



GLENVIEW PARK DISTRICT PARK BOARD MEETING

Convened at Park Center
2400 Chestnut Avenue
Glenview, IL 60025

Regular Meeting Minutes July 27, 2017

1. Roll Call

President Robert Patton called the meeting to order at 7:05 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Jen G. Roberts, David S. Tosh, Robert J. Patton. *Note:* Commissioner Daniel B. Peterson arrived after the Roll was called at 7:23 p.m.

Commissioners absent: Angie G. Katsamakis

Official Staff present: Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

Official Staff absent: None.

2. A Moment of Silence was observed

3. Minutes

- a. Accepted the amended June 12, 2017 Museums & Historical Preservation Committee meeting minutes
- b. Accepted the June 12, 2017 Recreation & Swimming Pools Committee meeting minutes
- c. Approved the June 22, 2017 Regular Board meeting minutes
- d. Accepted the July 3, 2017 Museums & Historical Preservation Committee meeting minutes
- e. Accepted the July 13, 2017 Park & Facility Services/Environmental Committee meeting minutes
- f. Accepted the July 17, 2017 Special Revenue Facilities Committee meeting minutes

Commissioner Casey moved seconded by Commissioner Dillon to accept the amended June 12, 2017 Museums & Historical Preservation Committee meeting minutes; accept the June 12, 2017 Recreation & Swimming Pools Committee meeting minutes; approve the June 22, 2017 Regular Board meeting minutes; accept the July 3, 2017 Museums & Historical Preservation Committee meeting minutes; accept the July 13, 2017 Park & Facility Services/Environmental Committee meeting minutes, and accept the July 17, 2017 Special Revenue Facilities Committee meeting minutes. Roll Call Vote: Ayes: Casey, Dillon, Roberts, Tosh, Patton. Nays: None. Motion Carried. (Copy of minutes

filed herewith.)

4. **Officers' Reports**

a. **President**

President Patton went over the procedures for the public to address the Board.

b. **Treasurer**

The District's financial reports were included in the board packet; therefore a verbal report was not given by the Treasurer. Board members did not request any additional information from Treasurer Moore.

c. **Secretary/ Executive Director**

i) **Fourth of July**

Director Mike McCarty noted how successful the July 4th parade and twilight show were this year as indicative of the great crowds at each event. He applauded the wonderful cooperation with the Village of Glenview and thanked all the staff and volunteers for the tremendous job they did.

5. **Matters from the Public**

Patricia Birk, 1630 Forest Drive, Glenview, submitted the following question to the Board: Ms. Birk asked the Board about the status of the negotiations to repair/replace the Ice Rink. President Patton noted that this topic would be covered under the Committee reports and if Ms. Birk had any further questions after the report was given, she could address the Board at that time.

6. **@Approved Accounts Payable**

Commissioner Roberts moved seconded by Commissioner Casey to approve payroll and accounts payable for the month of June, 2017 in the amount of \$2,546,324.71. Roll Call Vote: Ayes: Dillon, Roberts, Tosh, Casey, Patton. Nays: None. Motion Carried.

7. **Approved Consent Agenda items**

President Patton asked if anyone would like to remove an item from the Consent Agenda for further discussion; there were no requests.

Commissioner Casey moved seconded by Commissioner Roberts to approve the Consent Agenda items. Roll Call Vote: Ayes: Roberts, Tosh, Casey, Dillon, Patton. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. **Accepted a Park & Facility Services/Environmental Committee recommendation to approve the 2017 Concrete Sidewalk Project Bid from Elanar Construction Co., Chicago, IL in the amount of \$120,033.**

This project will focus on several concrete and asphalt items that need attention to adhere to ADA (Americans with Disabilities Act) standards. Some items not only remedy ADA deficiencies, but also replace deteriorated concrete and asphalt.

b. **Accepted a Special Revenue Facilities Committee recommendation to approve a Letter of Proposed Agreement with Williams Architects for Potential Glenview**

Community Ice Center Project and subsequent Contract per approval by Legal Counsel and Execution by Executive Director.

8. Committees Reports and Recommendations

a. Finance

- i) Accepted a Finance Committee recommendation to approve the Budget and Appropriation Ordinance (BAO) No. 2017-21 for fiscal year 2017-2018. Deputy Executive Director Katie Skibbe noted that the Board would next consider approval of the Budget and Appropriations Ordinance which was presented at the public hearing that immediately preceded this Board meeting. She explained that the BAO is a legal document that sets the legal maximum that can be spent for each park district fund if sufficient funds were made available. And therefore, each expense needs to be anticipated and included in the BAO.

