



GLENVIEW PARK DISTRICT  
BOARD MEETING  
@ Park Center  
2400 Chestnut Avenue  
Glenview, IL 60025  
Regular Meeting Minutes  
January 26, 2017

**1. Roll Call**

President Daniel B. Peterson called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakakis, Charles J. Kuhn, Robert J. Patton, David S. Tosh, Daniel B. Peterson.

Commissioners absent: None

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Barb Cremin, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None

**2. A Moment of Silence was observed**

President Peterson asked that we might reflect upon those individuals who have contributed their time, energy and dedication to making our community what it is today. And, to hope that others will continue to follow in their footsteps.

**3. Meeting Minutes**

- a. **Accepted the December 8, 2016 Park & Facility Services/Environmental Committee meeting minutes**
- b. **Accepted the December 15, 2016 Museums & Historical Preservation Committee meeting minutes**
- c. **Accepted the December 15, 2016 Recreation & Swimming Pools Committee meeting minutes**
- d. **Approved the December 15, 2016 Regular Board meeting minutes**
- e. **Accepted the January 17, 2017 Combined Finance/Administrative Operations Committee meeting minutes**

Commissioner Casey moved seconded by Commissioner Dillon to accept the December 8, 2016 Park & Facility Services/Environmental Committee meeting minutes; to accept the December 15, 2016 Museums & Historical Preservation Committee meeting minutes; to accept the December 15, 2016 Recreation & Swimming Pools Committee meeting minutes; to approve the December 15, 2016 Regular Board meeting minutes and to accept the January 17, 2017 Combined Finance/Administrative Operations Committee meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Kuhn, Patton, Tosh. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

#### 4. Presentation/Recognitions

a. **Approved Resolution No. 2017-01: Honoring the Outstanding Dedication and Service of Outgoing Park Board Attorney Sam Witwer, Jr. (1982- 2017)**

President Peterson read Resolution No. 2017-01 (copy of Resolution filed herewith). The Resolution summarizes Sam Witwer's many contributions to the park district and community during his 35 years as General Counsel. While serving under the District's last three and current Executive Directors, Sam was integral in the many legal negotiations that resulted in doubling the acreage of the district; especially, the additional acreage added to The Grove. He was key in acquiring the 42 acres of the former Guarantee Trust property and the recent procurement of 20 acres from the former Villa Redeemer property, bringing the total acreage of the Grove to over 153 acres. Sam was also a key contributor to the acquisition of the historic Wagner Farm and assisted in the complicated process of closing the Glenview Naval Air Station. He also was part of the redevelopment that followed helping to secure 210 acres of that land for public use.

Throughout his career, Sam has always fostered great relationships between the District and the local agencies and organizations he has collaborated with. This spirit of intergovernmental cooperation serves as a model to others on how we can all work together for the good of the community. And as the Resolution reads: "Sam Witwer's high ethical standards, impeccable professional conduct and steadfast devotion to his community should serve as a model to all those in his legal profession as well as public servants everywhere" truly sums up Sam's legacy here at the Park District.

Commissioner Casey moved seconded by Commissioner Tosh to approve Resolution No. 2017-01 honoring the outstanding and dedicated service of outgoing Park Board attorney Sam Witwer, Jr. On Voice Vote; all present voted aye. Motion Carried Unanimously.

b. **2016 IAPD/IPRA/Glenview Park District Community Service Award: Sam Witwer, Jr.**

President Peterson noted that two state wide agencies: the Illinois Association of Park Districts and the Illinois Park and Recreation Association along with the Glenview Park District have also recognized Sam Witwer with a 2016 Community Service Award. President Peterson read the following inscription from the award plaque: In recognition and appreciation of outstanding contributions and unselfish devotion for the advancement of parks, recreation and leisure across the state of Illinois. This award also recognized Sam's service to the Glenview Park Foundation as its pro bono counsel for more than 20 years, where he provided critical legal guidance, including establishing the Foundation as a 501 (c) 3 charitable organization.

