

# BUILDING, GROUNDS & PARK SERVICES COMMITTEE MEETING

Administration Building, Lower Level Conference Room

1930 Prairie Street

Glenview, IL 60025

Regular Meeting Minutes

February 18, 2014 @ 8:30 a.m.

## 1. Roll Call

Commissioner Charlie Kuhn called the meeting to order at 8:30 a.m. and the roll was called.

**Commissioners/Official Staff present:** Commissioners: Dave Tosh, Charlie Kuhn, William Casey and Dan Peterson, Executive Director Chuck Balling, Superintendent of Park Services James Warnstedt, Supervisor of Facilities Kris Mikkelsen, Park Planner Ken Wexler, Supervisor of Fields and Fleet Brent Carpenter, and Recording Secretary Cheryl Noll

**Commissioners/Official Staff absent:** None

## 2. Agenda topics

### a. Flick Park Soccer Field Improvements

Staff presented the proposed plan for the Flick Park Soccer Field Improvements to Glenview American Youth Soccer Organization (AYSO) on February 10. After a question and answer session, AYSO agreed to move the process forward, and to finalize the construction documents for the public bidding process. The bid opening for this project will be in early April. The results will be presented to the appropriate boards. If approved, this project would commence after the spring soccer session, and would be completed in time for the start of the fall session. AYSO would be paying for 100% of the improvements according to the proposed Memorandum of Understanding. Staff reviewed the irrigation system plan distributed in packet and discussed the financial risk involved to the district. Staff will reword the box chart and return it to the committee for review. The Committee is in agreement that the process can move forward.

Commissioner Tosh arrived at 8:35 a.m.

### b. Cunliff Park/ East of Harms Regional Stormwater Project Meeting

The Village of Glenview has finalized the Intergovernmental Agreement with the Metropolitan Water Reclamation District; the next phase of the project is the public meeting at the Glenview Police Department on Tuesday, March 11 from 4-8 PM. Staff will be available to answer any questions relating to the project, as well as to present several playground design options for the residents to consider. Staff will check with the VOG regarding vent placement, adding Geo Thermal as an alternate when going out to bid and if the site qualifies for FEMA monies as it could be used as an emergency shelter. Staff will also check the field house ceiling dimensions for sky light possibilities.

### c. Staff Recommendation for Jackman Park Tot Playground Equipment

Staff reviewed the Jackman Park Tot Playground Equipment renderings. The tot section is an addition to the existing play pieces. Committee is in agreement to move forward with the tot playground renovation and it will be on the consent agenda at the next board

meeting. The remainder of the park plan was reviewed with the committee on a plan passed out during the meeting and this will need to go out to bid. This plan has been approved by the Foundation at their last board meeting. A globe play piece and water fountain was suggested for installation. Staff will take it under advisement.

Commissioner Tosh left the meeting at 9:14 a.m.

d. **Municipal Partnering Initiative Paving Projects for 2014**

The District will be included in the bidding process of three projects that fit into the Municipal Partnering Initiative scope of work; the Park Center Parking Lot resurfacing project, the Grove Street project that will eliminate the concrete bollards and will install new sidewalks, curb and gutter, and last project is some concrete pathway work that leads up to the Sleepy Hollow Bridge. Staff will follow up on the idea to color code the parking lot at Park Center. Once bids are opened, staff will report back the bid results.

e. **Project Updates:**

i) **Park and Facility Services East Concept Planning** – Staff met with Dewberry on January 17th for a project kick-off meeting to discuss the program needs, site conditions and overall expectations for this potential project. A site tour provided some good initial discussion and ideas for potential use of the 2320 Glenview Road building, along with several options for garage location.

ii) **Rugen Park Fieldhouse Renovation** – Staff will provide an update on the progress of the Rugen Park Fieldhouse renovation. The fieldhouse interior will be ready for the spring elections, with the exterior to be finished as soon as the weather breaks. The next field house to be renovated is Indian Trail.

iii) **Summer Golf Camp at Swenson Park** – With the anticipated closing of the Glenview Park Golf Course for renovation this summer, the Summer Golf Camp program will need to be relocated to Swenson Park. A flyer will go to the neighbors to advise them of the program.

Chuck thanked the Park Services crew for the hard work this winter with snow removal and continuing to keeping the field houses on track with renovations.

**3. Adjourn**

Commissioner Casey moved seconded by Commissioner Peterson to adjourn the Open Session at 9:45 a.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

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William M. Casey  
Board President

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Charles T. Balling  
Board Secretary

Approved this 27th day of February, 2014