Commissioner Casey moved to accept the Finance Committee recommendation to approve the Budget and Appropriation Ordinance No. 2017-21 for fiscal year 2017-2018. Roll Call Vote: Ayes: Roberts, Tosh, Casey, Dillon, Patton. Nays: None. Motion Carried.

- ii) Accepted a Finance Committee recommendation to approve the Public Policy Services Engagement Agreement with George K. Baum. & Company. Deputy Director Skibbe reported that staff did considerable research to find a suitable firm to recommend to the Committee for Public Policy Services. The Committee feels George K. Baum & Company is best able to provide the services needed to assist the district in developing a public engagement process for the Community Ice Center.

Commissioner Casey moved to accept the Finance Committee recommendation to approve the Public Policy Services Engagement Agreement with George K. Baum. & Company. Roll Call Vote: Ayes: Roberts, Tosh, Casey, Dillon, Patton. Nays: None. Motion Carried.

- iii) Accepted a Finance Committee recommendation to approve the Underwriter Engagement Agreement with George K. Baum. & Company. Deputy Director Skibbe explained that George K. Baum is an investment banking firm specializing in municipal finance and public policy services. Staff spoke at length with this company and its references.

Commissioner Roberts moved to accept the Finance Committee recommendation to approve the Underwriter Engagement Agreement with George K. Baum. & Company. Roll Call Vote: Ayes: Tosh, Casey, Dillon, Roberts, Patton. Nays: None. Motion Carried.

- iv) Discussion of a Public Engagement Process to fund a possible Community Ice Center and other major projects.
No further report

- v) Committee Update
No Report

b. Museums & Historical Preservation

i) Update: Wagner Farm Crosswalk

Superintendent of Leisure Services Elsa Fischer reported that the Committee discussed the Wagner Farm crosswalk at their July 3 meeting. She noted that this is a complicated project but staff has recommended an LED push button sign be installed on both sides of traffic, one near the crosswalk and one a little further up the road to alert drivers. Once the button is pushed, both signs will activate simultaneously. The Committee concurred to have staff move forward and apply for the required permit which will take 6-9 months. Once the permit is approved, the project will go out to bid. She also noted that staff submitted the suggestions the Committee had for the crosswalk, e.g., installation of bollards; however, they were not approved through the initial permitting process.

ii) Update: Wagner Farm Livestock Shed

Superintendent Fischer noted that staff has worked with the Village of Glenview and MWRD (Metropolitan Water Reclamation District) on this project. Staff now has all the required permits and has hired a contractor to move a pipe that was under the location site. Site and grading work will now begin with the actual construction of the shed to begin early August.

iii) Update: Wagner Farm Signage

Superintendent Fischer explained that staff has been working with H.M. Witt & Co. on the signage. The Committee agreed with the content and layout of the signs. They will now be submitted for fabrication and should be installed by the end of August.

iv) Committee Update

Superintendent Fischer reported on the success of the 4H kids showing their livestock at the Lake County Fair. They won 10 out of 12 awards. And all second place winners in the sheep showing were from Glenview.

c. Park & Facility Services/Environmental

i) Update: Comprehensive Master Plan–Prioritize: Preferred Strategies Phase Presentation

Committee Chair Jen Roberts commented on an exercise the Committee participated in where they prioritized the preferred strategies that have been identified through the Comprehensive Master Planning process. The members ranked the strategies individually in priority of importance. Commissioner Roberts found this exercise very helpful.

ii) Update: Flick Park Athletic Field Lights

Superintendent of Park & Facility Services Jim Warnstedt reported that the old lighting system has now been removed. The new pole bases will go in next and the project is on target to be completed by Labor Day. Staff has submitted a ComEd incentive which could potentially offset some of the cost. These LED lights were just certified for this incentive on July 7. Director McCarty noted that these are the first LED athletic lights to be installed in Glenview and the region. They are energy efficient with less light spill; all in all a significant accomplishment. Jim also noted

that these lights will illuminate the sled hill, softball and football fields and volleyball courts.

iii) Update: Cole Park Fieldhouse Renovation & Outdoor Restroom Addition
Staff is currently working through the engineering process. The Committee recommended a vestibule be placed on the north side of the fieldhouse which will help with winter conditions. This project is proposed to begin early fall.