President Peterson asked the Board if they would like to share their comments.

Commissioner Bob Patton extolled the wise legal counsel that Sam provided over the years and noted that Sam was "the face of the Park District" during many legal mediations. He was also the calm during some stormy issues. Bob considers Sam a

trusted friend and will miss him but noted Sam will always be part of the Park District family.

Commissioner Dave Tosh only knew Sam for a few years but thanked him for all his guidance and expertise. Dave also wanted to thank Sam and his wife Susan for raising two great sons, Michael and Stuart who were in Dave's physical education class at Springman School 25 years ago. Dave acknowledged how they both came to class happy and were always pleasant to be around. And noted how that doesn't happen by itself and thanked Sam for "a father who did it right!"

Commissioner Bill Casey recognized all the retired staff and Commissioners in the audience that night that he has come to know during his 14 year on the Park Board. Bill acknowledged how they have all contributed to making him a better Commissioner. He also acknowledged Sam as being one of the most influential of all for showing him how he should participate on the Board. Sam's steady hand in all matters has taught him to be more consistent, steady and to find compromise. Bill also acknowledged Sam's commitment to the community has been huge and will be everlasting.

Commissioner Kuhn congratulated Sam for his great career and for being a great husband, father and friend. He hopes to continue to see Sam around town enjoying his retirement.

Commissioner Angie Katsamakakis expressed her adoration for Sam and agreed with all the accolades that had already been expressed.

Commissioner Dave Dillon hasn't known Sam as long as others, but noted his continued patience and gracefulness and that he has always been a pleasure to work with. He expressed how much he really appreciates all the time Sam gave him.

Treasurer Bill Moore expressed how different it will be not having Sam sitting next to him at the Board meetings. He also noted what a pleasure it had been.

Recording secretary Joanne Capaccio noted how much she adored Sam and will miss working with him.

Executive Director Mike McCarty explained that Sam has always been a great right-hand person to each Executive Director he worked with. He thanked Sam for all his help as he began his career with the Park District. He also thanked him for all the great advice he has given him and how he has been a joy to work with. Director McCarty also acknowledged Sam's long-time assistant, Corinne Pardon, and how phenomenal she has been and what a great team they have made. He asked that Sam thank Corinne on behalf of the Park District. Sam noted Corinne sends her best and appreciates all the interaction she has had with everyone.

Sam acknowledged how much he has loved every minute working for the Park District and the exceptional group of people here tonight. He is truly humbled and honored by this experience. He reminisced on how he was first approached to work for the Park District by neighbor and former Park Board Commissioner Mike

Gauer. He recalled that after being interviewed by former Director Dick Johns and former Commissioner Judy Beck, he was hired for the “best gig” he’s ever had. Sam also acknowledged the new attorney coming on board, Jim Rock from Ancel Glink and believes the Park Board made an excellent choice. Sam went on to thank those present in the room from the facility heads, division heads past and present, especially Bob Quill and Cheryl Deom, and the former and present executive leadership of Dick Johns, Tom Richardson, Chuck Balling and Mike McCarty. He also recognized former Commissioners Judy Beck and John Winand. Lastly, he wanted to acknowledge the present and former Commissioners who he praised as citizen volunteers who oversee an enormous amount of work and devote a tremendous amount of personal time, uncompensated, in order to serve the community.

Sam thanked his wife Susie for accepting all his short comings and for being a great mom, grandmother and tennis player; his sons Michael and Stuart, who he is so proud of for their career successes and acknowledged how they raised, taught and helped him to grow up way more than he ever did them, and his daughter-in-law Colista and grandchildren lovingly referred to as Lady Vivian, Sir William and King Arthur.

