a great diversity of tree species being re-planted.

### b. **Finance** (*Chair Bob Patton, Commissioners Ted Przybylo/Dan Peterson*)

#### i) @ Accepted the Finance Committee recommendation to approve Tax Levy Ordinance 2012-21 for \$16,010,194 as presented

A Truth in Taxation Public Hearing was held prior to the Board meeting to announce the levy and take any public comments. This levy represents only a small .7 % increase (\$114,573) on the existing tax base and an additional 2.53% (\$392,100) for the capture of estimated new property growth. The District's overall levy is a 3.27% increase over last year's tax extension.

Commissioner Casey moved seconded by Commissioner Kuhn to accept the Finance Committee recommendation to approve Tax Levy Ordinance 2012-21 for \$16,010,194 as presented. Roll Call Vote: Ayes: Casey, Katsamakias, Kuhn, Peterson, Patton. Nays: None. Motion Carried.

#### ii) @ Accepted the Finance Committee recommendation to re-adopt with minor revisions Ordinance 2012-22B approving the Corporate Fund Reduction in 2012 Real Estate Tax Levy and superseding Ordinance 2012-22

Superintendent Barb Cremin noted this Ordinance was amended from the previous version to reflect the new growth that was estimated in the tax levy ordinance that was approved tonight. The PTELL reduction ordinance directs the county clerk to reduce the corporate levy if needed to comply with the Property Tax Extension Limitation Law. This is an annual housekeeping item.

Commissioner Peterson moved seconded by Commissioner Casey to accept the Finance Committee recommendation to re-adopt with minor revisions Ordinance 2012-22B approving the Corporate Fund Reduction in 2012 Real Estate Tax Levy and superseding Ordinance 2012-22. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Peterson, Casey, Patton. Nays: None. Motion Carried.

iii) Committee Update  
No Report

c. **Recreation, Museum & Swimming Pools** (*Chair Charlie Kuhn, Commissioner Angie Katsamakakis*)

i) Committee Update  
No Report

d. **Special Revenue Facilities** (*Chair Ted Przybylo, Commissioners Charlie Kuhn/Bob Patton*)

i) @Accepted the Special Revenue Facilities Committee recommendation to approve the proposal from Gewalt Hamilton Consulting Engineers for professional engineering services for the Glenview Park Golf Club in the amount of \$310,700.00.

Superintendent Cheryl Deom noted a Special Revenues Facilities Committee was held on December 17, 2012 where members reviewed the annual recommendations for the Tennis Club and golf courses that were approved tonight on consent agenda. The Committee also discussed the proposal from Gewalt Hamilton Engineers for professional engineering services at the Glenview Park Golf Club. A topographical survey will be done to begin the process to initiate the golf course Master Plan. Cheryl also asked the Board if they were in consensus to share the preliminary information on the Master Plan and proposed Storm Water Management talking points with the Village of Glenview. The Board concurred to move forward.

Commissioner Casey moved to accept the Special Revenue Facilities Committee recommendation to approve the proposal from Gewalt Hamilton Consulting Engineers for professional engineering services for the Glenview Park Golf Club in the amount of \$310,700.00. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Peterson, Casey, Patton. Nays: None. Motion Carried.

Cheryl also reported that the Committee discussed the opportunity of renaming the National 9 site since paddle tennis is being added and the possibility of additional winter sports in the future. She noted focus groups comprised of

golfers, paddle tennis players and neighbors will be held to generate some potential names that will be brought to the park board for consideration.

ii) Update on Glenview National 9 Clubhouse and Paddle Tennis Courts

Cheryl also gave a brief slide show presentation on the progress being made so far on the construction project at the National 9. Director Balling noted that with the paddle tennis courts being built on grade, they will be more energy efficient. He complimented Cheryl, Dave Woolf and all the staff involved for their work and for reaching out to the residents to keep them updated.

