



GLENVIEW PARK DISTRICT PARK BOARD MEETING

@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025

Regular Meeting Minutes May 24, 2012

1. Roll Call

President Angie Katsamakakis called the meeting to order at 7:05 p.m. and the roll was called.

Commissioners present: William M. Casey, Mary Jean Coulson, Charles J. Kuhn, Bob Patton, Daniel B. Peterson, Ted Przybylo, Angie Katsamakakis.

Commissioners absent: None

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Cheryl Deom, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

2. A Moment of Silence was observed

President Katsamakakis dedicated this observance to Dick Boyer who recently passed away. Dick was a good friend of the Park District and also one of its Super Seniors.

Introductions

Superintendent Cheryl Deom introduced three college students that will be interning at the Park District this summer. They are Lauren Gutierrez, Natalie Lyman, and Michelle Caplan, all attend the University of Illinois. They will be assisting park district staff with various projects and events.

3. Meeting Minutes

a. @Acceptance of the April 24, 2012 Finance Committee meeting minutes

Commissioner Casey moved seconded by Commissioner Peterson to accept the April 24, 2012 Finance Committee meeting minutes. Roll Call Vote: Ayes: Casey, Coulson, Kuhn, Patton, Peterson, Przybylo, Katsamakakis, Nays: None. Motion Carried. (Copy of minutes filed herewith.)

b. @Approval of the April 26, 2012 Regular Board meeting minutes

Commissioner Coulson moved seconded by Commissioner Kuhn to approve the April 26, 2012 Regular Board meeting minutes. Roll Call Vote: Ayes: Coulson, Kuhn, Patton, Peterson, Casey, Katsamakakis, Nays: None. Abstain: Przybylo. Motion Carried. (Copy of minutes filed herewith.)

c. **@Acceptance of the April 17, 2012 Special Revenue Facilities Committee meeting minutes**

Commissioner Kuhn moved seconded by Commissioner Peterson to accept the April 17, 2012 Special Revenue Facilities meeting minutes. Roll Call Vote: Ayes: Kuhn, Patton, Peterson, Przybylo, Casey, Coulson, Katsamakakis, Nays: None. Motion Carried. (Copy of minutes filed herewith.)

d. **@Acceptance of the April 30, 2012 National 9 clubhouse and paddle tennis project Public Meeting minutes**

Commissioner Casey moved seconded by Commissioner Peterson to accept the April 30, 2012 National 9 clubhouse and paddle tennis project public meeting minutes. Roll Call Vote: Ayes: Patton, Peterson, Przybylo, Casey, Coulson, Kuhn, Katsamakakis, Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. **Officers' Reports**

a. **President**

President Katsamakakis went over the procedures for the public to address the Board.

b. **Treasurer**

Treasurer Bill Moore gave a brief summary of expenses and revenues for the month. He reported the district purchased nine, \$248,000 Certificates of Deposits (CDs) at .05% interest. And, there were three large invoices for the month: Exelon Energy, Inc., W. B. Olson, Inc. and Rieke Office Interiors. He noted overall, all funds for the year are right where they should be.

c. **Attorney**

No report

d. **Executive Director/Secretary**

i) **Annual Planning Calendar**

Director Balling referred to the Annual Planning calendar which outlines the Park District's various tasks, filings, and legal requirements that need to be completed during each fiscal year.

5. **Matters from the Public**

None

6. **@Approved Accounts Payable**

Commissioner Patton moved seconded by Commissioner Peterson to approve payroll and accounts payable for the month of April, 2012 in the amount of \$1,839,244.16. Roll Call Vote: Ayes: Peterson, Przybylo, Casey, Coulson, Kuhn, Patton, Katsamakakis. Nays: None. Motion Carried.

7. **@Approved Consent Agenda items**

President Katsamakakis asked if anyone had questions regarding the Consent Agenda. There were none.

Commissioner Przybylo moved seconded by Commissioner Patton to approve the Consent Agenda. Roll Call Vote: Ayes: Przybylo, Casey, Coulson, Kuhn, Patton, Peterson, Katsamakidis. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. **Accepted Budget and Appropriation Transfer Ordinance No. 2012-09**—This is presented annually to the Park Board and is a house keeping item.
- b. **Accepted a Buildings Grounds and Park Services Committee Recommendation to accept the bid from Elanar Construction Co. of Glenview, IL to furnish & install plant material, as needed, at the prices submitted in their proposal, for the upcoming fiscal year.**

8. Committees Reports and Recommendations

a. Buildings, Grounds and Park Services (*Chair Bill Casey, Commissioners Dan Peterson/Angie Katsamakidis*)

- i) Update on Diederich Park and Manor Park Fieldhouse Renovations
Superintendent Jim Warnstedt reported that the Committee went over the schedule for the two fieldhouses that will be renovated this year. Work on Diederich Fieldhouse will begin the day after the November elections (11/7) and Manor Park fieldhouse will begin right after camp season (7/28).
- ii) Flick Park South Playground Renovations Public Input Meeting
Jim commented that the public meeting went well and some comments both oral and written were received from the neighbors. Staff is currently looking at preliminary design options.
- iii) Update on the Proposed St. Phillip Lutheran Church Lease/La Fontaine Neighborhood Playground
Director Balling reported that staff met with the church congregation on May 8. A presentation was given on the proposed tot lot and the church approved moving forward on the project. This playground will serve the La Fontaine neighborhood. This project has been on the parks department's master plan for many years and is currently an initiative of the GPD's 2013 Strategic Plan. Since there is no land available in this area to place a playground, we approached the church to propose the playground on their property. The Park District has worked with other religious organizations in the past on similar projects. Next steps would be to communicate this proposal with the neighbors and present the playground to them at a public meeting.
- iv) Committee Update
Jim noted some shade structure items will be added to Judy Beck Park by the end of the summer.

