



GLENVIEW PARK DISTRICT
BOARD MEETING
@ Park Center
2400 Chestnut Avenue
Glenview, IL 60025
Regular Meeting Minutes
August 25, 2016

1. Roll Call

Vice President Charles J. Kuhn called the meeting to order at 7:02 p.m. and the roll was called.

Commissioners present: William M. Casey, David M. Dillon, Angie G. Katsamakias, Robert J. Patton, David S. Tosh, Charles J. Kuhn

Commissioners absent: Daniel B. Peterson

Official Staff present: Attorney Samuel W. Witwer, Jr., Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Barbara Cremin, Superintendent of Leisure Services Elsa Fischer, and Recording Secretary Joanne Capaccio. Please refer to the attendance record for visitors.

2. A Moment of Silence was observed

Vice President Charlie Kuhn acknowledged the recent passing of Commissioner Bob Patton's father, John W. Patton, Sr. on Friday, August 5. He offered the District's condolences and noted Mr. Patton instilled great citizenship in his two sons; Bob and his brother John who have served this community for many years. A moment of silence was observed in Mr. Patton's memory.

3. Meeting Minutes

- a. **(a.b.c.d.e.f.) Accepted the June 23, 2016 Museums and Historical Preservation Committee meeting minutes; accepted the July 21, 2016 Museums and Historical Preservation Committee meeting minutes; accepted the July 21, 2016 Administrative Operations/Marketing Committee meeting minutes; approved the July 28, 2016 Budget & Appropriations Public Hearing meeting minutes; approved the July 28, 2016 Regular Board meeting minutes and accepted the August 16, 2016 Finance Committee meeting minutes**

Commissioner Casey moved seconded by Commissioner Patton to accept the June 23, 2016 Museums and Historical Preservation Committee meeting minutes; accept the July 21, 2016 Museums and Historical Preservation Committee meeting minutes; accept the July 21, 2016 Administrative Operations/Marketing Committee meeting minutes; approve the July 28, 2016 Budget & Appropriations Public Hearing meeting minutes; approve the July 28, 2016 Regular Board meeting minutes and accept the August 16, 2016 Finance Committee meeting minute. Roll Call Vote: Ayes: Casey, Dillon, Katsamakias, Patton, Tosh, Kuhn. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

4. **Officers' Reports**

a. **President**

Vice President Kuhn noted he was filling in for President Dan Peterson tonight. VP Kuhn went over the procedures for the public to address the Board.

b. **Treasurer**

The District's financial reports were included in the board packet; therefore a verbal report was not given by the Treasurer. Board members did not request any additional information from Treasurer Moore.

c. **Attorney**

Attorney Sam Witwer had no report.

d. **Executive Director/ Secretary**

i) Northern Suburban Special Recreation Association (NSSRA) Summer Bash
Executive Director McCarty noted this NSSRA end of the year celebration was held on August 17. Commissioner Dillon and Superintendents Fischer and Lovell attended the event. He commented on how fortunate the district is to be a member agency of NSSRA which provides over 600 programs and numerous services to those with special needs in our community.

ii) Grove Heritage Association Check Presentation for 4111 Kennicott Lane
Vice President Kuhn invited The Grove Director Steve Swanson and members of the Grove Heritage Association (GHA) to come up to the microphone to present their check for \$239,848 which will cover 100% of the costs to purchase 4111 Kennicott Lane; a 1.19 acre parcel identified as a critical piece of property linking the north and south portions of the Grove. Beryl Bills, Treasurer of the GHA along with GHA Vice President Cheri McNish presented the check to the Board. Beryl acknowledged that the acquisition of this property fulfills the GHA mission to preserve and protect the environmental significance of the Grove, a national historic site. Beryl also commented that the GHA will continue to secure property adjacent to The Grove whenever possible. The Board thanked the GHA for their generous donation. Steve Swanson noted the great partnership between the Park District and GHA for over 40 years. Executive Director McCarty thanked the GHA for their commitment to the park district and the community and how they truly care about their mission. He also noted GHA's recent generous donation for the Grove's Archives building. McCarty also thanked Attorney Sam Witwer, former Commissioner and Attorney John Winand and Director Swanson whose efforts were key in acquiring this important parcel of land.

iii) Glenview Clovers 4H Club attends County and State Fairs

The Park Board acknowledged the Glenview Clovers 4H Club who presented their livestock and general projects at the Lake County Fair in Grayslake from July 27 through July 31. There were nine members who won top place in their respective classes which allowed them to compete at the state fair. At the state fair, three members were awarded supreme ribbons for being the best in state.

