



**GLENVIEW PARK DISTRICT
BOARD MEETING**
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
February 23, 2017

1. Roll Call

President Daniel B. Peterson called the meeting to order at 7:00 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakias, Charles J. Kuhn, Robert J. Patton, David S. Tosh, Daniel B. Peterson.

Commissioners absent: None

Official Staff present: Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Barb Cremin, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None

2. A Moment of Silence was observed

President Peterson asked that we might reflect upon how we can all continue to make our community better each day.

3. Meeting Minutes

- a. **Accepted the January 5, 2017 Special Revenue Facilities Committee meeting minutes**
- b. **Accepted the January 12, 2017 Park & Facility Services/Environmental Committee meeting minutes**
- c. **Approved the January 26, 2017 Regular Board meeting minutes**
- d. **Accepted the February 14, 2017 Combined Finance/Administrative Operations Committee meeting minutes**

Commissioner Casey moved seconded by Commissioner Dillon to accept the January 5, 2017 Special Revenue Facilities Committee meeting minutes; to accept the January 12, 2017 Park & Facility Services/Environmental Committee meeting minutes; to approve the January 26, 2017 Regular Board meeting minutes and to accept the February 14, 2017 Combined Finance/Administrative Operations Committee meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Katsamakias, Kuhn, Patton, Tosh. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. Presentation/Recognitions

- a. Accepted the PDRMA Accreditation Award
After PDRMA (Park District Risk Management Agency) conducted a thorough Loss Control Review of the Glenview Park District, the District was acknowledged

as a Level A-Accredited agency. This is the first time the District has achieved this distinction. PDRMA Risk Management Consultant Jesse Kinsled presented the award plaque to Park Board President Peterson. Mr. Kinsled noted the Loss Control Review process is a very thorough year-long process that looks at the agency's safety operations. This accreditation shows that the district's risk management processes are industry best practices that help to keep both our patrons and staff safe. The Park District's Risk Manager Henry Urbina and members of the district's Safety Team were present and were recognized along with all the park district staff members for their loss prevention efforts that facilitated the district achieving PDRMA's highest award. Executive Director Mike McCarty also thanked the Board for the important safety policies and ongoing support that they provide.

5. Officers' Reports

a. President

President Peterson explained the procedures for the public to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore a verbal report was not given by the Treasurer. Board members did not request any additional information from Treasurer Moore.

c. Secretary/Executive Director

i) Public Announcement: Steve Swanson to Retire

Executive Director Mike McCarty publicly announced that Steve Swanson after 38 years with the Glenview Park District as Director of The Grove is retiring; his last day will be Friday, June 30. McCarty noted how happy the entire district is for Steve and his wife Lori. They will be moving to Florida soon afterwards. He went on to recognize Steve for building a lasting legacy with a great staff, incredible exhibits and a large amount of open space that will be forever preserved for future generations. In many ways Steve has made The Grove what it is today. His passion and talent for the preservation of nature and history of The Grove is remarkable. Director McCarty acknowledged how fortunate we all are to have had Steve as the Grove Director for almost 40 years. Congratulations Steve!

6. Matters from the Public

The following members from the public addressed the Board on these topics:

1. John Casey, 2210 Phillips, Glenview (Weekend tee times available at Glenview Park District Golf Course (GPGC))

Mr. Casey has lived in Glenview since 1986. He is currently retired and views golf as his passion. He has organized a large group of golfers that play regularly at the GPGC. He noted that in past years, once permanent tee times ended on Saturday and Sunday (9:20a.m./9:10a.m. respectively), the public could make tee times. This year it has changed so that pass holders cannot make tee times until 10:00a.m. regardless of when the tee times are designated to end and those times will be marketed as premium tee times. He feels this gives an advantage to non-residents who can book tee times a few days prior to the weekend. He feels this is not fair to residents who pay taxes to the park district and that residents, not non-residents should get first consideration.

