



GLENVIEW PARK DISTRICT  
BOARD MEETING  
@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
June 28, 2012

**1. Roll Call**

President Robert Patton called the meeting to order at 7:04 p.m. and the roll was called.

Commissioners present: William M. Casey, Mary Jean Coulson, Angie Katsamakias, Charles J. Kuhn, Daniel B. Peterson, Ted Przybylo, Robert Patton.

Commissioners absent: None

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Charles Balling, Superintendent of Administrative Operations Barbara Cremin, Superintendent of Special Facilities Cheryl Deom, Superintendent of Park and Facility Services Jim Warnstedt, Superintendent of Leisure Services Robert Quill, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

**2. A Moment of Silence was observed**

As customary, the Board meeting was opened with a moment of silence. President Patton sadly recalled the tragedy that had taken place less than two weeks ago on June 15 with the apparent drowning of four-year old Vicente Cardenas. He noted how the community had been shaken and was heartbroken by this tragic occurrence. He acknowledged the profound sadness and sympathy felt by the Park Board, staff and employees. President Patton asked for all in attendance to continue to keep Vicente and his family in their thoughts and prayers.

**3. Meeting Minutes**

**a. @Acceptance of the May 16, 2012 Buildings Grounds and Park Services Committee meeting minutes**

Commissioner Katsamakias moved seconded by Commissioner Kuhn to accept the May 16, 2012 Buildings Grounds and Park Services Committee meeting minutes. Roll Call Vote: Ayes: Casey, Coulson, Katsamakias, Kuhn, Peterson, Przybylo, Patton. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

**b. @Approval of the May 24, 2012 Regular Board and Reconvened Board meeting minutes**

Commissioner Coulson moved seconded by Commissioner Peterson to approve the May 24, 2012 Regular Board and Reconvened Board meeting minutes. Roll Call Vote: Ayes: Coulson, Katsamakias, Kuhn, Peterson, Przybylo, Casey, Patton. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

#### **4. Officers' Reports**

##### **a. President**

President Patton went over the procedures for the public to address the Board.

##### **b. Treasurer**

Treasurer Bill Moore gave a brief summary of expenses and revenues for the month of May. He reported that this was the beginning of the first quarter of the fiscal year. He noted there were four large invoices for the month; Exelon Energy, Inc., W. B. Olson, Inc. (2 invoices) and PDRMA (Insurance).

##### **c. Attorney**

No report

##### **d. Executive Director/Secretary**

- i) Director Chuck Balling reminded the Board of the upcoming 4th of July parade with former Commissioner Judy Beck as Grand Marshall. All Board members are invited to march in the parade with the Village of Glenview officials.
- ii) Director Balling also acknowledged that the Park Center has been designated by the Glenview Fire Department as a cooling center due to this extreme hot weather. However, as of 6:00 p.m. today, no calls had come in to the police department requesting its use.

#### **5. Matters from the Public**

None

#### **6. @Consideration to approve Accounts Payable: \$2,683,126.70**

Commissioner Patton moved seconded by Commissioner Przybylo to approve payroll and accounts payable for the month of May, 2012 in the amount of \$2,683,126.70. Roll Call Vote: Ayes: Katsamakias, Kuhn, Peterson, Przybylo, Casey, Coulson, Patton. Nays: None. Motion Carried.

#### **7. @Consideration to approve Consent Agenda items**

President Patton asked if any Commissioner would like an item removed from the consent agenda for further discussion. With there being no request, President Patton asked for a motion to approve the Consent Agenda.

Commissioner Casey moved seconded by Commissioner Coulson to approve the Consent Agenda items. Roll Call Vote: Ayes: Kuhn, Peterson, Przybylo, Casey, Coulson, Katsamakias, Patton. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

##### **a. Approved Ordinance 2012-13 Budget and Appropriations (BAO)**

The Budget and Appropriations Ordinance was presented at the public hearing which immediately preceded the Board meeting. The BAO is a legal document that sets the legal maximum that can be spent for each fund if sufficient funds were made

available.

**b. Approved Ordinance 2012-14 Prevailing Wage Act**

It is a requirement that all public entities adopt a Prevailing Wage Ordinance every year in June. The Prevailing Wage Act requires that laborers, workers, mechanics employed by or on behalf of the District engaged in construction of public works to be paid not less than the general prevailing rate of hourly wages for work of a similar character on public works in the community in which the work is performed.

**c. Approved Ordinance 2012-15 Liquidation of Personal Property**

This is a house keeping item to sell unneeded Park District equipment.

**d. Approved the Special Revenue Facilities Committee recommendation to approve the 2012/2013 Annual Recommendations for the Glenview Ice Center**

**e. Accepted a Buildings Grounds and Park Services Committee recommendation to accept the Beck Park Site Improvements Bid from Elanar Construction Co., of Glenview, IL in the amount of \$ 59,113.00**

Three bids were received for site improvements to the Judy Beck Park playground area. Elanar Construction Co. was the lowest responsible bidder. Elanar Construction has satisfactorily completed several projects for the Park District.