Representing the Clovers at the meeting were Evie Golden, Maddie Plante, Ashley Kay and Kelly Pollina who all gave brief overviews of their individual projects. Evie G. made a ceramic cookie jar which won reserved grand champion and also showed Arni the lamb; Maddie P. also had a lamb and entered a photo of her lamb which won Best of Show and Grand Champion. Ashley K. has been in the Clovers for four years and has done projects in woodworking and photography, small pets and this year she had a lamb that won 3rd place, and Kelly P. is a 5 year member who did Cooking 101 where she received a blue ribbon and received second place for her cow. Vice President Kuhn thanked the Clovers and told them how very proud the Board was of them.

Wagner Farm Director Todd Price announced that the one millionth visitor to Wagner Farm was welcomed on Tuesday, August 23. The Barnett Family from Skokie, who are regular visitors, were greeted with balloons and given a family pass to Wagner events. Todd also invited everyone to attend the annual Barnyard Dance at the farm on Saturday, which is sponsored by Homer's Ice Cream.

5. Matters from the Public

None

6. Approved Accounts Payable

Commissioner Dillon moved seconded by Commissioner Patton to approve payroll and accounts payable for the month of July, 2016 in the amount of \$2,468,075.18. Roll Call Vote: Ayes: Dillon, Katsamakakis, Patton, Tosh, Casey, Kuhn. Nays: None. Motion Carried.

7. Approved Consent Agenda items

Vice President Kuhn asked if anyone would like any items removed from the Consent Agenda for further discussion. There were no requests. Vice President Kuhn then asked for a motion to approve the Consent Agenda items.

Commissioner Patton moved seconded by Commissioner Casey to approve the Consent Agenda items. Roll Call Vote: Ayes: Katsamakakis, Patton, Tosh, Casey, Dillon, Kuhn. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. Accepted the Administrative Operations Committee recommendation to approve Policy No. 3.44: Reduced Fees for Military Personnel

The policy provides for active military personnel and their spouse and children under the age of 21, reservists and veterans to receive a twenty percent (20%) discount of the resident or non-resident fee for any recreation program (except Senior Center Programs) and a ten percent (10%) discount on memberships or daily admission fees, where applicable at the District's golf, tennis, ice, paddle tennis, fitness and pool facilities. Family members of reservists or veterans are not eligible for the military discount.

- b. **Accepted the Special Revenue Facilities Committee recommendation to approve the Glenview Park Golf Club: Equipment Bid from Reinders of Sussex, Wisconsin in the amount of \$46,718.53**

The equipment purchase was for one bunker rake and one 84 inch trim mower. Both pieces of equipment were extended on the capital replacement schedule due to the golf course renovation. Reinders is the only bidder to meet all unit specifications.

- c. **Accepted the Park & Facility Services Committee recommendation to approve the First Amendment to Gallery Park Intergovernmental Agreement (IGA)**

This amendment transfers the Gallery Park well house to the Glenview Park District. The Village decided a few years ago to remove all of the pumps and motors and discontinue use of the well system in favor of a potable water system. Since the well house at Gallery Park was not needed for any Village function, it was decided that it would be part of the overall transfer to the Park District as part of the Intergovernmental Agreement.

- d. **Accepted the Park & Facility Services Committee recommendation to approve School District 31 Lease Agreement Renewal**

This agreement is for use of the Winkelman School facility and grounds. The previous lease agreement expired as of May 10, 2010 but had rolled over. This updated lease agreement will run for a period of 10 years, or until terminated or further renewed. There were a few adjustments made to the current agreement in terms of landscape and playground maintenance. One item that was added to the agreement was the playground inspection and reporting that takes place on a monthly basis.

8. **Committees Reports and Recommendations**

a. **Finance**

- i) Accepted the Finance Committee Recommendation to Approved Ordinance No. 2016-11: Amending Glenview Park District Budget and Appropriations Ordinance No. 2016-09

Due to an administrative error, an amendatory BAO was necessary to modify both the budget and the appropriation amounts reflected in the Budget and Appropriation Ordinance 2016-09 which was approved by the Board at the July Board meeting. The BAO approved in July showed a budget of \$32,611,520 and is being amended to \$36,048,856, matching the Board approved budget from April. The Appropriation was originally approved as \$129,825,000 and it is being amended to \$80,616,000. The BAO is a legal document that sets the legal maximum that can be spent for each park district fund if sufficient funds were made available.

Commissioner Patton moved to accept a Finance Committee recommendation to approve the Budget and Appropriation Ordinance No. 2016-11 for Fiscal Year 2016-2017 amending Ordinance No. 2016-09. Roll Call Vote: Ayes: Patton, Tosh, Casey, Dillon, Katsamakidis, Kuhn. Nays: None. Motion Carried.

