

FINANCE COMMITTEE OF THE WHOLE  
Administration Building  
1930 Prairie Street  
Glenview, IL 60025  
Regular Meeting Minutes  
Wednesday, April 9, 2014

**1. Roll Call**

Commissioner Peterson called the meeting to order at 6:06 p.m. and the roll was called.

Commissioners/Official Staff present: Commissioners Dan Peterson, Ted Przybylo, Bill Casey, Charlie Kuhn, Bob Patton, Dave Tosh, Treasurer Bill Moore, Executive Director Chuck Balling, Supt. of Administrative Operations Barb Cremin, Superintendent of Parks and Facilities Jim Warnstedt, Superintendent of Leisure Services Bob Quill, Superintendent of Special Facilities Cheryl Deom; Manager of Business Services Nicole Hopkins

Commissioners/Official Staff absent: Commissioner M.J. Coulson

**2. Agenda Topics**

**a. 6b Incentive** – Executive Director Balling reviewed Abt’s plans for potential expansion and their request to the Village for a 6b property tax incentive. The Village Board has authorized the 6b request to move forward and has requested letters of support from all impacted taxing bodies. If approved, the reduction on the portion of taxes paid to the Glenview Park District was projected by the Village to be \$10,201.06 for the first year. Historically the District has deferred to the decision made by the school districts on requests for 6b tax incentives. The Board agreed to notify the Village of its intent to defer to the decision made by the Village & schools on Abt’s request. Commissioner Petersen provided some suggested wording for the letter to the Village on this matter.

**b. Budget for Fiscal Year 2014-2015:** Executive Director Balling provided an overview of the status of the Glenview Park District stating that the Park District remains financially strong due to its long-term planning, conservative approach to finances and overall program participation rates. He noted that the District has held taxes relatively flat for 3 consecutive years. He also reviewed statistics on the size and scope of the park district as well as the unique characteristics that allow park district’s more flexibility than other public jurisdictions including the diversification of business operations, use of many part-time staff (many high school and college students), ability to adjust or cancel programs due to low enrollment and ability to defer some capital, if necessary. Balling also cited the two planned joint projects with the Village of Glenview at the Glenview Park Golf Club and Cunliff fieldhouse to help address storm water issues.

Staff presented a budget of \$39,703,388 for the fiscal year beginning May 1, 2014. Of which \$22,915,161 is for operations, \$10,830,161 is for capital expenditures and \$5,958,066 is for debt service payments. Operating expenses are increasing by 3.5% over 2013/2014 projected expenditures.

The District presented a budget which showed total revenue of \$34,909,992, total expenses of \$39,703,388 and the planned use of \$4,793,396 of reserves accumulated

in prior years for the purpose of funding the capital projects and to control the tax impact to residents. Tax revenue is 44.5% of the total budgeted revenue.

Major capital projects include the GPGC renovation and drainage project, phase III of the interior re-design of Park Center, the Roosevelt Street Park Services facility and renovation of Jackman Park. Insurance proceeds will be used to replace the space lost due to the fire at the Roosevelt Street Park Services Facility. The Glenview Park Foundation will contribute toward the renovation of Jackman Park.

The budget projected that the reserves as of April 30, 2015 would be \$21,876,167 of which \$11,739,887 is in the Capital Development and Capital Replacement funds. The Capital Replacement fund is the planned savings for replacement of specified fixed assets when they reach the end of their useful life. Of the remaining reserves, \$1,512,366 is for debt service payments and \$8,623,914 is reserves in the various operating funds. Most funds are at or above target reserve levels, with the exception of the Special Facilities. Steps have been taken in this budget to allocate additional funding to Special Facilities to help offset capital expenditures and build necessary reserves.

While the park district's budget for operations is relatively consistent from year to year, the major variables in this year's budget are primarily attributed to the temporary closure of the Glenview Park Golf Course, the impact of the new Prairie Club Golf and Paddle Tennis facility, assumptions that there will be increased use of outdoor pools, moderate fees increases and moderate increases in facility usage. Overall, there is no increase in the total number of full time positions budgeted for the 2014/2015 fiscal year.

c. **Other-** None

**3. Matters from the Public**

None

**4. Committee Recommendation(s)/Direction**

- a. The Committee is recommending the District defer to the school districts on the issue of Abt's request for a 6b property tax incentive.
- b. The Committee is recommending Board approval of the proposed budget of \$39,703,388 for the fiscal year beginning May 1, 2014.

**5. Adjourn**

The meeting was adjourned at 8:22 p.m.

**ATTEST:**

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William M. Casey  
Board President

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Charles T. Balling  
Board Secretary

Approved this 24th day of April 2014