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MUSEUMS & HISTORIC PRESERVATION COMMITTEE

Glenview Park District-Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Thursday, September 21, 2017 @ 8:30 a.m.

1. Roll Call

Chairman Bill Casey called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Bill Casey, Angie Katsamakias, Dave Tosh, Dave Dillon, Jen Roberts, Dan Peterson

Official Staff present: Executive Director Mike McCarty, Superintendent of Leisure Services Elsa Fischer, Director of Wagner Farm Todd Price, Director of The Grove Lorin Ottlinger, Recording Secretary Tanya Trapani

Guests: None

Late Arrivals, Early Departure: Todd Price left at 8:44 am

Commissioners/Official Staff absent: None

2. AGENDA TOPICS

a. Wagner Farm Annual Recommendations 2018-2019

Staff requested consideration of the Wagner Farm Annual Recommendations for FY 2018-2019.

Wagner Farm Director Todd Price explained that the recommended changes are related to special event dates, the fees for the Farmers Market (seasonal from \$280 to \$350 weekly from \$25 to \$30) and extending the length of the Farmers Market from 17 weeks to 19 weeks. The Friends of Wagner Farm will not be offering Baconfest in 2018 but are currently working on a new event. The committee discussed Farmers Market vendor fees and attendance. Director Price informed the committee that the Parrish Council of Saints Peter & Paul Greek Orthodox Church has decided to extend the 20 year parking agreement with the Park District for shared parking at Wagner Farm.

The committee endorsed the staff recommendation to accept the modifications to the Wagner Farm Annual Recommendations and move to the full board for approval under the consent agenda at the October 26 board meeting.

b. The Grove Annual Recommendations

Staff requested consideration of The Grove Annual Recommendations for FY 2018-2019.

Grove Director Lorin Ottlinger shared that the recommended changes relate to special event dates, closing of the facility on Thanksgiving and an increase in group fees to cover PT staff

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costs. The committee discussed rates for homeschool groups. Director Ottlinger shared that The Grove has a week in March dedicated to children who are home schooled, during standardized testing, where guests do not have to be a part of a group to register for programs. Staff also recommended changes related to Redfield Rentals in an effort to simplify the rental process for guests and increase rental income. Staff anticipated that the recommended changes will increase the revenue received from Redfield Rentals but there will not be much of an immediate impact because rentals can book 2 years out. Minor changes in verbiage were recommended by the committee and will be implemented.

The committee endorsed the staff recommendation to accept the modifications to The Grove Annual Recommendations and move to the full board for approval under the consent agenda at the October 26 board meeting.

c. Air Station Prairie Annual Recommendations 2018-2019

Staff requested consideration of the Air Station Prairie Annual Recommendations for FY 2018-2019.

Director Ottlinger explained that the recommended changes are very similar to The Grove and relate to changes in special event dates, closing the facility on Thanksgiving and increasing the rates for groups. A school group summary was shared with the committee showing attendance at The Grove and Air Station Prairie. Director Ottlinger noted that staff works very closely with school groups to target their current curriculum. Minor changes in verbiage were recommended by the committee and will be implemented.

The committee endorsed the staff recommendation to accept the modifications to the Air Station Prairie Annual Recommendations and move to the full board for approval under the consent agenda at the October 26 board meeting.

3. Other Business

Director Price gave a brief update on the drainage project at Wagner Farm. Village Engineer James Tigue is currently working on a draft agreement. The work is scheduled to be done in 2018. Executive Director Mike McCarty noted that once the Village provides a draft agreement, staff will return to the committee for consideration.

Director Ottlinger shared that Air Station Prairie is now a dedicated nature preserve and another 45 acres are now protected at The Grove. Staff is currently working on a press release and ordering nature preserve signs for both sites.

Director Ottlinger and Superintendent of Leisure Services Elsa Fischer shared details from their trip to the Smithsonian Museum in Washington D.C. to tour the Robert Kennicott exhibit. They also had the opportunity to visit the Carlyle House and the Potomac Overlook Regional Park. Staff brought back a variety of ideas for future programs and exhibits.

4. Matters from the Public

None

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5. Adjourn

Chairman Bill Casey moved seconded by Commissioner Jen Roberts to adjourn the Open Session at 9:27 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Robert J. Patton
Board President

Michael D. McCarty
Board Secretary

Approved this 26th day of October 2017