

SPECIAL REVENUE FACILITIES COMMITTEE MEETING

Glenview Park District Administration

1930 Prairie Street

Glenview, Il 60025

Regular Meeting Minutes

Tuesday, September 24, 2013 - 8:30 a.m.

1. Roll Call

Cheryl Deom called the meeting to order at 8:31 a.m. and the roll was called.

Commissioners/Officials/Staff present: Commissioners Tosh, Przybylo and Peterson; Bob Quill, Superintendent of Leisure Services; Cheryl Deom, Superintendent of Special Facilities; Ron Cassidy, Golf Operations Manager; Rick Wilson, Golf Course Superintendent; Jim Weides, Manager Glenview Ice Center; Cheryl Noll, Recording Secretary

Commissioners/Officials/Staff absent: Commissioner Patton

2. Agenda Topics

A. Glenview Park Golf Club Renovation Project

Bob Quill reviewed the packet material recommending Kemper Sports be retained to provide Construction Management Services – At Agency, for the proposed Glenview Park Golf Club renovation. Staff met with Kemper Sports to discuss the project and Kemper’s previous experience in providing such services. Since 1975 Kemper has been in the construction business. Their resume includes Glenview National 9, The Glen Club along with others listed on the resume that was provided in the packet. Vice President Dan Cunningham, will be assigned to this project and was the construction manager at GN9. He has a relationship with the village and a strong engineering background. Kemper was asked to provide a proposal for “at risk” and “at agency” construction management services. Both proposals were discussed. The committee is recommending approval of the Construction Management Services – At Agency at the September board meeting.

B. Review of Meeting Minutes

a. August 15th public meeting on the golf course project

Staff reviewed the public meeting minutes indicating the public input will be discussed at the next renovation meeting. Commissioner Tosh and Przybylo expressed their reservations over continuous cart paths, especially since drainage is the issue and that should be remedied by the storm water management improvements being implemented as part of the plan. Bob Quill indicated the cart paths, and other items, will be bid as alternates on the bid documents. Only qualified members of the Golf Course Builders Association of America will be allowed to bid on the project.

Commissioner Peterson found a formatting error on page 7 which will be corrected.

b. August 20th public meeting on the golf course project

Committee reviewed the public meeting minutes and approved them.

C. Glenview Ice Center Locker Room Proposal

Staff reviewed a proposal from a hockey parent to modify access to main rink locker rooms. Staff agrees that better locker room access is desirable. Staff also acknowledged the increasing interest by women to play hockey also resulting in a greater demand for locker room space. Staff suggested that at this time all

needs of the facility should become part of the upcoming strategic plan process. Locker rooms, updating lobby public washrooms and further consideration by the park district and board to add a third outdoor refrigerated seasonal rink were topics that needed further study. There was discussion by commissioners and staff on the process for further investigation.

Suggestions discussed were consideration to hire a space planner to evaluate existing facility room use and needs. Staff suggested reviewing the study done by Bonestroo and consideration to update the study if viable. No further action was required of the committee at this time. Staff will contact the hockey parent and thank him for his time and input and update him on the process moving forward.

Commissioner Tosh requested a facility walk through to view the needs.

D. 2013 Glenview Park Golf Club Turf Equipment Bid Results and Recommendation

The bid opening information was reviewed by committee. Staff recommended approval to purchase the walking greensmower from J.W. Turf for the amount of \$5,774.41 and the Toro diesel engine trim mower from Reinders for the amount of \$33,120.00. The committee is recommending approval of this recommendation at the September Board Meeting.

E. Other Business - Other items may be discussed as necessary.

None

3. Matters from the Public

None

4. Committee Recommendation(s)

- *Staff is seeking the committee's recommendation to the full Board for approval on the Consent Agenda to engage the professional services of Kemper Sports for construction management services – at agency and authorize Chuck Balling to sign the contract*
- *Staff is asking the committee to approve the August public meetings minutes as described above to the board on the Consent Agenda.*
- *Staff is recommending approval by the committee to the board for the turf equipment bid as presented in the memo dated September 18, 2013 on the Consent Agenda.*

5. Adjourn

Commissioner Peterson moved seconded by Commissioner Tosh to adjourn the Open Session at 9:28 a.m.
On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

William M. Casey
Board President

Charles T. Balling
Board Secretary

Approved this 24th day of October, 2013.