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SPECIAL REVENUE FACILITIES COMMITTEE

Glenview Park District Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Wednesday, August 17, 2016 @ 8:30 a.m.

1. Roll Call

Chairman Dave Dillon called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Dave Tosh, Dave Dillon

Official Staff present: Executive Director Mike McCarty, Superintendent of Special Facilities Lori Lovell, Executive Deputy Director Barb Cremin, Director of Golf Ron Cassidy, Recording Secretary Tanya Trapani

Guests: AT Group Program Manager and Principal Jerry Aulisio

Late Arrivals, Early Departure: Barb Cremin left at 9:06 a.m., Jerry Aulisio left at 9:06 a.m.

Commissioners/Official Staff absent:

2. AGENDA TOPICS

a) Platform Tennis League Outcome – Glenview Prairie Club

Executive Director Mike McCarty and Superintendent Lori Lovell gave an update on the proposed Chicago Platform Tennis League changes impacting the Glenview Prairie Club – Platform Tennis participation in the league.

At the June 2, 2016 SRF Committee, staff discussed changes that were being proposed by the Chicago Platform Tennis League. The proposed changes included limiting the number of teams based on the number of courts available and also limiting players to only playing at one club. The league has agreed to postpone the two modifications for a minimum of two seasons and is working with staff to develop other methods to address the scheduling issues. Executive Director McCarty added that program staff from other Park Districts are being pulled together to see what an alternative league would look like. They are in search of a resolution that would help everyone.

Executive Director McCarty sent a proposal to CPTA League Administrators. The proposal highlighted three main elements: 1) a need to reset the expectation for financial transparency in respect to league fees, large fund balances of both of CPTA organizations, use of fund balances and how donations are made; 2) the formation of partner agreements where the Park Districts have input into the growth and league decisions that impact our constituents; and 3) the opportunity for the Districts to assist with the development for a league strategy of future growth.

b) Platform Tennis Expansion, Courts and Trades Bids and Staff Recommendations - Glenview Prairie Club

Staff recommended that all bids for the addition of two platform tennis courts at Glenview Prairie Club not move forward to full board for approval due to bids being significantly higher than anticipated.

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The project included the expansion of existing paddle tennis courts with two new paddle courts. On June 30, 2016, bids were received for court installation as part of the Glenview Prairie Club Platform Tennis Expansion project. On August 11, 2016, bids were received for the various trade projects that are part of the Glenview Prairie Club Platform Tennis Expansion project. The only trade that did not receive a bid was landscaping, in which a \$35,000 allowance was added into the budget. AT Group Program Manager and Principal Jerry Aulisio noted that some of the landscaping work could be completed in-house but there are larger aspects of the project that would need to be outsourced to a separate company, such as replanting trees.

After a thorough review, staff recommended that due to budgetary reasons, the park district not proceed with the platform court project at this time. The bid summary expense for the project is \$208,384 over the 2016-2017 Fiscal Budget amount of \$500,000. The total project bid would be \$708,384. Executive Deputy Director Barb Cremin gave a high level overview of how Park District projects are funded.

The committee endorsed the staff recommendation that the two platform tennis courts at Glenview Prairie Club not move forward to full board for approval. The committee requested that staff continue to explore this project and review the overall cost and impact from a broader perspective.

c) Equipment Bid and Staff Recommendation - Glenview Park Golf Club

Staff requested consideration for approval of Reinders of Sussex, WI for the bid for one bunker rake and one 84 inch trim mower.

On July 25, 2016, four bids were received for the Glenview Park Golf Club Equipment Bid. The Equipment Bid included one bunker rake and one 84 inch trim mower.

The equipment budget is \$45,000; \$12,000 for one bunker rake and \$33,000 for one 84 inch trim mower. Funds were included in the 2016-2017 capital replacement budget. All bid specifications were met by Reinders of Sussex, WI with a bid in the amount of \$46,718.53; \$1,718.53 over budget. Director of Golf Ron Cassidy noted that they are expected to see a savings, based on preliminary quotes, on a separate piece of equipment that would cover the extra cost of the bunker rake and the trim mower.