2. Jen Roberts, 1323 Pinehurst Drive, Glenview (Boating on Lake Glenview)
Ms. Roberts has lived in Glenview since 1998 and spoke out against the proposed boating program. She is concerned that the following items have not been thoroughly addressed: environmental impact, the number of bird species that will be affected and the potential for destruction of bird habitats if rules are broken due to lack of supervision. Ms. Roberts agrees with resident Carol Freeman who had proposed to a recent Board Committee to cancel the boating program but had also offered a compromise of limiting the dates allowed for boating and the hours from 9:00a.m. to sunset which would help to limit the effects on migratory birds. Ms. Roberts does not feel this proposed agreement aligns with the Park District's Guiding Principles of respecting historical, environmental and conservation significance in developing, maintaining and preserving its land and facilities. She would like the Park District to hold another public meeting on this topic before making a decision.
3. Carol Freeman, 2516 Waukegan Road, Glenview (Boating on Lake Glenview)
Ms. Freeman is an 18 year resident and over the years has photographed over 130 species of birds at Lake Glenview, some endangered. She is a naturalist and has worked with many nature organizations for over 30 years. She strongly opposes any boating on Lake Glenview until environmental concerns are addressed. Due to a lack of any supervision, she feels the program is unsafe and poses risks for people, habitat and wildlife. She is also very concerned with the effects on matured plantings and migratory birds. She would like the "Nature" of Lake Glenview promoted instead of boating.
4. Jessica Judge Schott, 201 Lincoln Street, Glenview (Boating on Lake Glenview)
Ms. Judge has live in Glenview since 2012. She loves Lake Glenview for its serenity, peacefulness and the many species of birds and animals. She feels that what may have been planned for the lake many years ago does not fit in with its natural significance today. She would like to see the birds and natural habitats protected. She is also concerned with the lack of supervision along with safety and liability issues. She asked if a Natural Wildlife study has been done, and if so, that it should be made public. She would like to see this program tabled until more research is done on the environmental impacts.
5. Richard Baylaender, 132 Montgomery, Glenview (Boating at The Glen)
Mr. Baylaender is a 25 year resident of Glenview. He was a Boy Scout leader, is a naturalist, and is both a birder and boater. He has also done many nature service projects at The Grove. Mr. Baylaender feels both boating and birding can coexist at Lake Glenview. He would hope everyone who uses the Lake will respect the environment. He also noted that the Park District is protected from liability under the Tort Immunity Act so that should not be a significant concern. He is in strong support of having boating on Lake Glenview.
6. Mike Halloran, 3222 Maple Leaf Dr., Glenview (Boating on Lake Glenview)
Mr. Halloran has lived in Glenview for 25 years. He is a retired Cook County Public Defender, has coached both baseball and soccer, served 2 terms on a school board and is an assistant Scout Master. He feels boating on Lake Glenview would be a great opportunity for boy scouts. Because scouts are trained to be stewards of the environment; they would be role models for others and be respectful of the

environment. He feels getting kids outdoors is very beneficial.

7. Bruce Norton, 2428 Violet Street, Glenview (Canoe/Kayak on Lake Glenview)
Mr. Norton moved to Glenview less than a year ago. On a follow-up to last month's board meeting, Mr. Norton complimented Superintendent Elsa Fischer for implementing a hoops pass band which allows use of the Park Center gyms when they are not scheduled. In regards to the boating program, Mr. Norton is very excited about boating coming to Lake Glenview. He has participated in boating, kayaking, rafting and other water sports all his life. He feels most boaters love the environment and would be respectful of it. Mr. Norton would encourage bird watchers to go out on a kayak to observe the birds. He also suggested putting buoys in certain areas of the lake to allow the birds to have an area that is free from boaters.
8. Mr. Steve Levinthal, no address given
Mr. Levinthal has been a Glenview resident for 32 years. He agrees with some of Carol Freeman's concerns but is also in favor of boating on Lake Glenview. Mr. Levinthal thinks the shorter time span and hours Ms. Freeman suggested would be good to consider. But he also feels everyone should be able to enjoy the lake. He suggested security cameras and signage could help limit those who might be tempted to break the rules.

7. Approved Accounts Payable

Commissioner Kuhn moved seconded by Commissioner Patton to approve payroll and accounts payable for the month of January, 2017 in the amount of \$1,962,600.61. Roll Call Vote: Ayes: Dillon, Katsamakakis, Kuhn, Patton, Tosh, Casey. Nays: None. Motion Carried.

8. Approved Consent Agenda items 8.a., 8.b., 8.e., 8.f., 8.g., 8.h., 8.i.

President Peterson noted that any Commissioner can ask to have items removed from the Consent Agenda for further discussion. Due to the amount of discussion on two of the items this evening, President Peterson decided to remove Consent Agenda items 8.c. and 8.d. for further discussion.

President Peterson then asked for a motion to approve Consent Agenda items 8.a., 8.b., 8.e., 8.f., 8.g., 8.h., 8.i. and noted that item 8.g. has been updated to read: Staff recommends accepting the proposal for the Strike Guard Lightning Detection System from Commercial Recreation Specialists, of Verona, WI in the amount of \$99,310.00 to furnish and install the Strike Guard lightning detection system.