Sam recalled how early on in his career at the Park District he was always late for Board meetings and concerned that he might get a pink slip. One Board meeting night his car wouldn’t start and decided to “bike it” to the meeting. On the way to the meeting he noticed his dog Bo had gotten out of the yard and was following him down the street. He knew he would once again be late, but decided to take Bo home. He was able to flag down a kind motorist who drove him and Bo home and then also to the meeting where he ended up being 35 minutes late, to the chagrin of then Director Dick Johns. That experience helped Sam change his ways and to this day thanks Bo for his part in it all. Sam ended up staying for 35 years and noted “it has been a wonderful run.”

The Park Board presented Sam with a beautifully refurbished park bench, a memory book filled with former and current park district staff and events and a gift card.

Former Commissioners John Winand and Judy Beck and former Executive Director Chuck Balling all reminisced about their working experiences with Sam, expressed their admiration of him as a man of honor and consummate gentleman and what a pleasure it was working with him over the years. Judy also remarked that Sam as well as his prominent family has left quite a legacy for the community.

## **5. Officers’ Reports**

### **a. President**

President Peterson explained the procedures for the public to address the Board.

### **b. Treasurer**

The District’s financial reports were included in the board packet; therefore a verbal report was not given by the Treasurer. Board members did not request any additional information from Treasurer Moore.

c. **Attorney**  
No Report

d. **Secretary/Executive Director**

i) Approved 2017/2018 Park Board meeting dates for posting  
Director Mike McCarty referred to the proposed 2017/2018 Park Board meeting dates. Commissioners will hold regular monthly meetings at 7:00 p.m. at Park Center, Room 101, 2400 Chestnut Avenue, Glenview Illinois on the following dates during fiscal year 2017/2018:

2017			
May 25, 2017	June 22, 2017	July 27, 2017	August 24, 2017
September 28, 2017	October 26, 2017	November 16, 2017	December 21, 2017

  

2018			
January 25, 2018	February 22, 2018	March 22, 2018	April 26, 2018

Commissioner Katsamakakis moved seconded by Commissioner Kuhn to approve the 2017/2018 Park Board meeting dates for posting. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Patton, Tosh, Casey, Dillon. Nays: None. Motion Carried.

ii) Other

Director McCarty acknowledged a long, thoughtful process took place to appoint the new attorney Jim Rock of the law firm Ancel Glink. There were a number of great attorneys/firms that were interviewed. The Board selected Jim Rock, who besides being an attorney is a former Park District Executive Director and a CPA.

**6. Matters from the Public**

Mr. Bruce Norton, a resident residing at 2428 Violet Street, Glenview addressed the Board on the following matters: Extremely under-utilized basketball courts in both main gym and stand-alone gym; Internet connectivity in the Park District, and canoe/kayak access to Lake Glenview. Mr. Norton submitted a statement of his concerns and proposals which is filed herewith.

Mr. Norton expressed his love of the Park District and its facilities and programs. However, he feels the assets of the district are not being fully utilized. He would like to use the basketball courts at Park Center when they are empty for free time use. Currently, only the Health and Fitness members are allowed to use the gyms during unsupervised or underutilized hours. He would like that option available to others as well.

Mr. Norton would also like the Internet access at Park Center improved so children can do homework and parents can make good use of their time as they wait for their children's programs to finish. Mr. Norton would also like to see canoes and kayaks allowed on Lake Glenview. And, he would like for people to have the option to bring their own canoes/kayaks instead of having to pay for rentals.

President Peterson thanked Mr. Norton for his comments and remarked that staff would be more than happy to talk with him further on his concerns.

**7. Approved Accounts Payable**

Commissioner Patton moved seconded by Commissioner Casey to approve payroll and accounts payable for the month of December, 2016 in the amount of \$1,725,569.72. Roll Call Vote: Ayes: Kuhn, Patton, Tosh, Casey, Dillon, Katsamakakis. Nays: None. Motion Carried.

**8. Approved Consent Agenda items**

President Peterson asked if anyone would like any items removed from the Consent Agenda for further discussion. There were no requests. He then asked for a motion to approve the Consent Agenda items.

