

BUILDING, GROUNDS & PARK SERVICES COMMITTEE MEETING

Administration Building, Lower Level Conference Room

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

April 17, 2014 @ 8:30 a.m.

1. Roll Call

Commissioner Charlie Kuhn called the meeting to order at 8:32 a.m. and the roll was called.

Commissioners/Official Staff present: Commissioners: Dave Tosh, Charlie Kuhn and William Casey, Dan Peterson, Executive Director Chuck Balling, Superintendent of Leisure Services Bob Quill, Superintendent of Park and Facility Services James Warnstedt, Supervisor of Facilities Kris Mikkelsen, Park Planner Ken Wexler, Supervisor of Fields and Fleet Brent Carpenter, Gewalt Hamilton Representative Tom Rychlik and Recording Secretary Cheryl Noll

Commissioners/Official Staff absent: None

2. Agenda topics

- a. **Results/Staff Recommendation for Backhoe/Loader 2014.** Staff reviewed the bids from April 10th for a new backhoe/loader, as the current unit is up for capital replacement this year. Staff has been researching a replacement unit for over a year to make sure the new machine will fit the needs of the District. Staff is seeking a committee recommendation to approve the purchase of a 2014 Cat 420 Backhoe/Loader from Patten Industries in the amount of \$96,595.
- b. **Results/Staff Recommendation for Tennis/Basketball Court Projects 2014.** Staff reviewed the three bids received for the March 27 bid opening on the tennis and basketball courts bid opening. The tennis courts will be blue with a green boarder and the basketball courts will remain green. It is easier to see the tennis ball on the blue courts. Staff is seeking a committee recommendation to accept the bid from U.S. Tennis Court Construction Co. in the amount of \$42,160.
- c. **Results/Staff Recommendation for Paving Projects 2014.** Staff reviewed the three bids submitted for the March 27 bid opening for several paving projects in the district. The work involves some parking lot sealcoating and striping as well as concrete and asphalt work. Parking stops at the tennis club will be replaced with curbs. Alternatives were part of the bid package and were reviewed also. Chuck indicated capital repair funds will be used and that a nice looking parking lot presents the entire building, especially Park Center. Staff will also look into the lighting in the Park Center parking lot while the surface is disturbed. Staff is seeking committee recommendation to award the base bid work and alternates 2-6 to Chicagoland Paving in the amount of \$49,015 and the work at the tennis club to Allstar Asphalt of Wheeling in the amount of \$57,962.
- d. **Municipal Partnering Initiative Paving Projects Letter of Intent.** The Municipal Partnering Initiative (MPI) is a program where local municipalities in the region combine their projects in order to obtain lower pricing. Three of our projects fit into this scope of

work: Park Center parking lot, Grove Street, Sleepy Hollow Bridge. The 5 bid results were reviewed and staff is seeking committee recommendations to award the work to Arrow Road Construction Co in the amount of \$480,641 for these three projects. Arrow will be paid direct from the District for the work.

- e. **Results for Flick Park Soccer Field Improvements.** Staff reviewed the four bids opened on April 9 for the AYSO soccer field improvements at Flick Park. Many variables previously unforeseen were brought to light during the bid processes, most notably with respect to the groundwater recharge well depth. There was much discussion on the issue of refilling the pond and the different options available. The committee's recommendation is to move forward without the well and to use city water to recharge the pond. Staff will monitor usage, keeping track of the gallons of water used at CPW and Flick. Once approved by AYSO local and national boards and once the MOU is approved, work will begin after the AYSO season in early June and anticipate the fields will be usable after Labor Day. Staff is recommending removal of 2 pay items and awarding the work to Elanar Construction for the amount of \$469,103.55 but no contract will be signed until the MOU is approved by the District as well as AYSO local and national.

3. Project Updates:

- a. **Jackman Park Renovation** – Construction on the concert bowl has begun and it will be ready for summer concerts. Staff will attend the Village Board meetings for the Plan and Appearance Commission on the playground and plaza construction.
- b. **Villa Redeemer Property** - Chuck informed the committee of the recent discussion with the development group and the village regarding the 8 acres of natural area remaining an ecological buffer between the Grove and the home sites and what the entails.
- c. **Wagner Farm area Stormwater Management Plans** – Bob Quill informed the committee of the recent discussion with the village regarding improvements to the infrastructure along the western border of Wagner Farm. Staff has asked Gewalt Hamilton to review the proposed village plans. There are three phases to the project and staff has agreed to only the first phase with conditions.

Tom Rychlik and Brent Carpenter left the meeting at 9:49 a.m.

- d. **Village Noise Ordinance Meeting** – Chuck indicated that he and several staff members would be attending the meeting tonight and invited any Commissioners to attend.

- 4. **Adjourn** Commissioner Casey moved seconded by Commissioner Kuhn to adjourn the Open Session at 10:04 a.m. On Voice Vote: All present voted Aye. Motion Carried.

ATTEST:

William M. Casey
Board President

Charles T. Balling
Board Secretary

Approved this 24th day of April, 2014