Commissioner Kuhn recognized President Patton for being the “driving force” in promoting the sport of paddle tennis and bringing it to the Glenview Park District for our residents.

iii) Committee Update

No Report

**9. Staff Reports**

Superintendent of Park and Facility Services, Jim Warnstedt said the new Flick Park playground with all its new elements and shade structure opened on Tuesday and recognized Ken Wexler for all his efforts on this project. Jim also noted the Deiderich Park Fieldhouse renovations have begun and staff has been working in coordination with the Village of Golf and the Village of Glenview on this project. Jim passed out an article from the Morton Arboretum Newsletter that highlighted the Glenview Park District’s tree nurseries as well as some members of our Park Services team and their ongoing support of environmental initiatives. Jim also acknowledged that all 12 Flick Park light poles have been tested and the report shows them to be in good shape with no decay.

Commissioner Kuhn asked about the possibility of having the Thorguard units activated year round in order to address weather related safety concerns for those participating in sports being played at park district parks in the winter. Commissioner Peterson also feels the community has learned to rely on the Thorgaurds. The Board concurred to bring this idea to a Board Committee for consideration.

Superintendent of Special Facilities, Cheryl Deom reminded everyone of an upcoming fundraiser on Sunday, December 23 at 4:45 p.m. at the Ice Center. It will be a hockey game between the Glenview police, fire and park district staff to raise funds for two Glenview families.

Superintendent of Administrative Operations, Barbara Cremin reported staff have completed and tested the Affordable Care Act requirements that obligate employers to show health insurance information on employee W2 forms. Also, the Illinois Municipal Retirement Fund (IMRF) conducted a random audit at the park district this week; our last audit was 13 years ago. Preliminary indications are the audit went well.

Superintendent of Leisure Services, Bob Quill, reported that the Grove was able to utilize some park services staff to do some restoration work on the newly acquired 12.5 acres at the Grove and encouraged the Board to visit the site. Bob also reported that the Glenview Park Foundation is already working on the 2013 Firecracker Classic and 3v3 Soccerfest with Northbrook Toyota once again to be the major sponsor. Bob also noted that AYSO

(American Youth Soccer Organization) has agreed to comply to all the requirements of their Sports Agreement with the park district.

Director Balling commented that staff is working with Bill Attea to assist the Glenview Senior Club with their Strategic Plan. He also noted that staff and Senior Club leadership will be coming to the Board in the near future with a report.

#### **10. Matters from Commissioners**

Commissioner Charlie Kuhn thanked staff for all their hard work this past year and wished everyone a Merry Christmas and happy holidays.

Commissioner Dan Peterson noted that the Northern Suburban Special Recreation Association is very pleased with the partnership they have with the park district and the results of the Willow Park Fieldhouse renovation. NSSRA hopes this can be a model for other communities to bring recreational programs to those with special needs. He thanked Bob Quill and staff for all their work on this project.

Commissioner Bill Casey echoed all the holiday wishes for a Merry Christmas and happy New Year.

Director Balling thanked the Board on behalf of staff for all their leadership and passion throughout the year and wished everyone happy holidays.

#### **11. Correspondence**

None

#### **12. @ Adjourn to Executive Session— Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21)**

Commissioner Katsamakias moved seconded by Commissioner Peterson to move to Executive Session pursuant to 5 ILCS 120/2 et seq. at 8:05 p.m. to discuss minutes (c21). Roll Call Vote: Ayes: Kuhn, Peterson, Casey, Katsamakias, Patton. Nays: None. Motion Carried.

Commissioner Katsamakias moved seconded by Commissioner Casey to adjourn the executive session and move back into Open Session at 8:10 p.m. Roll Call Vote: Ayes: Katsamakias, Kuhn, Peterson, Casey, Patton. Nays: None. Motion Carried.

#### **13. Adjourn**

Commissioner Katsamakias moved seconded by Commissioner Kuhn to adjourn the Open Session at 8:10 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

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Robert J. Patton  
Board President

Approved this 17th day of January 2013

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Charles T. Balling  
Board Secretary