iv) Committee Update
No Report

d. Special Revenue Facilities

i) Committee Update

Committee Chair Dave Dillon noted the Committee discussed the Williams Architects Agreement which was approved on tonight's Consent Agenda. This agreement is for potential capital projects that are being considered. Superintendent of Special Facilities Lori Lovell expounded further on the agreement. She noted Williams Architects had completed a feasibility study on the potential for a community Ice Center which was presented to the Park Board on April 27. The study was Phase I of the project process. The agreement with Williams Architects that was approved tonight is for Phase II (Next Steps) which will include seeking community input on this potential project through public meetings. Staff has also been working on how the project would be financed if it were to proceed. Superintendent Lovell noted no decision has been made at this time on whether the current Ice Center would be renovated or rebuilt. This will be determined by a comprehensive public process which will include public meetings and community input. A final decision will be made by the Park Board.

President Patton asked Ms. Birk, who had submitted a question to the board on this topic, if her question had been answered. He noted the District was currently in a fact gathering stage on this project and no final decisions have been made. Ms. Birk further asked if there were cost estimates available. President Patton noted there were no reliable cost estimates at this time.

President Patton asked Superintendent Lovell to give a brief update on the two new Platform Tennis Courts being constructed at the Glenview Prairie Club. Superintendent Lovell explained that the two new courts are in; however, more site work still needs to be completed. Nicor Gas will be rerouting a gas line to keep the courts heated during the cold season. Staff considered installing LED lights for the courts, similar to the lights being installed at Flick Park. However, the ComEd incentive for those lights would only apply to replacing the lights on the existing courts and not for installation of lights on the new courts. Staff continues to look into what options are available.

9. Matters from Commissioners

Commissioner Dave Tosh pointed to an article that appeared in the Lantern newspaper which highlighted Wagner Farm Director Todd Price and his daughter Cassidy. In the article, Todd comments on the number of visitors to the Farm when he first started. There were about

4,800 visitors annually and now the Farm hosts 130,000 visitors a year. Commissioner Tosh commented on how lucky the district is to have Todd Price as well as former Grove Director, Steve Swanson for all they have done over the years.

Commissioner Jen Roberts attended the Lake County Fair and noted how much fun the 4-H kids were having. She explained that each 4Her completes two projects, even though the showing of the animals is what gets the most attention. Some of the kids did projects on photography, cake decorating, and crafting of objects. For example, Cassidy Price crafted a knife from scratch. Commissioner Roberts gave kudos to both the kids and the staff.

Commissioner Bill Casey congratulated and thanked all the staff who worked on the Fourth of July events. He noted the day's events were spectacular from the parade and twilight show to having both the pools and golf courses open. Bill also reported on information that was provided at an Illinois Association of Park District (IAPD) Joint Legislative Committee which he is a member of, pertaining to legislative discussions taking place in Springfield. He reported that expectations are that there may be a real estate tax freeze coming this summer. Also consolidation of park districts is still a topic. There is consideration to allow a question be placed on the ballot to eliminate a voter's Park District by submitting a petition that only requires signatures equal to 5% of votes cast at the last general election. There is a current law that requires 2/3 of votes cast at the last general election to allow placing this question on the ballot. IAPD believes 5% is too low for this to move forward. Bill also referred to current federal funding (Land and Water Conservation Fund) that is available to Park Districts for land acquisition for recreational purposes. There is an effort by the federal government to sweep those funds.

Commissioner Dave Dillon also thanked the staff for the great job they did coordinating all the events on the Fourth of July.

Commissioner Dan Peterson congratulated staff on the great Fireworks show and also asked the other Commissioners to join him as he participates for the second time in the Sprint Triathlon on Sunday at Park Center.

President Bob Patton attended the Farmer's Market at Wagner Farm. He noted how well the market is run and acknowledged that the vegetables really do taste better than those from the supermarkets. Also, his daughter attended the Middle School pool party at Flick Pool and said she had a great time.

10. Correspondence

Director McCarty referred to a letter he received from the Northfield Township Food Pantry thanking the Park District's Park Services staff for all their support and help with "Pantry Palooza" which raised close to \$20,000 for local families in need.

11. Adjourn to Executive Session—Pursuant to 5 ILCS 120/2 et seq.

No Executive Session was held.

12. Action on items that were discussed in Executive Session, if any

None.

13. Adjourned

Commissioner Casey moved seconded by Commissioner Tosh to adjourn the Open Session at 7:35 p.m. On Voice Vote, all present voted Aye. Motion Carried.

ATTEST:

Robert J. Patton, President

Michael D. McCarty, Secretary

Approved this 24th day of August, 2017