Commissioner Dillon moved seconded by Commissioner Katsamakakis to approve the Consent Agenda items. Roll Call Vote: Ayes: Patton, Tosh, Casey, Dillon, Katsamakakis, Kuhn. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. **Approved Ordinance 2017-02 abating the tax hereto levied for the year 2016 to pay the Principal of and the interest on \$4,960,000 General Obligation Park Bonds (Alternate Revenue Source) Series 2009A, of the Glenview Park District, Cook County, Illinois**

b. **Approved Ordinance 2017-03 abating the tax hereto levied for the year 2016 to pay the Principal of and the interest on \$3,940,000 General Obligation Park Bonds (Alternate Revenue Source) Series 2011A, of the Glenview Park District, Cook County, Illinois**

c. **Approved Ordinance 2017-04 abating the tax hereto levied for the year 2016 to pay the Principal of and the interest on \$4,100,000 General Obligation Park Refunding Bonds (Alternate Revenue Source) Series 2012B, of the Glenview Park District, Cook County, Illinois**

d. **Approved Ordinance 2017-05 abating a portion of the tax heretofore levied for the year 2016 to pay debt service on General Obligation Park Bonds Series 2012C, of the Glenview Park District, Cook County, Illinois**

This ordinance is the legal filing required to notify the County Clerk to abate the taxes so that a portion of debt service is not included in the tax levy. The debt service on this bond is normally paid from a levy to the taxpayer. This year, the District was able to use funds from the Capital Development Fund to make a portion of the debt service payment instead of levying for the full amount. This was part of the overall strategy that allowed the District to keep overall taxes flat for the 2016 tax year that funds operations for the 2017-2018 fiscal year.

e. **Approved Part-time Pay Ranges**

Accepted the Administrative Operations Committee recommendation to approve the part-time pay ranges. With the recent changes to the minimum wage law in both Cook County and Chicago, incremental increases were made to the district's part-time pay ranges to narrow the gap between the new minimum wages and the ranges for Park District employees. This was done to stay competitive in hiring with other businesses in the area that will be subject to paying higher wages under the changes

to the minimum wage law.

f. **Approved Full-time Pay Ranges**

Accepted the Administrative Operations Committee recommendation to approve the full-time pay ranges. Only minor adjustments were made to the ranges and will only impact those employees who may have been below the new minimums or are at the top of the range. This is managed as part of the overall annual performance and merit increase process.

g. **Approved Full-time Merit Increase Budget**

Accepted the Administrative Operations Committee recommendation to approve the full-time Merit Increase budget of \$190,000 which is roughly equivalent to 3% of salaries. The increase is in line with planned increases at other local park districts. It is also consistent with planned increases in the marketplace as a whole as reported by various compensation consulting firms.

h. **Approved 2017/2018 Capital Replacement Fund Items**

Accepted the Finance Committee recommendation to approve the 2017/2018 Capital Replacement Fund Items. Each year the Board approves the list of potential capital replacement items which is used to develop the capital replacement fund budget. Staff annually reviews the items in the capital replacement program to validate and update the useful life and cost. If there is reason to believe that the item may need to be replaced during the year, it is included on the list. Prior to making the actual purchase, however, staff will once again evaluate whether the purchase is necessary in the current year.

**9. Committees Reports and Recommendations**

a. **Combined Finance/Administrative Operations**

- i) Approved Ordinance 2017-06: An Ordinance providing for the issue of \$1,137,000 General Obligation Limited Tax Park Bonds, Series 2017A, of the Park District, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Glenview State Bank at a .86% interest rate.

Deputy Executive Director Barb Cremin explained that this Bond Ordinance is normally referred to as the annual rollover bond. It is a one year general obligation limited tax bond which is used for general capital projects. It has been discussed at various Finance Committees.

