

BUILDINGS, GROUNDS AND PARK SERVICES COMMITTEE
Administration Building
1215 Waukegan Road, Glenview, IL

**Regular Meeting Minutes
Friday, March 16, 2012**

1. Open/Roll Call

Committee member Katsamakidis called the meeting to order at 10:00 a.m.

Commissioners/Official Staff Present: Commissioners Katsamakidis and Peterson, Chuck Balling, Executive Director; James Warnstedt, Superintendent of Park and Facility Services; Brent Carpenter, Park Services Supervisor; Ken Wexler, Park Planner; Mike Sullivan, Park Services Supervisor

Commissioners/Official Staff Absent: Commissioner Casey (Chair); Kris Mikkelsen, Facilities Maintenance Supervisor

2. Agenda Topics

a) Results/Staff Recommendation for Basketball/Tennis Projects 2012 Bid

Staff reviewed the three bids received on March 1, 2012 for the 2012 Basketball/Tennis Projects which includes color coating Cunliff, Indian Ridge and Jennings sport courts and repairing one tennis court at Cole.

b) Results/Staff Recommendation for Seasonal Landscape Maintenance Services Bid

Staff reviewed the four bids received on March 15, 2012 for Seasonal Landscape Maintenance Services at the following locations: Cole, Cunliff, Diederich, Jackman, Park Center, Judy Beck Park, Schram Navy Chapel, Sleepy Hollow, Tall Trees, West Fork, Attea, Avoca West, Lyon, and Pleasant Ridge.

c) Results/Staff Recommendation for Paving Projects 2012 Bid

Staff reviewed the three bids received on March 15, 2012 for the 2012 Paving Projects which involves some parking lot seal coating and striping, as well as concrete and asphalt work at various locations.

d) Results/Staff Recommendation for Waste Disposal and Recycling Services Bid

Staff reviewed the three bids received on March 15, 2012 for the 2012 Waste Disposal and Recycling Service at the following facilities: Administration Building, Park Center, Glenview Park Golf, The Grove, Glenview Ice Center, Glenview Tennis, Roosevelt Pool, Flick Pool and Community Park West.

e) Results/Staff Recommendation for Custodial Cleaning Services Proposal

Staff reviewed two proposals received on February 9, 2012 for the 2012-2013 Contractual Custodial Cleaning Services for the facilities throughout the Glenview Park District.

3. Committee Recommendation(s)

- a) To award the work for the 2012 Basketball/Tennis projects to the lowest responsible bidder, U.S. Tennis Court Construction Co., of Lockport, IL in the amount of \$36,941.00.
- b) To award the work for the Seasonal Landscape Maintenance Services to the lowest responsible bidder, KGI Landscaping, of Skokie, IL in the amount of \$53,551.00 for the base bid service and renewing the contract under alternate 1 and 2 if their work is acceptable.
- c) To award the work for the 2012 Paving Projects to the lowest responsible bidder, Chicagoland Paving, of Lake Zurich, IL in the amount of \$38,415.00 for the base bid and alternates 2, 3, 4, 5, and 9. The committee also agreed with the recommendation to award the work for alternates 6 and 7 to Allstar Asphalt, of Wheeling, IL in the amount of \$18,060.00.
- d) To award the work for the 2012 Waste Disposal and Recycling Service to the lowest responsible bidder, Republic Services, of Mt. Prospect, IL in the amount of \$60,314.00 for the base bid service and alternates 1-4.
- e) To award the work for the 2012-2013 Contractual Custodial Cleaning Services to the contractor with the lowest qualified proposal, Advanced Cleaning Systems, Inc., of South Barrington, IL in the amount of \$118,472.00.

4. Project Updates

a) Roosevelt Sports Lights

Jim discussed that since the ground did not have a substantial enough frost depth to support the weight of the crane, Lyons Electric was not able to start the process to remove the old sports light poles. Lyons did supply an alternate proposal to provide planking with a cost of \$65,900. Since this is cost prohibitive and will not guarantee that there will need to be extensive turf restoration, staff has decided to wait for drier weather. The plan is to commence with the project in late July, after the camps are finished at Roosevelt. We have taken delivery of the poles and fixtures at 1100 Roosevelt Rd., and have paid for these items from Musco. The existing light poles have been structurally inspected by Wiss, Janney, Elstner Associates, Inc. and they have determined that there has been no significant corrosion and that the poles are safe to remain in place.

b) Diederich Park Fieldhouse and Landscape Buffer

Chuck, Jim and Ken met with Village of Golf officials on March 2nd to discuss the fieldhouse renovations and the timing of this construction project. Jim stated that by the time the full mechanical drawings are completed by FGM, construction would commence in early fall. This would work well, as the Village of Golf holds the July 4th festivities at that location. Ken discussed the topic of a landscape buffer he is currently working with Gewalt Hamilton on a drainage solution. Once the site drainage is improved, the landscape buffer will be installed.

c) Flick Park Playground

Ken discussed that he had received several renderings and options for the playground replacement at Flick Park. The next step is to discuss options and look to schedule a neighborhood meeting. Commissioner Peterson asked if it would be beneficial to post a banner at Flick to invite the users of the playground (generally the siblings of the athletic participants) to the neighborhood meeting. Staff agreed with the idea, and will incorporate it into the planning meeting.

d) Emerald Ash Borer

Mike stated that staff is in the process of removing several ash trees at Cole Park and Rugen Park. As progress is made on our ash removal plan, we are looking to start our spring tree replacement plantings. Some of the funds for these replacement trees will come from our in-house environmental grant.

e) Little Bear Garden

During a site visit, Ken discussed that the dragon head and large stepping stones in the sand play area created a hazard and that they may not meet CPSC (Consumer Product Safety Commission) compliance for playground safety. Ken has a proposal to remove these features and replace them with a sand table or some type of sand play feature. Commissioner Katsamakias added that staff may want to look at an area to install the dragon heads, either in Little Bear Garden or somewhere within Gallery Park.

5. Other

None

6. Adjourn

Commissioner Katsamakias moved seconded by Commissioner Peterson to adjourn the Open Session at 11:20 a.m. On Voice Vote: All present voted Aye. Motion Carried.

Submitted by: James Warnstedt

ATTEST:

Angie Katsamakias
Board President

Charles T. Balling
Board Secretary

Approved this 26th day of April, 2012