

# RECREATION, MUSEUM & SWIMMING POOLS COMMITTEE MEETING

Park Center – Room 203  
2400 Chestnut, Glenview, IL 60026  
Regular Meeting Minutes  
November 27, 2012 at 8:30 a.m.

## 1. Roll Call

Commissioner Kuhn called the meeting to order at 8:39 a.m. and the roll was called.

Commissioners/Official Staff present: Commissioners Peterson, Patton, Casey, Katsamakias, and Kuhn; Chuck Balling, Executive Director; Robert Quill, Superintendent of Leisure Services; Jason Hickman, Director of Recreation; Joe Pollina, Manager of Program Services; Denise Blinick, Manager of Rentals and Customer Service; Kathleen McInnis, Manager of Health & Fitness; Amy Watson, Manager Aquatic Services; Jen Vernon, Supervisor of Aquatic Programming; Mitch Forney, Supervisor of Aquatic Facilities; Cheryl Noll, Recording Secretary

Commissioners/Official Staff absent: None

## 2. Agenda Topics

### A. Review Three Year Contract for Fireworks

Staff reviewed the proposed three year agreement with Melrose Pyrotechnics to provide fireworks for the 4<sup>th</sup> of July celebration. Staff has reviewed the safety precautions and necessary modifications with them to avoid fall out from exploded shells. The maximum shell size will be decreased and additional shells will be added to provide the same experience for the community as has been delivered in the past.

*Staff proposed that the committee recommend the Melrose Pyrotechnics proposal and three year agreement at the next meeting on the consent agenda.*

### B. Review Park Center Annual Recommendations

#### a. General Operations

Staff went over the annual recommendations presenting only one refund fee adjustment and minor changes to dates related to closures and holidays.

#### b. Rental Operations

Staff recommended an increase in the fee for installing volleyball standards. When a rental fee is waived for Lakeview Room, the direct costs of set up and clean up may be charged to the user. These are exceptions that are made at the Executive Director's discretion. Only minor changes have been made to the hourly fee chart for room usage.

#### c. Health and Fitness Operations

Staff recommended a membership fee increase of 3% (\$1 a month) and a \$5 increase per month to the Platinum upgrade (from \$3 a class to \$3.50 a class on average). Personal training would have an increase of 2-3%. Staff is marketing small group personal training session for 4 or less.

Staff noted that with reduced use, the room used by Wiggles and Giggles may change to a smaller space at a future date.

**d. Splash Landing Operations**

Staff did not recommend any changes to the membership package fees, with the exception of rounding up fees to the nearest dollar. The rule regarding use of floatation devices was clarified to mirror that of the outdoor pools. Safety rules have been implemented to mirror the outdoor pools.

*Staff proposed that the committee recommend adoption of the Park Center Annual Recommendations at the next meeting on the consent agenda.*

**C. Review Outdoor Pools Annual Recommendations**

Amy Watson reviewed the rules and regulations changes, along with the backup information from the multi-agency round table held in October. Minor fee changes along with the deletion of look up fees and limiting outdoor camp times were discussed.

*Staff proposed that the committee recommend that the Board accept the Outdoor Pools Annual Recommendations at the next meeting on the consent agenda.*

**3. Matters from the Public**

None

**4. Committee Recommendation(s)**

- That the board accepts the Melrose Pyrotechnics proposal and three year agreement.
- That the board accepts the Park Center Annual Recommendations.
- That the board accepts the Outdoor Pools Annual Recommendations.

Bob Patton and Chuck Balling thanked the staff for their hard work this past year.

**5. @ Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics on Minutes (sub-section c21), Litigation (c11), Land Acquisition/Lease (c5 & c6)**

None

**6. Action on items that were discussed in Executive Session, if any**

None

**7. Adjourn**

Commissioner Kuhn moved seconded by Commissioner Katsamakakis to adjourn the Open Session at 10:00 a.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

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Bob Patton  
Board President

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Charles T. Balling  
Board Secretary

Approved this 20th day of December, 2012.