- ii) Committee Update
No Report

b. Museums & Historical Preservation

i) Committee Update

Museum Committee Chair Casey noted discussions were held on extending the livestock shed at Wagner Farm and to look into enhancing the crossing on Wagner Road from the Greek Church to the Farm. Also, children play features were considered for the farm. Chair Casey also noted that at the September Board meeting a recommendation will be considered to give direction to the Hangar One Foundation and “Bring it Home Glenview” on raising funds for a feasibility study to determine the possibility of having a Naval Air Museum within the Park District.

c. Park & Facility Services/Environmental

i) Flick Park and Willow Park Athletic Field Lighting Report

Superintendent Jim Warnstedt noted the Committee went over a structural engineering report that was completed on the Flick Park and Willow Park lights. Flick lights are nearing their end of useful life and staff will look to replace them this year. Willow Park lights were determined to only need some maintenance work and that will be done in the fall.

ii) Comprehensive Master Plan

Jim noted the process is moving along well. Interviews were completed on the top three teams and the Hitchcock Design Group from Naperville was chosen. Staff is currently working with Hitchcock Design on the contract.

iii) Cell Tower Ground Lease Proposal

Jim noted a group representing Verizon Wireless approached the district proposing a cell tower on district property. The Committee showed little interest in moving forward on the proposal.

iv) Referred back to Committee School District 37 Lease Agreement Renewal
Commissioner Patton moved to accept a Park & Facility Services/Environmental Committee recommendation to not approve renewal of the District 37 Agreement.

Commissioner Tosh moved seconded by Commissioner Dillon to refer the motion on the floor to the Park & Facility Services/Environmental Committee meeting for further discussion. Roll Call Vote: Ayes: Patton, Tosh, Casey, Dillon, Katsamakias, Kuhn. Nays: None. Motion Carried.

v) Update: School District 63 Lease Agreement Renewal

The Committee decided to have further discussions on this school agreement in September.

vi) Update: Community Park West Athletic Field Lighting

Superintendent Warnstedt noted this project is underway. The pole bases have been installed with lights going in by the end of next week. The second phase of the project will be ComEd hooking up the transformers. The project should be completed by the end of September.

vii) Update: Fieldhouse Renovation Schedule

Jim explained that some minor interior work will begin at Crowley Fieldhouse followed up with major renovations being done at the Johns Fieldhouse in October.

viii) Committee Update

Jim was happy to announce the new Park & Facility Services East Building was named a Gold winner in the 2016 Association of Licensed Architects (ALA) Design Awards Program. Jim noted the Park District worked with a great team on this project: Jerry Aulisio, Dewberry and Fredrick Quinn Corp. There were 133 submissions and usually only 5-6 projects are named a Gold winner so this was a great accomplishment.

d. **Special Revenue Facilities**

i) Update: Glenview Prairie Club Platform Tennis League

No Update.

ii) Update: Glenview Prairie Club Platform Tennis Expansion, Courts and Trade Bids

Special Revenue Facilities Committee Chair Dillon noted the Committee discussed the Paddle Club expansion of two additional paddle courts. The bids came in \$200,000 over budget and \$55,000 over what was anticipated. The Committee decided not to recommend approving any bids and to revisit the overall scope of the project.

Chair Dillon also noted the bid for the Golf Course equipment was approved on the consent agenda. The bid from Reinders of Sussex, Wisconsin in the amount of \$46,718.53 was for one bunker rake and one 84 inch trim mower. The amount was \$1,700 over budget.

iii) Update: Public Comment/Glenview Prairie Club Golf Course

Superintendent Lori Lovell gave an update related to the public comments given at the July Board meeting regarding errant balls being hit onto Shermer Road from the Glenview Prairie Club. She reported that staff has been working on addressing this matter since early June when they were first made aware of the issue. Staff has put up two temporary signs on the west perimeter of the course that alert of possible errant balls and for the public to be cautious. Three permanent signs will be placed which will also deter persons from walking onto the course since there has been an increase of persons walking their dogs on the course paths. Staff will also increase landscaping on the west perimeter to provide better screening and help reduce the possibility of errant balls going into that area. The plantings should be done in early to mid-October. Staff has also changed the angle of the tee markers on the 5th hole and will soon reconfigure the tee boxes to encourage shooting more towards the interior of the course. Commissioner Casey would also like the 2nd hole looked at during this process.

iv) Committee Update

No Report

9. Matters from Commissioners

None

10. Correspondence

Executive Director McCarty noted the letter he and the Board received from Mayta Spitz regarding the errant balls being hit on Shermer Road and he wanted to thank her for her patience, the pictures she sent from her friends showing the location of the errant balls and for working with the park district to find a solution to this matter. Vice President Kuhn also thanked Ms. Spitz.

11. No Executive Session was held.

12. Action on items that were discussed in Executive Session, if any

None

13. Adjourned

Commissioner Dillon moved seconded by Commissioner Casey to adjourn the Open Session at 7:45 p.m. On Voice Vote; all present voted Aye. Motion Carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 22nd day of September, 2016

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