Commissioner Kuhn moved seconded by Commissioner Patton to approve Ordinance 2017-06: An Ordinance providing for the issue of \$1,137,000 General Obligation Limited Tax Park Bonds, Series 2017A, of the Park District, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Glenview State Bank. Roll Call Vote: Ayes: Tosh, Casey, Dillon, Katsamakidis, Kuhn, Patton. Nays: None. Motion Carried.

ii) Committee Update

Deputy Director Cremin also explained that there is an opportunity to do an advance refunding of a current park district bond. The Park Board passed a Parameters Ordinance in December giving staff the authority to move forward with the refinancing of the bond if/when market conditions are favorable. The Finance Committee decided it is a good time now to move forward with the refinancing which will produce a savings of \$330,000 over the life time of the bond; averaging a savings of \$25,000 per year.

b. **Park & Facilities Services/Environmental**

i) Update: Comprehensive Master Plan

Committee Chair Tosh reported that the Hitchcock Group has mailed out 4,000 letters to the community soliciting feedback with the hopes of receiving at least 400 back. The online survey is seeing increased participation and is about half way through its cycle. The second Community Outreach meeting is scheduled for Wednesday, February 8 in the Lakeview Room from 6:30 p.m.-8:00 p.m. The Board hopes there will be many residents attending to share their comments.

ii) Flick Park Athletic Field Lights

Staff continues to look at costs on this project.

iii) Committee Update

No Report

c. **Special Revenue Facilities**

i) Update: Glenview Park Golf Club, off season activities

No comments were given on this topic.

ii) Update: Glenview Park Golf Club, Men's Club letter

No comments were given on this topic.

iii) Update: Glenview Ice Center Feasibility Study

Committee Chair Dillon noted things are progressing nicely on the Ice Center Feasibility Study. The Committee plans to meet again next month on February 2 and then on March 10 at 8:30 a.m. at the Park Facility East Building as a Committee of the Whole. He noted it is critical that all Commissioners participate in the March meeting.

iv) Committee Update

No Report

Commissioner Casey asked about the annual Father/Daughter dance scheduled in February and why it was being held at the Wyndham Hotel this year instead of at the Park Center Lakeview Room as in previous years. Superintendent Elsa Fischer explained that the dance used to be held two nights at Park Center and with it being held offsite, it can accommodate everyone in one night and it also allows for the Lakeview Room to be available for rentals.

## **10. Matters from Commissioners**

Commissioner Tosh asked about the new Dixie Chopper and what it is used for. Superintendent Jim Warnstedt explained that it is a zero turn radius mower that is propane fueled. Commissioner Tosh was happy with the new LED lights in the gym and with the increase in Dog Park memberships. He also mentioned the two great-horned owls that are new to The Grove and is hoping to get there soon to see them.

Commissioner Casey recently attended as a member, the IAPD Legislative Forum Committee and reported that the committee hopes to keep unfunded mandates in Springfield to a minimum. He also noted if the OSLAD (Open Space Land Acquisition and Development) grant is reinstated in the state budget that those with shovel ready projects and who apply quickly will have the best chance to be considered for the grant.

Commissioner Kuhn welcomed the Park District's new general counsel, Jim Rock and looks forward to working with him; but will miss working with retiring counsel, Sam Witwer, and wished him the best in his retirement.

Commissioner Katsamakakis reported that the Perk Center Café in Park Center which employs young adults with disabilities has set up a Go Fund Me Page to solicit donations for a new freezer, since theirs recently broke. She encouraged everyone to visit the site and donate what they could to help.

## **11. Correspondence**

None

## **12. Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq.**

No Executive Session was held.

## **13. Action on items that were discussed in Executive Session, if any**

None

## **14. Adjourned**

Commissioner Katsamakakis moved seconded by Commissioner Casey to adjourn the Open Session at 8:10 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

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Daniel B. Peterson  
Board President

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Michael D. McCarty  
Board Secretary

Approved this 23rd day of February, 2017