

DRAFT

MUSEUMS & HISTORIC PRESERVATION COMMITTEE

Glenview Park District-Administration Building

1930 Prairie Street, Glenview, IL 60025

Regular Meeting Minutes

Thursday, October 27, 2016 @ 8:30 a.m.

1. Roll Call

Chairman Bill Casey called the meeting to order at 8:30 am and the roll was called.

Commissioners present: Commissioners Bill Casey, Dan Peterson, Angie Katsamakis, Dave Tosh, Charlie Kuhn

Official Staff present: Executive Director Mike McCarty, Superintendent of Leisure Services Elsa Fischer, Director of Wagner Farm Todd Price, Director of The Grove Steve Swanson, Program Manager Sarah Schoenberg, Recording Secretary Tanya Trapani

Guests: None

Late Arrivals, Early Departure: None

Commissioners/Official Staff absent: Commissioner Dave Dillon

2. AGENDA TOPICS

a. Wagner Farm Annual Recommendations 2017-2018

Staff requested consideration of the Wagner Farm Annual Operating Recommendations for FY 2017-2018.

Program Manager Sarah Schoeneberg shared the recommended changes for next fiscal year which were related to special events. Staff recommended combining the Bonfire and the Barn Dance, adding a new event called the Harvest Supper and a new event called A Family Halloween. The committee recommended that staff reconsider the ticket price and develop a discounted rate for children for A Family Halloween event. Superintendent Elsa Fischer suggested leaving the price as TBD until staff is able to review the budget. Staff also recommended creating more mini events that coincide with Farmer's Markets and Fall and Winter sales in order to provide a more engaging experience for visitors. The committee requested that staff review the District policy regarding approval of vendors. Minor changes in verbiage were recommended by the committee and will be implemented.

The committee endorsed the staff recommendation that the proposed Wagner Farm Annual Operating Recommendations be moved to the full board for approval, on the consent agenda.

b. The Grove Annual Recommendations 2017-2018

Staff requested consideration of the annual operating recommendations for The Grove for FY 2017-2018.

Director of The Grove Steve Swanson shared the recommended changes for next fiscal year which included a new event called Fish Release to be held at Lake Glenview on April 29, 2017. This event will be co-sponsored by the Glenview Rotary Club. The dates for other events have been revised. No other changes were recommended for next fiscal year. Minor changes in verbiage were recommended by the committee and will be implemented.

The committee endorsed the staff recommendation that the proposed Grove Annual Operating Recommendations be moved to the full board for approval, on the consent agenda.

c. Air Station Prairie Annual Recommendations 2017-2018

Staff requested consideration of the annual recommendations for FY 2017-2018 for Air Station Prairie.

Director Swanson shared that no changes were recommended for the operation of Air Station Prairie next fiscal year.

The committee endorsed the staff recommendation that the proposed Air Station Prairie Annual Operating Recommendations be moved to the full board for approval, on the consent agenda.

d. The Grove Greenhouse

The committee discussed the plan to demo the greenhouse at The Grove. The timber framed wetland greenhouse was constructed by staff in 1999. Since that time, changes in school curriculums and core standards have resulted in very limited requests for pond programs and these programs are now held in the Interpretive Center. The facility was impacted by flooding a few years back so there is damage to the interior. Director Swanson shared pictures of the current conditions of the greenhouse. Staff brainstormed to find other uses for the space without success.

The approximately cost to demo the building and restore the site is \$2,000 as the work will be completed by Grove staff.

e. Land and Water Conservation Grant Application Update

Director Swanson gave an update on the Land and Water Conservation Grant Application. Staff applied for a Land and Water Conservation grant in July. The grant application was for a 2.95 acre parcel adjacent to The Grove as well as 4111 Kennicott (which was purchased in August). The District's grant application requested a total of \$575,000. On Monday, October 24, 2016, Director Swanson defended the Park District request to the Illinois Department of Natural Resources in Springfield.

3. Other

None

4. Matters from the Public

None

5. Adjourn

Chairman Bill Casey moved seconded by Commissioner Angie Katsamakakis to adjourn the Open Session at 9:24 am. On Voice Vote: All present voted aye, motion carried.

ATTEST:

Daniel B. Peterson
Board President

Michael D. McCarty
Board Secretary

Approved this 17th day of November 2016