

# BUILDING, GROUNDS & PARK SERVICES COMMITTEE MEETING

Administration Building, Lower Level Conference Room

1930 Prairie Street

Glenview, IL 60025

Regular Meeting Minutes

June 21, 2012 - 8:30 am

## 1. Roll Call

Commissioner Bill Casey called the meeting to order at 8:32 a.m. and the roll was called.

**Commissioners/Official Staff present:** Commissioners Katsamakakis and Casey; James Warnstedt, Superintendent of Park and Facility Services; Ken Wexler, Landscape Architect; Kris Mikkelsen, Facility Supervisor; Brent Carpenter, Park Supervisor; Cheryl Noll, Recording Secretary

**Commissioners/Official Staff absent:** Mike Sullivan, Park Supervisor; Chuck Balling, Executive Director.

## 2. Agenda Topics

### a. Results/Staff Recommendation for Beck park Site Improvements

On June 14, bids were opened for site improvements at Beck Park. Elanar Construction had the lowest bid at \$59,113.00. The improvements were outlined in the handout.

### b. Flick Park South Playground Design Recommendation

An RFP was sent out for the replacement of the upper wooden area at Flick Park. 260 direct mailing invitations were sent to neighbors for their input at a recent playground design meeting. Several families attended and offered their opinions. Ken Wexler showed boards of the designs and discussed the feedback. The Burke play structure was discussed. This area is for the older age group 5-12 year olds.

### c. Playground Shade Structures

Ken Wexler discussed the handouts and drawings. A 10x30 shade structure is recommended at the Park Center playground for staff. 12x12 canopies would be installed in sandboxes and roofs to some play structures within the district.

NRPA is offering an \$8,000 grant program that starts in the fall. The grant stipulates a dermatologist be on board as a sponsor, several options are available in the Glenview area. GYB should be consulted if they have a need for them at any parks. Both pools are lacking in shade also. Skin of Steel might be interested in working with us. Discussions will continue until the fall when the grant becomes available.

### d. Techny Bike Trail

The village is looking to do a grant proposal for this section. Chuck will prepare the signed letter for the Village. The bike trail will extend from the train station to connect at Willow Rd. Some areas will be widened to 8 feet and will be paid for by the village. Does the Village have Bike Patrol for the trail?

## 3. Committee Recommendation(s)

- *Approval of the improvements at Beck Park.*
- *Approval of the design of Flick Park Playground Design.*
- *Approval of the installation of shade structures.*
- *Approval of the proposed Techny bike trail by the Village.*

#### 4. Project Updates

##### a. Diederich Park/Metra Landscape Improvements

Staff went over the handouts regarding drainage improvements. The Village of Golf is paying for the material and labor. Metra wants to formalize a landscape, parking and roadway agreement lease with us. The low spot will have rain garden and area for overflow. Northwest corner of the baseball fields retains water; drainage may be added there also. Western Golf Association and Metra do not want to expand the parking because they currently use the empty Avon lot.

##### b. OSLAD/PARC Grant Opportunities

Staff met with Laura Ross to discuss options for a Jackman Park OSLAD grant. It was determined that we currently do not have enough elements for a possible grant submission. Staff is working with the golf course for a PARC grant opportunity.

##### c. Park and Facilities Services Fire

Staff met with PRDMA last month and is closing in on finalizing the rolling stock settlement. The contents list is being reviewed now with a lot of outstanding equipment and supplies that have not been replaced and we will get a check for that. The structure is the last component to final settlement. A summary was provided to rebuild the structure, with prevailing wages listed, broken out into two different scenarios. To not rebuild, the settlement portion was over \$893,000. Rebuilding would be over \$1.2 million so a decision would have to be made on where we go from here. Staff will bring several options with costs to the board by the end of summer. It was recommended that staff check with the Grove for pricing of their maintenance garage.

#### 5. Other

##### a. July Committee Meeting/Park Tour Date

- Staff would like to take the commissioners on a late afternoon tour in July or August of the Gallery Park improvements, Beck Park, Willow Fieldhouse and Ladendorf Park. Commissioner Patton is proposing a retreat, perhaps as part of that. It will be part of the board packet to get feedback and plan the event.
- Staff is working on a district wide bid for tree removals as it would be the most efficient and cost effective way to remove the trees in the district. Bids for trees that can be climbed, cost for bucket truck removal and machine removal. Doing removals we can handle in house, but due to the volume of removals needed, some have to be outsourced.
- Staff has noticed big improvement in the contractual cleaning service thus far.
- Potential fencing bid for the snow lot at CPW to keep people out of the snow lot. Perhaps cost share with the village. Commissioner Casey would like the green temporary fencing.

#### 6. Adjourn

Commissioner Casey moved seconded by Commissioner Katsamakakis to adjourn the Open Session at 9:49 a.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

---

Robert J. Patton  
Board President

---

Charles T. Balling  
Board Secretary

Approved this 26th day of July, 2012