Commissioner Patton moved seconded by Commissioner Katsamakakis to approve Consent Agenda items 8.a., 8.b., 8.e., 8.f., revised wording of 8.g., 8.h., 8.i. Roll Call Vote: Ayes: Katsamakakis, Kuhn, Patton, Tosh, Casey, Dillon. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

- a. **Accepted a Special Revenue Facilities Committee recommendation to accept the bid from Elanar Construction Co., Chicago, Illinois, in the amount of \$537,440 for the Glenview Prairie Club, Platform Tennis Expansion project.**

The project includes the expansion of the existing paddle tennis court facility with two new paddle courts for a total of six courts.

- b. **Accepted a Recreation and Swimming Pools Committee recommendation to accept the bid from Manico Flooring, McHenry, IL in the amount of \$59,559 for the Park Center Gym Floor Project.**

The District received three bids for this project with the low bid coming from Manico Flooring. The project will be completed between April 10 and April 28. The gym will be closed during that time. Staff is trying to find a solution to prevent the dust from entering the track in order to keep it open during the project.

- e. **Accepted a Recreation and Swimming Pools Committee recommendation to approve the revised July 4th Fundraising Committee Guidelines.**

Each year, the July 4th Fundraising Committee reviews its guidelines; only minor changes were made this year.

- f. **Accepted a Recreation and Swimming Pools Committee recommendation to approve the Glenview Youth Baseball Memorandum of Understanding.**

For the past several months, staff has been working with representatives from GYB to update their Memorandum of Understanding which was last updated in 2011.

- g. **Accepted a Staff recommendation to accept the proposal from Commercial Recreation Specialists, Verona, WI in the amount of \$99,310.00 to furnish and install the Strike Guard lightning detection system.**

The proposal is to replace the existing Thor Guard Lightning Prediction System which was originally installed in 2006 with the Strike Guard Lightning Detection System as a sole source provider. Staff recommended switching from a prediction system to a detection system to reduce the perceived “false alarms”. As part of this proposal, lightning detection coverage will also be added to Johns Park, Swenson Park, the Grove, the Tennis Club, and Willow Park.

- h. **Accepted a Staff recommendation to approve an update to the Personnel Guidelines, Section 6.02: Pay Periods & Payroll Deductions.**

The revision was needed to reflect the change that was made to standardize the designated work week used to determine when overtime compensation is required. The change was done to streamline administrative processes as part of the conversion to a new payroll system.

- i. **Accepted a staff recommendation to approve an update to the Personnel Guidelines, Section 7.08: Section 125 Plan.**

The proposed wording in the Personnel Guidelines is being updated to reflect that the District also offers Flexible Spending Accounts as part of the currently available employee benefits under the District’s Section 125 Plan.

8. Approved Consent Agenda items:

8.c. Supplemental Use Agreement Regarding Boating on Lake Glenview; and

8.d. Ordinance No. 2017-07: Regulating Non-Motorized Boating Activities at Lake Glenview

Commissioner Casey moved seconded by Commissioner Kuhn to approve the Committee recommendation for Consent Agenda items 8.c. and 8.d. Roll Call Vote: Ayes: Kuhn, Patton, Tosh, Casey, Dillon, Peterson. Nays: Katsamakakis. Motion

Carried. (Copy of supporting information filed herewith and explained below).

Superintendent of Leisure Services Elsa Fischer thanked the staff at the Village, the volunteers at the Natural Resource Commission, the Park District and Village attorneys and staff from Parks Services and The Grove who all provided great guidance and insight in the boating matter. She noted the two items for Board Consideration tonight are a Supplemental Use Agreement with the Village of Glenview to allow non-motorized boating on Lake Glenview and as part of that agreement; the Park District must approve an Ordinance to regulate non-motorized boating.

She gave the following background on the proposed boating project:

Staff has been working cooperatively with the Village of Glenview Staff, Village Natural Resource Commission, our Risk Management Association (PDRMA) and our attorneys over the last two years to develop the most appropriate, safe and environmentally sensitive approach to allow boating on the lake. This issue has been discussed at a number of committee meetings along with the approval of a resolution to allow boating on Lake Glenview approved by the Park Board in January 2016.

To provide some historical perspective, there have been many years of planning for boating at Lake Glenview. When the Naval Air Station Glenview was decommissioned and closed in 1993, a 45-acre Lake Glenview was created in 1998. This lake is connected to the West Fork of the North Branch of the Chicago River on the east. This man-made lake fulfills important storm water drainage and provides recreational opportunities and important environmentally sensitive areas for the community.