9. Staff Reports

Superintendent of Leisure Services, Bob Quill, gave an update on pool memberships. He noted the number of passes sold, are virtually similar to last year's at this time. With the current hot weather he expects many passes to be sold over the weekend. He noted camp

enrollments are up from last year at this time and pointed out people are waiting longer each year to register. Another positive is Sport camps are up 120 enrollments from last year. Bob also reported that the upcoming Firecracker Classic fundraiser is filled to capacity and thanked the support from the community. Bob also noted that the basil plants that were given to each Board member were a thank you from the NSSSED (Northern Suburban Special Education District) students who grew these plants as part of their pilot program at Wagner Farm. Director Balling recognized Bob Quill and Todd Price for all their efforts in getting the Wagner Farm Community Garden up and running and the plots operational for the public.

Superintendent of Special Facilities, Cheryl Deom, reported that staff continues to work with the Village on moving the processes forward on the proposed National 9 clubhouse and paddle tennis courts as well as drafting a process for a proposed project at the Glenview Park Golf Course. She also noted the Glenview Ice Show was well attended this year and staff is looking at making it even better for next year.

Superintendent of Park and Facility Services, Jim Warnstedt, noted Roosevelt Pool is now open to the public and Flick will be open in a few weeks.

10. Matters from Commissioners

Commissioner Kuhn commented on safety being our number one priority and was happy to see that the numbers on accidents consistently are on the decline. He was also happy to see 7th and 8th grade softball being combined with neighboring communities.

Commissioner Przybylo thanked everyone on behalf of his family for all their thoughts, support and prayers during the illness and passing of his father-in-law. He commented on the newly renovated Park District Administration building and told staff they were well deserved of their new offices. He also commented on the great historical photos that are on display in the building as well as the District's guiding principles on display in the Board room.

Commissioner Coulson attended the Grove plant sale and said the grounds and Pavilion were just spectacular. She also commented on how beautiful the renovated administrative offices are. She acknowledged the stewardship taken to maintain the history of the building for the community. She was happy to see the District's Mission, Vision and Guiding Principles displayed at both the Administration Building and also in the Board meeting room.

President Katsamakias commented on outdoor fitness equipment that is on the market and feels this might be something the Board may want to consider.

Commissioner Patton echoed everyone's comments on the beautiful newly renovated Administration building. He also commented on the great condition of the Glenview Park Golf Course.

Commissioner Casey recognized Bob Quill on the great job and amount of time he put into the renovation of the Administration building. He said Bob's passion for the district and community is a great benefit for the Park District and it shows in all he does with the facilities he supervises. Commissioner Casey also commented on the increasing number of baby boomers retiring and their focus on regular physical activities. He would like to hear

more on the strategic initiative of the Park District to address the wants and needs of this large, aging population.

Director Balling acknowledge the great working relationship Bob Quill has with contractors which helped to keep things running smoothly and on time during renovation of the Administration building. He also acknowledged Barb Cremin and Cheryl Deom for all their work with former Commissioner Judy Beck on the interior decorating of the building. Director Balling also recognized Landscape Architect Ken Wexler and acknowledged the wonderful support of the community and Park Board. He reminded everyone of the five scenarios that were originally considered for the park district's new offices and with the Board's guidance decided the most economical and the best option in keeping with our mission would be to renovate the current historic building.

Commissioner Peterson agreed with all the previous comments regarding the impressive renovation of the Administration Building. He also thanked Chuck and staff for the recent trip to Springfield to attend the Legislative Conference and meet with local legislators. Dan said pension and Medicare are critical issues that legislators are focused on. Director Balling noted the upcoming retirement of some of our local legislators is a little concerning since they have been strong supporters of Parks and Open Space. He is also concerned with the budget cuts for the Department of Natural Resources which will affect the funding for state parks along with cutting the funds for OSLAD (Open Space Lands Acquisition Development) Grants.

Commissioner Peterson also attended the Willow Park Fieldhouse dedication. He commented on the fact that the rain moved everyone inside and plans to enjoy the outside activities with the neighbors did not happen, but everyone made the best of it and had a nice time. Dan also attended the recent Super Seniors Award Luncheon and noted how important this demographic is for the Park District and our need to focus on senior enrollments and keeping their finances strong.

Director Balling reminded the Board that former Board Commissioner Judy Beck will be the Grand Marshall of this year's 4th of July Parade and that Board members are invited to walk in the parade behind Judy with other local officials. He also commented on the many activities and special events that were going on around the Park District this past weekend.

11. Correspondence

President Katsamakakis acknowledged the Grove Heritage Association letter she received dated May 19, 2012 and asked to have the letter included in the Board minutes. (Copy of letter filed herewith).

12. @Adjourn Sine Die – Close of 2011/2012 Fiscal Year

Commissioner Casey moved seconded by Commissioner Peterson to adjourn sine die and close out Fiscal Year 2011/2012 at 8:05 p.m. Roll Call Vote: Ayes: Casey, Coulson, Kuhn, Patton, Peterson, Przybylo, Katsamakakis. Nays: None. Motion Carried.

ATTEST:

Robert J. Patton
Board President

Charles T. Balling
Board Secretary

Approved this 28th day of June, 2012

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