**f. Accepted a staff recommendation to approve the Park Center interior improvement project as proposed by Construction Manager, W. B. Olson, Inc. for a total anticipated cost of \$338,941.00**

**8. Committees Reports and Recommendations**

**a. Buildings, Grounds and Park Services**

**i) Update on Flick Park Playground Improvements**

Superintendent Jim Warnstedt presented a picture of the design selected for the Flick Park playground. He noted a track line is being considered as an optional piece of equipment. Some shade areas have been included and a state grant has been submitted to acquire additional shade areas. Jim noted the project should begin in August/September and be completed in about eight weeks.

Commissioner Bill Casey remarked on the progress of the bike trail project that is being funded by multiple local communities. The path now winds past Jackman Park on its way to the Techny Trail. It will continue to West Fork Park and end up by Pinstripes in Northbrook. Bill also remarked on the planting being done by park district crews near Diederich Park next to the Metra tracks in the Village of Golf.

**ii) Committee Update**

No report

**b. Finance**

**i) Committee Update**

Superintendent Barb Cremin noted representatives from the Park District's financial advisors, Ehlers and Associates, attended the Committee meeting to

explain two bond refinancing opportunities. The first would refinance the \$6,715,000 Bond used for the construction of Wagner Farm with an estimated savings of \$45,000 for the next 7 years. The Committee recommended moving forward with this refinancing. The second recommendation was to consider refinancing the 13,950,000 bond which was used for the construction of the outdoor pools. The Board decided to defer a decision on this until interest rates could be recalculated to see if the savings would be beneficial. The Committee was also given an update on the IMRF contribution rates that will go up to 12.3% from 11.9% this year. However, this increase was anticipated and there are sufficient funds to accommodate the increase. Finally, a preliminary Ice Center utilization review was given to the Committee with more information to follow at next month's meeting.

**c. Special Revenue Facilities**

**i) Committee Update**

Commissioner Ted Przybylo gave a summary of the topics that were discussed with the Committee: Ice Center Annual recommendations, the proposed National 9 Clubhouse/Paddle Tennis, the Ice Center Pro Shop Concession, and the new ventilation system at the Tennis Club. Tennis patrons have commented that they are happy with the cool air the fans are emitting.

**9. Staff Reports**

Superintendent of Park & Facility Services, Jim Warnstedt, reported crews are busy keeping up with the hot/dry weather with additional watering and preparing for the upcoming July 4th activities and 3v3 Soccerfest. Jim also noted approximately 130 Ash Trees infected with the Ash Borer have been removed so far this year. A bid package is being prepared to solicit vendors to assist with removal of these infected trees throughout the district. A stump grinder is also being considered to help with quick removal of the tree stumps. Bids will be presented to the Committee in July. Staff is anticipating doing plantings (one for one) as trees are removed. So far, 50-60 plantings have been done at Cole Park. A disease affecting Pine Trees has also been occurring in the district and staff is monitoring these trees as well.

Superintendent of Special Facilities, Cheryl Deom, acknowledged that play is up at the Golf Courses with the dry hot weather. Hand watering is being done as is additional spraying for weed control. Cheryl noted patrons have commented that they are pleased with the course conditions and plan on returning. Cheryl also noted the district's three summer interns will be completing their internships on August 10.

Superintendent of Administrative Operations, Barb Cremin, reported Henry Urbina, Park District Risk Manager, has been proactive by holding refresher sessions with Park Services crews to help them identify signs of heat stress and exhaustion in these extreme hot weather conditions.

Superintendent of Leisure Services, Bob Quill, acknowledged both the Firecracker Classic and 3v3 Soccerfest fundraisers were very successful. The Firecracker Classic, which is organized by Jason Hickman and his staff, finished with a \$39,000 net for the Glenview Park Foundation. Joe Pollina heads up the 3v3 which had its best year with 150 teams

participating and an \$18,000 net to the Glenview Park Foundation. The Foundation will use these proceeds to give back to the community by investing them in many worthwhile projects.

Bob also gave a brief update on camp enrollments. He reported 2,467 kids are enrolled in camps and clinics with 835 in clinics compared to 742 last year and 1,632 in camps compared to 1,654 last year.

#### **10. Matters from Commissioners**

Commissioner Bill Casey reminded the Board that an upcoming Park Tour is being planned and the Buildings Grounds and Park Services Committee will discuss a date and location at their next meeting.

Commissioner Dan Peterson complimented the staff at the National 9 for comments he received from patrons on great customer service they had received.

President Bob Patton thanked all those staff members along with the Park District Risk Management Agency team who worked tirelessly and continuously to investigate, analyze and understand the tragic incident that took place on June 15 at Roosevelt Pool. He is confident lifeguards and staff acted correctly and admirably and he is proud of all of them. He is also proud of the district's ongoing commitment to safety which is its number one priority without exception. He acknowledged that he along with other Commissioners will be at Roosevelt Pool this weekend with their families and hoped to see everyone there.

#### **11. Correspondence**

None

#### **12. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21), Litigation (c11), Land Acquisition/Lease (c5 & c6)**

No Executive Session was held

#### **13. @Action on items that were discussed in Executive Session, if any**

None

#### **14. Adjourn**

Commissioner Katsamakos moved seconded by Commissioner Coulson to adjourn the Open Session at 7:40 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

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Robert J. Patton  
Board President

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Charles T. Balling  
Board Secretary

Approved this 26th day of July, 2012