The activity of boating on Lake Glenview was a discussion from the very beginning of planning for Gallery Park and was intended to be added in the future when the Park District was ready to implement this activity.

The Gallery Park Guide, which was developed by residents and Village leaders, includes “diverse park programming that provides a wide variety of activities for all age groups and families; to encourage the development of health, sports, fitness and environmental education within the park”. It specifically mentions canoeing and kayaking as elements and activities for the park.

In 2010, the Glenview Park District and the Village of Glenview entered into an Intergovernmental Agreement for the upkeep, stewardship and programming of Gallery Park. This agreement dated May 27, 2010, included the allowance for boating on Lake Glenview.

During the summer of 2014, a student intern researched options for boating on Lake Glenview and at a board retreat for the development of a strategic plan for the district, boating was rated 5th among 13 facility related priorities discussed.

The Glenview Park District strategic plan for 2015-2018 included an initiative to further research the possibility for boating on Lake Glenview. This research has been

conducted by staff for the past 18 months and we are finally at a time where it could be implemented.

In January 2017, staff presented the plans for boating on Lake Glenview to the Village's Natural Resource Commission. Input and suggestions from this group have been included in the plans.

It should be noted that 2017 will be a trial period for this activity. After evaluation, adjustments can be made. In order to protect wildlife, the following items are included in the rules:

- There will only be one entry and exit point for boaters. This will protect the wildlife that resides along the shoreline.
- The islands will be off limits to boaters.
- The south lobe of the lake will be off limits to boaters.
- A permit to boat will be required. This will provide the District with a database that will be used to communicate with the permit holders if there are abuses to the rules and to inform boaters of changes to the water level or boating availability.
- By allowing boating from May 1 to October 1, the nesting and migration patterns of the birds will not be affected.

Although this activity will not be supervised, staff will be checking on boating activities at Lake Glenview at various unannounced times. Boating privileges will be revoked for those that do not follow the rules. With the assistance of volunteers, staff will create information on the various birds and wildlife that live in and around Lake Glenview in order to educate our boaters about their mating, eating, migrating and nesting habits.

If the Park Board approves the agreement and supporting ordinance tonight, this agreement would then need to be approved by the Village Trustees at a future Village Board meeting. Once approved, staff will be poised to begin promoting and educating the community about this activity, with a tentative start date of Saturday, May 27 in conjunction with the Memorial Day weekend. Staff is recommending approval of the agreement and ordinance.

Commissioner Dave Tosh would like the daily hours for boating shortened and the time period only from Memorial Day to Labor Day.

Commissioner Dave Dillon agreed with Commissioner Tosh's timeframe.

Commissioner Bill Casey would not like to restrict the hours and days in the agreement. He feels the Park Board could always decide to shorten the hours and season if they feel it is warranted. His experiences have shown him that boaters are environmentalists and they will respect the lake. He noted what Grove Naturalist Steve Swanson phrased as "the urbanization of birds" which describes how birds have learned to adapt to their environment. He feels the designated time period for the boating season should not affect the birds since they seem to migrate earlier in the season. As evident with programs at The Grove, Wagner Farm and Air Station Prairie, educating our patrons on the environment has always been a key mission of

the Park District. We will continue that by educating our Lake Glenview users on the natural environment through a database that will have information such as water quality and levels, what you might see on the Lake, and boating availability, just to name a few. As far as supervision, there are many activities in the park district that are not supervised, e.g., the sled hills; but a requirement for all boaters to wear life vests is important. Commissioner Casey feels a lot of thought and time has gone into this proposed program and he is in favor of it.

President Peterson clarified that the policy being put into place will set the boating season from May 1-October 1. But because of the lateness this year, the season will start May 27.

Commissioner Dillon would like the proposal to have the season end for this year on Labor Day.

Commissioner Bob Patton would like the proposal to state from May 1- October 1, but the season for this year be from May 27-Labor Day.

Commissioner Dillon moved seconded by Commissioner Patton to amend the proposal for 2017 to have boating on Lake Glenview from Memorial Day through Labor Day. Commissioner Dillon withdrew his amended motion before a vote was taken.

Commissioner Charlie Kuhn would like the proposal voted on as is and have the option to change the dates internally.

Commissioner Angie Katsamakidis is concerned with safety and would like an age restriction for those who can be in a boat. She feels the park district can lead the way in safe boating since other jurisdictions do not require a minimum age.