Staff recommended that Reinders of Sussex, WI be awarded the Glenview Park Golf Club Equipment bid for one bunker rake and one 84 inch trim mower in the amount of \$46,718.53.

The committee recommended the acceptance of the bid from Reinders of Sussex, WI for one bunker rake and one 84 inch trim mower in the amount of \$46,718.53 to be moved to full board for approval under the consent agenda.

d) Discussion related to public comment – Glenview Prairie Club Golf Course

Superintendent Lovell gave an update on the public comment regarding the Glenview Prairie Club – Golf Course.

On June 6, 2016, Mayta Spitz contacted the Glenview Park District. Mrs. Spitz informed Superintendent Lovell that on June 3, 2016, while driving on Shermer Road toward Lake Avenue, she was struck by an errant golf ball from Glenview Prairie Club. Mrs. Spitz stated that she was in her vehicle with the window open and an errant golf ball flew in the window and struck her on

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the neck. At the July 28 Park Board Meeting, Mrs. Spitz addressed the Board about her concerns with errant golf balls along Shermer Road.

Superintendent Lovell shared pictures of the location where Mrs. Spitz was struck. Since the time of the reported injury, staff has monitored the area for stray golf balls, investigated additional screening and contacted PDRMA (Park District Risk Management Agency). Park Planner Ken Wexler is looking to provide additional landscape screening with his fall plantings for an added barrier on the western perimeter. PDRMA has visited the site and suggested adjusting the angle of the tee on hole #5, which staff has implemented. It was also suggested to add additional signage, but PDRMA is not sure how effective the signage would be.

Staff spoke with course architect, Rick Jacobson of Jacobson Golf Course Design, who noted that the course was over-engineered due to the design guidelines being for an 18-hole course instead of a 9-hole course. The setbacks are further than required. When the course was built, it met all of the requirements and is still within the guidelines.

Staff will continue to monitor the site and will inform the committee with any additional updates.

3. Other

Superintendent Lovell shared an update with the committee on the improvements currently underway at the Glenview Park Golf Club maintenance yard. Staff is continuing to improve the maintenance area by putting up additional screening to make the view from the course more aesthetically pleasing. The maintenance garage roof has been replaced recently at a cost of \$19,750. This amount was \$250 under the anticipated amount.

Superintendent Lovell and Director Cassidy also updated the committee about the feedback received regarding the look of the course and the prairie grass around the perimeter of the course. Several accommodations have been made for different properties. Along hole 15, a ribbon was cut between the golf course and the residential property line. Staff from The Grove, who are licensed pesticide applicators, have been treating the non-native and invasive species that are currently within the prairie grass. Staff believes that in a few areas the incorrect mixture of prairie grasses were received and planted, which are meant for wetland and were put in areas that are considered dry detention. Another homeowner's concern was addressed by removing a non-desirable species of tree. There are several dead trees throughout the course that are scheduled to be removed as quickly as possible. Staff will continue to work with residents and educate them on the value of the prairie grass. Staff will also continue to treat the unwanted plants.

Superintendent Lovell thanked Director Ron and Course Superintendent Rick Wilson for their professionalism, hard work and creative ideas to solve many issues.

Commissioner Dave Dillon suggested having the loading dock bars replaced in the back of the clubhouse and a new sliding door installed in the Café. Director Cassidy stated the loading dock bars will be replaced as phase 2 of the renovation and the replacement door for the Café has been ordered and scheduled for installation.

Commissioner Dillon expressed concern about the complaints he has received about The Café food/beverage service. Superintendent Lovell stated that she appreciates the feedback and conversations are underway addressing the concerns.

4. Matters from the Public

None

5. Adjourn

Commissioner Dave Dillon moved seconded by Commissioner Dave Tosh to adjourn the Open Session at 9:56 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 22nd day of September 2016.