Commissioner Patton was very impressed with all of the residents who spoke tonight. He noted that the Board is trying to balance both protecting the environment with encouraging people to come out and "Experience It," which is the Park District's tagline. This is a trial program so it can be changed as needed and he also feels that we can count on the birders and boaters to help police the lake.

Commissioner Kuhn agrees that boaters are often environmentalist and feels they will be responsible and obey the rules. He does believe the boaters can easily coexist with the birders. He is in favor of the boating program.

President Peterson feels this is a good opportunity to get our patrons out into nature and "Experience It". He commented on how blessed we all are to have this beautiful lake environment. There are many residents who for years have been asking to have boating allowed on the lake. He is also not concerned with too many people boating at one time and feels we should not put too many restrictions on those out enjoying nature. He noted the Board and staff will be monitoring this trial period closely and will make adjustments as needed. He thanked all the residents who came out tonight to share their thoughts on this matter.

9. Committees Reports and Recommendations

a. Combined Finance/Administrative Operations/Marketing

i) Capital Project Funding

Deputy Executive Director Barb Cremin explained that several of the Committee's discussion items were approved on the Consent Agenda tonight: the replacement of the Thor Guard Lightning Prediction System with the Strike Guard Lightning Detection System and updates to Personnel Guidelines (which are housekeeping items). She noted the Committee also discussed the general finances of the district and what funds are available for capital projects. This is a timely topic in light of the work being done to develop a comprehensive master plan and the potential for a new or renovated Ice Center. No action was taken on this topic.

Commissioner Casey noted that the new lightning detection system that was approved tonight is a much better and safer system and will have less false alarms. Many people did not take the old system seriously due to the many false alarms. This new system is a detection system and that once the alarm goes off it is definite that there is lightning in the area. This new system will also be added to five additional parks.

ii) Committee Update No Report

b. Recreation and Swimming Pools

i) Committee Update No Report

c. Special Revenue Facilities

i) Update: Glenview Ice Center Feasibility Study Commissioner Dave Dillon noted the report was submitted and there is nothing further to report at this time.

ii) Committee Update No Report

d. Youth Sports Task Force

i) Committee Update Commissioner Katsamakias is concerned with how parents are speaking down to the underage umpires. She would like Glenview Youth Baseball to address these concerns through their Character Counts memos.

10. Matters from Commissioners

Commissioner Casey reported that the Glenbrook South swim team is going to the state finals. Eight swimmers and one diver have qualified. Of the eight swimmers, six are from the Park District's GTAC program. He extolled the great program we have and encouraged everyone to cheer them on.

Commissioner Katsamakias reminded everyone that the Glenview Blades are currently raising money for the Pancreatic Cancer Action Network. She encouraged everyone to

contribute to this wonderful cause.

11. Correspondence

Executive Director McCarty noted that all of the emails that the Park District received in regards to the boating program will become part of the official record.

12. Adjourned to Executive Session—Pursuant to 5 ILCS 120/2 et seq. possible topics, Minutes (Sub-section c21); Personnel (c1); Litigation (c11)

Commissioner Casey moved seconded by Commissioner Katsamakakis to adjourn to Executive Session pursuant to 5 ILCS 120/2 et seq. at 8:15 p.m. to discuss (Sub-section c21)—Minutes; (Sub-section c1)—Personnel and (Sub-section c11)—Litigation. Roll Call Vote: Ayes: Kuhn, Patton, Tosh, Casey, Dillon, Katsamakakis. Nays: None. Motion Carried.

After a short pause, the Executive Session convened at 8:20 p.m.

Commissioner Patton moved seconded by Commissioner Katsamakakis to adjourn the Executive Session and move back into Open Session at 8:50 p.m. On Voice Vote; all present voted Aye. Motion Carried.

13. Approved the Executive Session meeting minutes from the January 5, 2017 Special Revenue Facilities Committee Executive Session meeting

The executive session minutes will remain confidential pursuant to 5 ILCS 120/2.06 Ch. 102, par. 42.06 (f).

Commissioner Dillon moved seconded by Commissioner Kuhn to approve the January 5, 2017 Special Revenue Facilities Committee Executive Session meeting minutes. Roll Call Vote: Ayes: Dillon, Katsamakakis, Kuhn, Patton, Tosh, Peterson. Nays: None. Abstain: Casey. Motion Carried.

14. Adjourned

Commissioner Casey moved seconded by Commissioner Katsamakakis to adjourn the Open Session at 8:51 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 23rd day of March, 2017